

# Section II:

## Business Items

# 198<sup>TH</sup> 'AHA PAE'AINA

OCTOBER 4-10, 2020

## RULES OF THE 'AHA PAE'AINA

### 'Aha Pae'aina Week – General Rules

- A. Member churches and ministers of the Hawai'i Conference United Church of Christ (HCUCC), as defined by the Bylaws of the HCUCC, may attend events and activities of the 'Aha Pae'aina.
- B. All gatherings including worship, meetings, plenary sessions, and workshops shall be conducted virtually.
  - i Transmission will originate from locations designated by the Hawai'i Conference United Church of Christ (HCUCC) and will use electronic means as established by the HCUCC, namely online computer applications appropriate for the specific event or activity.
  - ii Participants may join events and activities by videoconference or by telephone.
  - iii If more than one person wishes to gather and participate electronically from a single location/computer, all those present must be registered for the 'Aha.
  - iv In-person attendance at any event or activity is limited to staff, speakers, and technicians as space permits considering safety and social distancing protocols.
- C. All attendees must register with the HCUCC to receive technical requirements and connection information for events and activities. Due to the technical nature of this meeting and the need for advanced planning and set up, no registrations will be accepted after the registration deadline.
- D. All attendees must electronically "sign in" upon joining an event or activity. Instructions for proper "sign in" will be provided prior to the Aha Makua.

### 'Aha Makua Meeting Rules of Procedure

1. **Quorum:** Article IV Sec. 4 of the HCUCC Bylaws sets the quorum at twenty-five (25) churches of the Conference with no person representing more than one church.
2. **Agenda:** No business other than that on the agenda presented to and adopted by the delegates at the start of the meeting will be considered unless it has first been presented to the 'Aha Business Committee and the Business Committee recommends its inclusion on the agenda to the 'Aha. An item of business appearing on the agenda shall also include topics that logically flow from, and are relevant to the resolution of, the main item.

3. **Recognition of speakers:** Before any attendee is able to address the 'Aha Makua, the attendee must be recognized by the meeting Chairperson. On any matter, the Chairperson shall recognize **delegates** who wish to speak on the matter before recognizing any **non-delegate** attendee wishing to speak on the same matter.
  - a) A **delegate** wishing to speak on a matter will indicate so electronically, be recognized by the chairperson, then give the delegate's name and the delegate's church membership or affiliation, committee or group represented by the delegate.
  - b) A **non-delegate** wishing to speak on a matter will indicate so electronically, be recognized by the chairperson, then give the non-delegate's name and church membership.
  - c) The chairperson shall recognize speakers within each of the delegate and the non-delegate groups as follows: first speaker shall be one who is in support of the business item, motion or resolution; second speaker shall be one opposed to the same. Thereafter, the chairperson shall recognize speakers within each group alternating between those in support of and those opposed to the item, motion, or resolution.
  - d) Due to the virtual nature of the meeting, all speaking times will be limited and, at the expiration of the time allowed, the timer will silence the audio portion of the speaker's connection.
    - i. The speaker presenting an item, motion or resolution will be limited to five (5) minutes.
    - ii. **All other speakers will be limited to two (2) minutes.**
    - iii. No speaker may give or transfer speaking time to another speaker; however, the 'Aha Business Committee **may** grant additional time upon request of the speaker.
    - iv. No speaker may be recognized to speak more than once on the same business item, motion or resolution; however, a **delegate** may request permission of the 'Aha Business Committee to speak a second time on a business matter, motion or resolution **after all delegates** have had an opportunity to speak on the motion.
4. **Resolution of matters:** The 'Aha Makua shall seek **consensus** on all matters of business. Where consensus is not possible on a specific matter, it shall follow the current edition of *Robert's Rules of Order Newly Revised* regarding all aspects of that matter.
5. **Voting:** Due to the virtual nature of the meeting, voting on business items will be done either i) electronically or ii) by written ballot as appropriate and allowed under the state statutes, HCUCC Bylaws, and/or *Roberts Rules of Order Newly Revised*.
  - a) Voting is restricted to **registered delegates** of member churches and those **additional attendees granted voting privilege** under the Bylaws of the HCUCC. Authorized voters shall use the video conferencing tools provided by the software being used.

