



STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

ANNUAL MEETING (Virtual)

June 15, 2022

I. GENERAL INFORMATION

200th. ‘Aha Pae`aina (Virtual)

June 12-18, 2022

(SCHCC)

State Council of Hawaiian Congregational Churches

‘Aha Iki - Annual Meeting

June 15, 2022

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'Aha Pae'āina Tentative Schedule 6/12-18/22

Time	Event	Description	Kuleana
Saturday, June 11			
1:00 pm	Delegate Orientation	How will we work in this Virtual 'Aha Pae'āina	Administration Missional Team
Sunday, June 12			
3:00 pm	Call to Order	'Aha Pae'āina Convenes	Eric Anderson, HCUCC Council Chair
	Opening Worship	Virtual worship for all	Worship Planning Committee David Vasquez-Levy
Monday, June 13			
7:00 - 7:15 am	Morning Devotional	Brief Worship	
10:00 am –12:00 pm	'Aha O Na Kahu	For Kahu of Hawaiian Churches	Papa Makua Wendell Davis
12:30 –1:30 pm	Workshop – virtual	Affirming Licensed & Commissioned Ministers Resolution	Elizabeth Dilley, Tri-Isle COM
5:30 - 6:30 pm	Workshop - virtual	Bylaws	Eric Anderson, Elwood Kita, David Popham, Andy Bunn
Tuesday, June 14			
7:00 – 7:15 am	Morning Devotional	Brief Worship	
9:00 – 10:00 am	CE Hawaii	Christian Endeavor Hawai'i Annual Meeting	Michael Warren
10:00 – 11:30 am	SSSA	State Sunday School Association Annual Meeting	Loke Kamanu
12:30 – 1:30 pm	Workshop - virtual	Theological Education for Leadership	Pacific School of Religion, Hawai'i participants
7:00 pm	Installation Service for Jonathan Roach		Hawai'i Island Association

Time	Event	Description	Kuleana
Wednesday, June 15			
7:00 – 7:15 am	Morning Devotional	Brief Worship	
8:30am - 12:30pm	SCHCC	State Council of Hawaiian Congregational Churches Annual Meeting	Boyd Matsuyama
12:30–1:30 pm	Workshop – virtual	Foundation Update	Andrew Bunn
5:30–6:30 pm	Workshop - virtual	Justice & Witness Missional Team Update	Justice & Witness Missional Team
Thursday, June 16			
7:00 – 7:15 am	Morning Devotional	Brief Worship	
8:30 am	Ohana		AHEC
9:00 am – 12:00 pm	AHEC	Membership Meeting of AHEC	Brian Welsh
12:30 – 1:30 pm	Workshop – virtual	Mission-Focused Measures: Developing New Metrics for a New Church	Innovation and Engagement Cmtte
5:30 – 6:30 pm	Workshop - virtual	FYE2023 Budget & Resolution: Gun Violence	Various
Friday, June 17			
7:00 – 7:15 am	Morning Devotional	Brief Worship	
10:30 am	Friends of the Conference Brunch	In appreciation of donors to Friends of the Conference – by invitation	David Popham
12:30 pm	Workshop - Virtual	In Their Hearts Was Aroused A Hope	Ka Ohana O Kalaupapa
3:00 – 5:00 pm	Plenary: Celebrations, State of the Conference		
7:00 – 8:30pm	Plenary	The Religion of the Hawaiian Chiefs: Ali‘i, Missionaries, and Religion in Early 19th Century Hawai‘i	Kapali Lyon

Saturday, June 18			
7:00 – 7:15 am	Morning Devotional	Brief Worship	
8:30 am	Business Session		Administration Missional Team
	Adjournment		
11:00 am	Closing Worship	Virtual Worship for all	Central Union Church

June 2, 2022

To the Aha Iki Participants:

Welcome to the 200th Aha Pae'aina, the great annual gathering of individuals, churches, Associations and entities that compose the Hawai'i Conference United Church of Christ.

Once again we meet online and once again we look toward a time when we might gather in person. As the Jews in Babylon felt the absence of community in captivity, so we too feel the absence from one another and lament our social distancing and Zoom interface. May we, like our ancestors in the faith, hear God's call to make beautiful this situation of COVID restrictions for God is with us and continues to be the ground of our being.

