

**State Council of Hawaiian Congregational Churches (SCHCC)
Endowment Committee**

***KAHU* RICHARD W. WONG PROGRAM GRANT**

The Endowment Committee of the State Council of Hawaiian Congregational Churches (SCHCC) receives and processes all program grants and scholarship requests for the following:

1. *Kahu* Richard W. Wong Grant
2. Katherine & Clay Wery Grant
3. William Kahuaka'i Keli'ihō'omalū Scholarship Grant/Loan

All of the grants are provided through income that is generated through endowments that are held and managed by the Hawai'i Conference Foundation (HCF).

This packet contains information and an application form for the *Kahu* Richard W. Wong Program Grant.

BACKGROUND

On June 25, 1990, Reverend Richard W. Wong, *Pastor Emeritus* of Kaumakapili Church, took a bold step to support Hawaiian churches. On that day, he penned a letter to James Richards of the HCF with the intention of establishing an endowment fund to *kōkua* the member churches of the SCHCC of the Hawai'i Conference United Church of Christ (HCUCC). *Kahu* Wong transferred all his shares of stock from his investment portfolio to establish the *Kahu* Richard W. Wong Endowment Fund.

The purpose of the Endowment Fund is to provide financial support to member churches of the SCHCC for educational, missional, evangelistic, building and personnel programs. , **Priority in awarding grant requests shall be given to outreach ministries over building requests.**¹ **Grant awards** will be drawn from the earned interest income of the endowment funds held, in trust, by the HCF.

APPLICATION PROCESS

1. Complete the attached SCHCC Application Form for this grant'
2. If an application is submitted for building repair and maintenance work, applicants must include with their application written bids from at least 2 Licensed Contractors to do the repair work.
3. Completed applications are due to SCHCC by October 15th each year.
4. Completed applications must be mailed to:
SCHCC Endowment Committee
Hawai'i conference Foundation
700 Bishop Street, Suite 825
Honolulu, HI 96813
5. Notice³ of grant awards will be sent to the Applicant on or before _____.

¹ Churches requiring more substantive repair and maintenance work are encouraged to submit an application to the Fund for the Repair and Maintenance of Small Membership Hawaiian Churches.

**KAHU RICHARD W. WONG PROGRAM GRANT
APPLICATION FORM**

You must fill in all blanks in this application; use N/A (Not applicable) if necessary

Name of Church: _____

Church Address: _____

Mailing Address: _____
Street or P.O. Box City/State Zip Code

Island Council Member: Kaua'i ____ O'ahu ____ Maui, Moloka'i, Lāna'i ____ Hawai'i ____

Type of Program to be funded (*Check applicable program/project category*)

____ Building ____ Christian Education ____ Music Ministry ____ Outreach ____ Personnel
____ Scholarships. ____ Worship ____ Other (*please specify*) _____

Description of the Program (Attach additional sheets as necessary)

1. Program Objectives. Describe what the Church hopes to accomplish by completing the Program for which it seeks funding. What are other Church projects, in progress or anticipated, which are part of this Program?

2. Program Activities. What specific activities will result from funding this Program and which individuals or groups of individuals will be engaged in the Program?

3. Program Costs. Submit with this application a detailed budget for the Program. Include all costs including, but not limited to, materials and labor costs and consultant fees. Also include all other funding sources and the amount of funds pledged or received.

4. Program Timeline. Attach a timeline for this Program including start date, completion of any phases of the Program, and completion of Program. Also indicate whether this Program is intended to be an ongoing ministry of the Church.

5. Program Evaluation. What plans are in place to monitor the progress of the Program? What factors will the Church use to evaluate this Program? ***NOTE: Upon completion of the Program, the Church must submit to the Endowment Committee a written evaluation of the Program including commencement, implementation, and either successful completion of the Program or plans for continuing the Program.***

Total Cost of Program: _____ **Amount Requested:** _____

.....

Name of Contact Person: _____ **Tel. No.** _____

Email Address: _____

Minister/Moderator (Print) _____ (signature) _____

Date: _____

Island Council:

President: (Print) _____ (signature) _____

Date: _____

Secretary: (Print) _____ (signature) _____

Date: _____

DEADLINE FOR SUBMISSION: October 15th Annually

Email: hcucc@hcucc.org

USPS: SCHCC Endowment Committee, Hawai'i Conference Foundation,
700 Bishop Street, Suite 825, Honolulu, O'ahu, HI 96813