- b) Unless otherwise provided by the HCUCC Bylaws, the action of the 'Aha Makua on any business item, motion or resolution shall be determined by a majority of the votes cast by delegates present and voting on the matter.
  - c) Delegates and other attendees having voting privilege will be mailed paper ballots prior to the start of the 'Aha Pae'aina. Following the discussion of the ballot item(s), delegates shall cast their votes according to the instructions and return them to the HCUCC office. To be included in the tabulation votes, a ballot must be postmarked no later than October 15, 2020.
  - d) Results of voting by written ballot will be posted on the HCUCC website and in the Coconut Wireless and The Friend.
6. **Election to fill open HCUCC positions:** The slate of candidates presented by the Conference Nominating Committee will be posted on the Conference's website prior to the 'Aha Pae'aina. During the appropriate time on the agenda, additional nominations may be made if they meet the requirements of the HCUCC Bylaws:
- a) Nominations must include the written consent of the nominee; and
  - b) There must be a petition in support of the nominee that is signed by at least five delegates from three churches; and
  - c) The nominee's qualifications must have been presented in writing to the delegates present and voting.
7. **Minutes of the 198<sup>th</sup> 'Aha Makua:** The Conference Council, in its capacity as 'Aha Pae'aina ad interim, shall review and approve the minutes of the 'Aha Makua.

**198th ‘Aha Pae‘aina  
(Virtual)  
Business Meeting Agenda of the ‘Aha Makua  
Saturday, October 10, 2020**

- I. Call to Order, Welcome and Announcements
- II. Credentials Report (Establishment of Quorum)
- III. Introduction of Special Guests, New Clergy, in Memoriam
- IV. Adoption of the Consent Agenda (*vote electronically*)
  - A. Adopt the Proposed Rules of the 198<sup>th</sup> ‘Aha Pae’aina (‘Aha Handbook at page B1)
  - B. Adopt the Proposed ‘Aha Makua Business Meeting Agenda (‘Aha Handbook at page B4)
- V. Financial Report for FYE 2020 (‘Aha Handbook at page F1)
- VI. Election to fill vacant positions (*vote by written ballot*)
  - Notes:
  - 1) Slate of Nominees (‘Aha Handbook at page B5);
  - 2) To make nominations from the floor see Item 6 of the *‘Aha Makua Meeting Rules of Procedure*.
- VII. Ratification of actions taken by the Conference Council July 1, 2019 – October 1, 2020 (see the report of the Council Chairperson on page R16)
  - Note:
  - See ‘Aha Handbook at page F3 for the budget for Fiscal year July 1, 2020 – June 30, 2021.
- VIII. Recognitions; appreciation
- IX. Adjournment

## **198th ‘Aha Pae‘aina Nominating Committee Report**

The Conference Nominating Committee (Joan Sakaba, Chair and O‘ahu; Wayne Higa, Tri-Isle; Anela Rosa, Association of Hawaiian Evangelical Churches; Linda Petrucelli, Hawai‘i Island; Alex Tychkin, Kaua‘i; Jun Lagon, Member at-Large) has nominated to the 198th ‘Aha Pae‘aina the following persons to elected offices:

Chairperson, Conference Council  
*Eric Anderson*

Treasurer (1-year)  
*Roda Tabilas*

Secretary, Conference Council  
*Douglas Wooten*

Justice & Witness Missional Team Chair  
*Linda Rich*

At-Large Youth/Young Adult,  
Conference Council,  
*Johnson Kihleng-Albert*

Stewardship Missional Team Chair  
*Sharon Matsuyama*

Trustee, Class D  
*Joyclynn Costa*

### **HCUCC Nominations Committee – nominated by their respective Association**

Oahu – Joan Sakaba, 1 year term

Kauai – Rev. Alex Tychkin, 2 year term

AHEC – Kahu Anela Rosa, 2 year term

HIA - Rev. Linda Petrucelli, 2 year term

Tri-Isle – Kahu Wayne Higa, 1 year term

At-Large – Rev. Jun Lagon, 1 year term

### **Brief Biographies of the Council and Trustee Nominees**

Chairperson, Conference Council

The Rev. *Eric Anderson* is the Pastor at Church of the Holy Cross, Hilo. He has served in various positions in the Hawai‘i Island Association including Chair of the Committee on Ministry as well as in the Connecticut and Massachusetts conferences. Rev. Anderson also served on the Conference staff in the Connecticut Conference.

Secretary, Conference Council

The Rev. *Douglas Wooten* is the Pastor at Kaumakapili Church, Honolulu. Rev. Wooten is currently serving as the Council Secretary. He brings insight from his experiences in the Southern Conference where he has served on various committees including as chair of the Eastern North Carolina Association’s Committee on Ministry.

Treasurer, Conference Council

Ms. *Roda Tabilas*, has a background in bookkeeping, payroll administration and purchasing agent for a local construction supply company. She is a member of Filipino UCC, Waipahu, where she has served in a variety of ways such as in their praise and worship team, as church financial secretary and auditor.

At-Large Youth/Young Adult, Conference Council

Mr. *Johnson Kihleng-Albert* is a member of Central Union Church, Honolulu. He is currently the Youth President at Central Union and actively participates in worship and youth activities.

Chairperson, Justice & Witness Missional Team

Ms. *Linda Rich* is a member of Church of the Crossroads, Honolulu. Ms. Rich has been involved in the community in areas such as criminal justice reform, anti-racism, environmental justice issues and Hawaiian sovereignty. At her local church, she has served as moderator, on the worship team and their Peace Justice, Stewardship of Creation Mission Team.

Chairperson, Stewardship Missional Team

Ms. *Sharon Matsuyama* has served in various capacities, including State Council of Hawai'i Congregational Churches President, General Synod delegate and the Association of Hawaiian Evangelical Churches Finance Committee. She is a member of Pukaana Church, Kealia.

Trustee, Class D

Ms. *Joyclynn Costa* is a member of Kalanikahua Hou Church, Haiku. She currently serves as a Trustee, Class D, and has previously served on the Association of Hawaiian Evangelical Churches Board of Directors and its Church & Ministry Committee.

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST  
Summary Budget Comparison FYE 06-30-21 and FYE 06-30-20  
and Actual Expenses FYE 06-30-20