Even with COVID restrictions much has been accomplished as we seek to further God's good news in Jesus to areas of life needing the gospel. What makes us unique in this call, is that we do this while living in the tension between the God given nobility of the gospel and its entrancement in human agendas. Aware of both the good and the bad that is done in the name of God, we are in a better place to weigh how we go about increasing God's love and compassion.

You are an integral part of that increasing of compassion and I celebrate the ministries each of you are involved in. Ministry addressing various needs and concerns where, indeed, the gospel is needed.

May our time together in plenary and in discussions be fruitful unto ke Akua

Aloha,



Rev. Dr. David K. Popham
Conference Minister

II. BUSINESS ITEMS

State Council of Hawaiian Congregational Churches
200th Aha Pae'āina/Annual Meeting

AGENDA

June 15, 2022

1. CALL TO ORDER @ _____ B. Matsuyama
2. OPENING PULE/OHANA/LULU* J. Ogoshi
(* Please make checks payable to SCHCC
(Mail to: Frank Mulec, P.O. Box 1065, Pahoa HI 96778)
3. ROLL CALL / QUORUM: Yes_____ No_____ K. Alika
Member Churches: _____ Delegates: _____ Partnership: _____
4. GREETINGS B. Matsuyama
5. APPROVAL OF AGEND: B. Matsuyama
6. ANNUAL MEETING MINUTES: K. Alika
 - o June 15, 2021
7. FINANCIAL REPORT F. Mulec
 - o 7.1 - Treasurer's Report
 - o 7.2 - Proposed Budget 2022 – 2023
 - o 7.3 – Other
 - o 7.3.1 - Kokua Mau
 - o 7.3.2 - Makeke
8. CONFERENCE STAFF/SCHCC OFFICER'S REPORT: D. Popham
 - o 8.1 - Conference Minister
 - o 8.2 - Advisor
 - o 8.3 - PresidentS. Matsuyama
B. Matsuyama
9. COMMITTEE REPORTS: L. Motas
 - o 9.1. Repair & Maintenance
 - o 9.2. Kahu Richard Wong Endowment
 - o 9.3. William Kahuakai Keliioomalu Scholarship
 - o 9.4. Katherine and Clay Wery Fund
 - o 9.5.
 - o 9.6.A. Trout
S. Matsuyama
B. Matsuyama
10. ISLAND COUNCIL REPORTS: H. Pacheco
 - o 10.1. Kauai Council
 - o 10.2. Oahu Council
 - o 10.3. Topside Council
 - o 10.4. Maui Council
 - o 10.5. WH Council
 - o 10.6. EH CouncilK. Hess
U. Sai
A. Trout
D. Wong Yuen
C. Malani Jr

11. PARTNERSHIP REPORT:
 - 11.1. PU'A Foundation T. Bissen
12. 12. SPECIAL ORDER:
 - 12.1 Election of Officers B. Matsuyama
13. UNFINISHED BUSINESS/CARRYOVER ITEMS:
 - 13.1. 2021 Action Items – Mail-In Ballot Results
 - 13.2. Addendum – Celebrating Advocacy Book
14. NEW BUSINESS/ACTION ITEMS
 - 14.1. Proposed Budget 2022 – 2023
 - 14.2. Articles & Bylaws (mailed to active member churches on 2/11/22)
 - 14.3
 - 14.4
15. REFLECTION/CONCERNS
 - 15.1.
 - 15.2.
16. INSTALLATION OF OFFICERS D. Popham
17. NECROLOGY SERVICE K. Alika
18. ANNOUNCEMENTS
 - 15.1. FY 22/23, Proposed Meeting Dates: 7/30/22, 10/29/22, 1/28/23, 4/29/23
 - 15.2
 - 15.3
19. ADJOURNMENT @ _____ / _____
20. CLOSING PULE K. Alika

State Council of Hawaiian Congregational Churches

SCHCC Annual Meeting

Tuesday, June 15, 2021

Zoom

CALL
TO ORDER The meeting was called to order at 1:34 p.m. by Boyd Matsuyama,
President.

ROLL CALL

Church

Delegates Present

Haili Congregational Church

Cynthia Akimseu

Brian Welsh

Ka'ahumanu Congregational Church

Wayne Higa

Kahikolu Congregational Church

Naleen Andrade

Kahikuonālani United Church of Christ

Ricky Hirakawa

Joanne Kishimori

Kalihi & Moanalua Church

Tony Ku-Daniels

Manu Naeole

Kapa'a First Hawaiian Church

Linda Ka'auwai-Iwamoto

Barry Mick

Kauaha'ao Congregational Church

Debra Wong Yuen

Walter Wong Yuen

Kaumakapili Church

Lorna Motas

Kawaiaha'o Church

Ka'iulani Hess

Keawala'i Congregational Church

Edie Kapiko

Kona Lanakila Church

Sam Masilamoney

Pualani Muraki

Ko'olau Hui'ia Protestant Church

Kalei Arinaga

Lāhuioakalani Kā'anapali Congregational Church

Aileen Trout

Laupahoehoe Congregational Church

Russell Paio

Lili'uokalani Protestant Church

Laurie Kauleinamoku

Ola'a First Hawaiian Church

Lani Kapuniai

'Opihikao Congregational Church

Frank Mulec

Lenneth 'DA" Pavao

Pearl City Community Church

Gordon Marchant

Puka'ana Congregational Church

Sharon Matsuyama

Wai'oli Hui'ia Church

Susan Ferrell

Haunani Pacheco

Naomi Yokotake

Association of Hawaiian Evangelical Churches (AHEC)

Kerisa Carmelo

SCHCC ANNUAL MEETING

Minutes – June 15, 2021

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QUORUM	Because a quorum of member churches (21 or more) was not present at the June 15, 2021 SCHCC Annual Meeting, no action could be taken on any business items. However, the meeting was convened for a <i>Pule/'Ohana</i> Time, a Necrology Service, and a Power Point Presentation.
OPENING PULE/'OHANA	<p><i>Kahu</i> Naleen Andrade opened the meeting with prayer. It was followed by the <i>'Ohana time</i>. <i>Kahu</i> emphasized the importance of how we are to love, in truth and action, not only in word or speech.</p> <p>She recalled the wisdom of her <i>kūpuna</i> who noted that love is more than “emotion and feeling.” Love requires us to move on a set of actions. “Love prohibits us from acting against others,” she said. <i>Kahu</i> then reminded everyone that Jesus is the Shepherd, God Incarnate, and that as his sheep, we are to heed his voice to love.</p>
LŪLŪ	<i>Kahu</i> invited those present to send their <i>lūlū</i> to Uncle Frank Mulec, Treasurer, at: P.O. Box 1065, Pahoa, Hawaii, HI 96778-1065. She then offered a prayer of blessing for the offering.
NECROLOGY SERVICE	<i>Kahu</i> Kealahou Alika then led the Necrology Service, remembering persons of member churches who have died over the last year (<i>Appendix A</i>)
POWER POINT PRESENTATION	Following the Necrology Service, Lorna Motas presented the power point “Celebrating Advocacy: The Past, Present & Future.” The presentation provides a rich and comprehensive history on the Council’s mission and ministry. (NOTE: Arrangements have been made to have the power point presentation downloaded to the SCHCC web page on the Hawai’i Conference website. Go to www.hcucc.org . Click on the bar for the Directory; then click on “Affiliate Organizations” and then click on the SCHCC icon to access the presentation.)
ADJOURNMENT	The meeting adjourned with prayer at 3:30 p.m.
KŪKĀKŪKĀ	The members were invited to visit and <i>kūkākūkā</i> with one another.

Respectfully submitted,

Kealahou Alika, Secretary

Appendix A

State Council of Hawaiian Congregational Churches
Tuesday, June 15, 2021

KA WEHE ‘ANA
THE CALL

(Adapted from *Hawaiian Antiquities*, David Malo)
Kealahou Alike & Lorna Motas

Kealahou: *Nā ‘Aumākua mai ka lā hiki a ka lā kau*
Mai ka ho‘oku‘i a ka halawai
Nā ‘Aumākua iā Kahinakua iā Kahina‘alo
Iā ka‘a ‘ākau i ka lanī
O kīhā i ka lanī
‘Owē i ka lanī
Nunulu i ka lanī
Kāholo i ka lanī

Lorna: Ancestors from the rising to the setting sun
From the zenith to the horizon
Ancestors who stand at our back and front
You who stand at our right hand
A breathing in the heavens
An utterance in the heavens
A clear ringing voice in the heavens
A voice reverberating in the heavens.