	Budget FYE 06/30/21	Budget FYE 06/30/20	Increase/ (Decrease)	Actual FYE 06/30/20
<b>Revenue</b>				
Income from Funds	-	61,000	*	17,697
Events	107,000	63,000	44,000	30,847
Friends of the Conference	30,000	30,000	-	20,695
HCF Distribution	765,000	856,307	(91,307)	533,398
Medical Premium & Service Fees	18,300	42,100	(23,800)	19,062
Our Churches Wider Mission	240,000	300,000	(60,000)	237,964
Special Offerings	142,000	142,000	-	132,721
Other				2,419
Mission Memorial Fund	-	125,000	*	(125,000)
Miscellaneous	3,628	8,628	(5,000)	32,126
Grants	25,000	25,000	-	20,000
<b>Total Revenue</b>	<b>1,330,928</b>	<b>1,653,035</b>	<b>(322,107)</b>	<b>1,046,929</b>
<b>Less Contribution Pass Throughs</b>				
OCWM Basic Support	(120,000)	(150,000)	30,000	(122,281)
OCWM Special Support	(131,000)	(131,000)	-	(93,413)
Grants				(14,175)
<b>Net Revenues</b>	<b>1,079,928</b>	<b>1,372,035</b>	<b>(292,107)</b>	<b>817,060</b>
<b>Administration</b>				
Administration - General And Administrative	183,200	99,150	84,050	192,317
Administration - Staff Salary, Taxes & Benefits	885,120	944,131	(59,011)	751,713
Administration - Mission Coordination	67,540	100,139	(32,599)	3,591
b1		34,200	(34,200)	8,459
Administration - Conference Minister Discretionary	4,000	5,000	(1,000)	4,767
Administration - Partnerships	11,000	13,000	(2,000)	4,647
Administration - Staff Travel	30,815	39,465	(8,650)	24,149
Administration - Church And Ministry	4,140	4,900	(760)	3,274
Administration - Emergency Response Teams	2,500	2,500	-	7
Administration - Missional Team	1,200	2,300	(1,100)	198
<b>Total Administration</b>	<b>1,189,515</b>	<b>1,244,785</b>	<b>(55,270)</b>	<b>993,122</b>
<b>Stewardship</b>				
Stewardship - OCWM Recognition	250	500	(250)	-
Stewardship - Christian Investment Grants	3,000	3,000	-	(58)
Stewardship - Investment In Ministers	3,000	3,000	-	1,603
Stewardship - Communications	32,400	27,900	4,500	23,230
Stewardship - Missional Team	1,110	1,760	(650)	-
<b>Total Stewardship</b>	<b>39,760</b>	<b>36,160</b>	<b>3,600</b>	<b>24,775</b>
<b>Formation</b>				
Formation-Pastoral Leadership (Ministerial Supplement)	27,800	27,800	-	24,635
Formation-Emerging Ministries				364
Formation - Church Life And Leadership	23,150	24,150	(1,000)	15,885
Formation - Henry Opukahaia Center	300	300	-	244



HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST  
 Summary Budget Comparison FYE 06-30-21 and FYE 06-30-20  
 and Actual Expenses FYE 06-30-20

	Budget FYE 06/30/21	Budget FYE 06/30/20	Increase/ (Decrease)	Actual FYE 06/30/20
Formation - Youth Ministry				(50)
Formation - Young Adult Ministry	5,300	5,300	-	
Formation - Missional Team	2,560	3,040	(480)	1,245
<b>Total Formation</b>	<b>59,110</b>	<b>60,590</b>	<b>(1,480)</b>	<b>42,323</b>
Justice & Witness				
Hansen's Disease Relief	2,000	2,000	-	
Reconciliation Committee	3,250	3,750	(500)	1,518
Micronesian Committee	3,250	3,750	(500)	538
Justice & Witness Events	7,500	17,500	(10,000)	10,516
Witness Emergency Response Teams				48
Witness Missional Team	2,050	3,500	(1,450)	
<b>Total Justice &amp; Witness</b>	<b>18,050</b>	<b>30,500</b>	<b>(12,450)</b>	<b>12,620</b>
Unclassified				31,096
<b>Total Unclassified</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,096</b>
<b>Total Expenditures</b>	<b>1,306,435</b>	<b>1,372,035</b>	<b>(65,600)</b>	<b>1,103,936</b>
<b>Surplus/(Deficit) of Revs Over Exps</b>	<b>(226,507)</b>	<b>-</b>	<b>(226,507)</b>	<b>(286,876)</b>
Withdrawal of Investments*	168,500		168,500	145,000
<b>Projected Budget Deficit</b>	<b>(58,007)</b>	<b>-</b>	<b>(58,007)</b>	<b>(141,876)</b>

NOTES:

The asterisked revenue items were included in Revenues for the FYE 06/30/20 budget but are shown in FYE 06/30/21 as a below-the-line item for FYE 06/30/21.

For Budget FYE 06/30/21, and for Actual FYE 06/30/20, the Conference's share of repairs and maintenance and insurance are reflected. These expenses had not been budgeted or reflected = previously, and that is why the Administration - General and Administrative budget is so much higher in FYE 06/30/21.

The Unclassified expenditure is for the expenses related to the investment accounts held by the Conference that do not benefit the Conference entity itself, but benefit member churches of the Conference, such as the William Crisp fund.

The Actual FYE 06/30/20 deficit includes an unrealized year-to-date loss on investments of <\$99,767>.