Kealahou: *Eia nā pulapula a ‘oukou ‘o ka po‘e Hawai‘i*
E mālama ‘oukou ia mākou
E ulu i ka lanī
E ulu i ka honua
E ulu i ka pae ‘āina o Hawai‘i

Lorna: Here are your descendants, the people of Hawai‘i
Safeguard us
That we may flourish in the heavens
That we may flourish on earth
That we may flourish throughout Hawai‘i

Kealahou: *E hō mai i ka ‘ike*
E hō mai i ka ikaika
E hō mai i ke akamai
E hō mai i ka maopopo pono
E hō mai i ka ‘ike pāpālua
E hō mai i ka mana

Lorna: Grant us knowledge
Grant us strength
Grant us intelligence
Grant us understanding
Grant us insight
Grant us power

KA KĀHEA
GREETING

Kealahou Alika

We gather this day as God's people
conscious of those who have died
and of how fragile our existence is here on earth.
We come to this moment
to comfort and to support one another
in our common loss.
We gather to hear God's word of hope
that can drive away our despair
and move us to offer God our praise.
We commend to God with thanksgiving
the lives of those who have gone before.
For whether we live or whether we die
we belong to Christ who is Lord
both of the dead and of the living.

KA HĪMENI
THE HYMN

"Iesū No Ke Kahuhipa"
Sharon Matsuyama

HALI'A ALOHA
CHERISHED
MEMORIES

Boyd Matsuyama & Kealahou Alika
Haunani Pacheco, Aileen Trout, Ka'iulani Hess, Sharon Matsuyama

Boyd: We come to this moment holding within our hearts and minds
cherished memories of those who have gone before us. We
give thanks that *Ke Akua* knows each one by name as we have
known them.
Bishop William W. How was born in England in 1823. He died
in Ireland in 1897. He was three years old when the first
mission company of the American Board of Commissioners for
Foreign Missions arrived in Kailua, Kona. He was called both
the "poor man's bishop" and "the children's bishop" for his
work among the poor and among factory workers. He wrote
the lyrics to the hymn, "For all the Saints, who from their labors
rest."

Kealahou: For all the saints, who from their labors rest
who thee by faith before the world confessed,
thy name, O Jesus, be forever bless'd. Alleluia, alleluia!

Haunani: **From the island of Kaua'i:**
Kapa'a First Hawaiian Church, Kapa'a:

Ron Clark, November 22, 2020
James Vernon Kunane Ka'auwai, December 24, 2020

Ko'olau Hui'ia Church, Anahola:

Valentine Ako

Waimea United Church of Christ, Waimea:

Bill Laidlaw
Ruth Cassel
Yoshie Smith
Mike Vidinha
Selden Burtch
Grace Kamai

Kealahou: **From the island of Moloka'i:**
Ho'olehua Congregational Church, Ho'olehua

Homer Turner, July 1, 2020
Richard Hank Allen Ellertsen, July 28, 2020
Puanani Janet Kazuko Kawano, December 21, 2020

Aileen: **From the island of Maui:**
Kalanikahua Hou Congregational Church, Ha'ikū-Pa'uwela

Rudy Kehano

Kaulanapueo Congregational Church, Huelo

Charlene Mililani Pu'u Parker, July 19, 2020

Keawala‘i Congregational Church, Mākena

Stu Elder, June 7, 2020
Danny Brown, June 11, 2020
Daniel Page, November 16, 2020
John Docherty, April 17, 2021

Waiola Church, Lāhainā

Rachel Kaleiopu, August 2020
Sharon Arao, January 2021
Penny Davis, February 2021
Ale Arao, May 2021
Sue Johnson, May 29, 2021

Wānanalua Congregational Church, Hana:

Luke Kamalani McLean, March 2020

Boyd: Thou wast their rock, their refuge and their might,

 thou, Christ, the hope that put their fears to flight.
 ‘mid gloom and doubt, their true and shining light. Alleluia, alleluia!

Ka‘iulani:

From the island of O‘ahu:

‘Ewa Community Church, ‘Ewa

Kume “Edwina” Kojima, October 13, 2020
Gail Yamasaki, January 21, 2021
Alfred Padilla, February 24, 2021
Doris Sato, February 25, 2021

Kaumakapili Church, Kalihi Pālama

Mama Kahu Darlene Kaupu, June 11, 2020
Valentina Giraldi, August 20, 2020
Herman Kama, Jr., October 15, 2020
Helen Freeman, March 30, 2021
Caroline Malani, April 2021

Kawaiaha‘o Church, Honolulu

Carinthia Harbottle, 2020
Geraldine Hewitt, 2020
William Leighton Donlin, 2020
Walter Yim, 2021
Florence Ching Richardson, 2021
Helaine Kauilani Ramos, 2021

Lili‘uokalani Protestant Church, Hale‘iwa

Pua Colburn, September 29, 2020
Carol Custino, April 23, 2021

Pearl City Community Church, Pearl City

Patricia Wong
Ramona Inocelda
Alice Kono
Haruye Katekaru
Reginald Kekuewa
Emi Okamoto
Bernie Cenal

Kealahou: Oh, bless’d communion, fellowship divine!
We feebly struggle, they in glory shine,
yet all are one in thee, for all are thine. Alleluia, alleluia.

Sharon: **From the island of Hawai‘i - East Hawai‘i**

Haili Congregational Church:

Maureen Ni‘imi

From the island of Hawai‘i - West Hawai‘i:

Kahikolu Congregational Church, Napo‘opo‘o

Howard Ackerman, January 26, 2021

Kona Lanakila Congregational Church, Kainaliu

Alexander Chun Ako, August 20, 2020
Melvin Hoomanawanui, September 29, 2020
Cecilia Ahlo, May 28, 2021

Wayne Kiwaha Sr., April 21, 2021
Michael Naihe, May 4, 2021

For Others who have been a part of our State Council ‘ohana:

Kahu Kekapa Lee, 2020
Kahu Richard Kamanu, 2020
Uncle Stanley Lum, 2021

KA PULE HO‘OKU‘U
BENEDICTION

Kealahou Alike

A Moment of Silence

In a moment of silence, we remember our ancestors who stand in back and in front of us – from the rising to the setting sun – we remember all the days and months and years in between when babies were born and children grew up; when others committed themselves to one another and when loved ones and friends among us came to the end of their earthly lives; when others moved away to new places and others returned home.

We recognize and we celebrate these times of passage, of endings and new beginnings even now as we share this time of *aloha* and give thanks for the many ways in which we were able to become a part of each other’s lives.

A Prayer

E pule kākou. Let us pray: We praise you, O God, for your steadfast *aloha* for those who have gone before us, for all the days of their earthly lives. We thank you that for each one, death itself is past. There is no more pain or suffering.

Grant us your peace and keep our hearts and minds in the knowledge of your love made known to us in Christ Jesus, our risen Savior. “Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight and the sin that clings so closely, and let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith, who for the sake of the joy that was set before him endured the cross, disregarding its shame and has taken his seat at the right hand of the throne of God.” (*Hebrews 12:1-2*)

Mahalo ke Akua. Thanks be to God. Amen.

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Financial Report FY 2021 - 2022

		Beginning Balance July 1, 2021				\$	19,171.07
<u>INCOME:</u>	<u>Budgeted</u>	<u>July-Sept Actual</u> <i>Revised Jan.29,2022</i>	<u>Oct-Dec Actual</u>	<u>Jan-Mar Actual</u>	<u>Apr - Jun Actual</u>	<u>YTD TOTAL</u>	
Church Dues, 45 @ \$50	2,250.00	300.00	1,000.00	100.00	-	1,400.00	
Mākeke Donations	2,300.00	300.00	1,510.00	500.00	-	2,310.00	
Interest Income/Wm Crisp Fund	1,825.00	1,819.84	-	-	-	1,819.84	
Donations	3,675.00	(335) 735.00	1,500.00	1,155.00	-	3,390.00	
Other Income (reimbursements)	3,000.00	-	-	-	-	-	
TOTAL INCOME	13,050.00	3,154.84	4,010.00	1,755.00	-	8,919.84	
<u>EXPENSES:</u>	<u>Budgeted</u>						
Air Fare	6,600.00	-	-	-	-	-	
Resource Persons	500.00	1,000.00	-	-	-	1,000.00	
Car Rental/Gas/Parking	1,100.00	-	-	-	-	-	
Lodging	1,800.00	-	-	-	-	-	
Meals	1,000.00	-	-	-	-	-	
Office Expense	300.00	44.00	-	70.56	-	114.56	
Host Church Makana	1,350.00	-	-	-	-	-	
Miscellaneous Expenses	400.00	156.96	-	-	-	156.96	
Un-Budgeted Expense, Pū'ā Foundation, Nov. 8, 2021 & Jan. 10, 2022			\$ 1,500.00	\$ 750.00		\$ 2,250.00	
Un-Budgeted Expense, Insurance Board, Feb. 27, 2022				\$ 1,334.00		\$ 1,334.00	
TOTAL BUDGETED EXPENSE	13,050.00	1,200.96	1,500.00	2,154.56	-	4,855.52	
Ending Balance March 31, 2022						\$	23,235.39

State Council of Hawaiian
Congregational Churches

Proposed Budget
FY 2022 - 2023

INCOME:

Church Dues (FY 20-21), 40 @ \$50	\$2,000.00
Mākeke	2,300.00
Interest Income/Wm Crisp Fund	1,800.00
Donations-churches, individuals, Lulu at mtgs.	3,900.00
Other Income, reimbursements	2,650.00

TOTAL INCOME:

\$12,650.00

EXPENSES:

Air Fare: Executive Committee*	\$4,500.00
Resource Persons	1,000.00
Car Rental/Gas/Parking	1,000.00
Lodging: Executive Committee*	1,500.00
Meals	600.00
Office Expenses	400.00
Insurance, Liability Coverage	1,400.00
Host Church Makana, (9 mtgs @ \$150)	1,350.00
Friends of the Conference Makana	500.00
Miscellaneous Expenses: unbudgeted, underbudgeted	400.00

TOTAL EXPENSES:

\$12,650.00

(*Pres, VP, Sec, Treas. and Advisor)

Note: Pū'ā Foundation, Makana Budget of \$1,000.00 will be drawn from the Common Trust Fund held by the SCHCC.

**State Council of Hawaiian
Congregational Churches**

Kōkua Mau
FY 2022-2023

<u>FUNDS AVAILABLE:</u>	<u>(Perpetuate the Funds)</u>
Fund for Repair & Maintenance of Small Membership Hawaiian Churches	\$40,000.00
Kahu Richard W. Wong Grant Fund	\$ 7,000.00
William Kahuaka'i Keli'iho'omalua Scholarship Fund	\$ 4,500.00
Katherine & Clay Wery Fund	\$ 2,500.00
<u>TOTAL FUNDS AVAILABLE:</u>	<u>\$54,000.00</u>

III. ANNUAL REPORTS

200th Aha Pae‘aina of the Hawai‘i Conference United Church of Christ

Conference Minister Report

Rev. Dr. David K. Popham



The symbolism of stairs is widely used among congregations and churches to indicate growth of one kind or another. The growth can be numerical, but it may also be in goal attainment or community engagement. It is a widely used image as it communicates an agreed upon truth: climbing equals achieving and achieving equals success. As Vaclav Havel noted, “it is not enough to stare up the steps, we must step up the stairs.”

Such an image focuses our attention on the vertical step. How far up we are stepping. Many church growth books are filled with paradigms, strategies, and “fool proof” tactics aimed at mounting the next step.

There is nothing wrong with these books nor with this focus. But as Vaclav Havel perceives staring up the steps accomplishes very little. With that in mind, I also think the horizontal shelf that actually forms the step where we are placing our weight on is just as important as the vertical climb. In organizational language the horizontal shelf is the infrastructure which supports the heft of the organization. No matter how robust our mission and vision and strategic plan, if we do not have the infrastructure to support it, we will tumble back down.

This past year and the year before, due primarily to COVID, became years of giving attention to our infrastructure.

In the Conference Office, at least for the Conference side of life, we have realigned the job descriptions of the Support Staff. Primarily letting go of “personal assistant” duties so that all Support Staff now have duties directly related to servicing the Conference at large. Our new part

time Associate Conference Ministers are deployed to live on neighboring islands as presence is a symbol of caring. And as a Staff we adopted the 2022 Conference Office Playbook (see attached) to assist in ensuring our focus is on local church and pastor support.

Within the Conference, we graduated our first cohort in the Certificate in Theological Education Leadership from the Pacific School of Religion. Our “beta test” group, if you will, and are ready to launch a more solid CTCL cohort this fall. We also provided guidance and recommendations for our congregations as we move through the pandemic stage of COVID-19 and into an endemic stage. We transitioned our weekly Wednesday Zoom meetings to a First Wednesday Conversation seeking to address new tools available for the local church and topical discussions. First Wednesdays have also provided a regular platform to engage discussions on the life of the Conference and to provide transparency on issues before either the Conference Council or the Foundation Board of Trustees.

By focusing on infrastructure we can put more and more weight on the next step up the stairs before us. No doubt more infrastructure strengthening is needed. It is hoped that in this coming year we can begin to convene special interest conversations with our Samoan and Micronesian leaders. It is also hoped that we will begin quarterly meetings with the presidents of the Associations. There are plans to launch two ministerial Community of Practice groups to augment the present two Pastoral Support Groups. Hopes are high with the exciting venture of the Innovation and Engagement Missional Team. The Council is engaging a conflict resolution consultant to help us better address the sharp, rubbing edges of the Conference.

This seems is a lot to reinforce this horizontal step that we are placing our weight on. Yet, it must also be acknowledged that the step had been made strong with the adoption of the Ka Papa Ho‘olālā 2018 – 2028 (Strategic Plan 2018 – 2028). Once piece not foreseen at that time by the Conference was the need for a Capital Campaign to give adequate resourcing to the aspirations of the Conference. The Conference leadership approved a Capital Campaign and this coming year we will engage in inviting people into the vision of the Campaign before a public launch in 2023.

By our stair-step model very few of these components compose the exciting vertical strut of the stairs God is calling us to climb. However, they are intricate components of the horizontal surface that will support us as we place our full weight as the Hawai‘i Conference on it.

Hawai'i Conference Office 2022 Playbook

The Playbook of the Conference Office answers six critical questions that provide clarity and alignment to *Ka Papa Ho'olālā 2018 – 2028*, the Hawai'i Conference Strategic Plan.

Why does the Conference Staff exist?

To provide services of support, resources, and connections to bless the Hawai'i Conference's 118 churches, ministers, laity, five Associations, and all affiliates.

How does the Conference Staff behave?

We live out our Core Values, follow our Guideposts and embrace our Mindsets:

Core Values

Be Kind / Be respectful / Be faithful to the Gospel / Be compassionate / Be helpful / Be transparent

Guideposts

- Embrace our Mission, Vision and Core Values
- Be intentional in the inclusion of historical trauma of the Hawaiian people and its ramifications for today
- Be malleable to model growth into new ways of being church
- Manage assets with transparency and sustainability
- Celebrate the full 'ohana of the Conference
- Include marginal voices in ongoing discussions
- Honor Christ as the center of our common life

Mindsets

- Celebrate traditions without becoming trapped by traditionalism
- Cultivate a culture of innovation
- Engage other members of the staff and partners
- Make our successors proud of us
- Embrace teamwork by building on each other's strengths
- Celebrate the rich diversity which is the Hawai'i Conference United Church of Christ

What does the Hawai'i Conference United Church of Christ do?

The Hawai'i Conference UCC advances the gospel of God's good news in Jesus Christ, while living in the tension between the gospel's God-given nobility and its human-agenda entrenchment.

How will the Hawai'i Conference United Church of Christ succeed?

By being "Sent forth by the Spirit to walk humbly in Christ's footsteps pursuing peace, justice and the renewal of creation."

What most important right now?

For the Conference:

Engage with our churches / Prioritize relationships

For the Staff:

Promote and Encourage self-care / Value one another / Honor each other's voices / Maintain confidentiality as appropriate / Hold regular staff meetings (systems attention) / Promote open, honest communications within staff (culture attention)

Who must do what?

One team dedicated to "One 'ohana: a unified, radiant and transforming expression of the body of Christ."



*Hawaii Conference United Church of Christ
200th Aha Pae'aina*

*State Council of Hawaiian Congregational Churches
(SCHCC)
Aha Iki - via ZOOM
June 15, 2022*

Advisor's Report

Aloha mai kakou!

As we prepare for the closing of FY 2021–2022, we say “Mahalo Ke Akua” for your agape love, faith and aloha that the State Council of Hawaiian Congregational Churches (SCHCC), continues to be blessed with, because of your presence in everything we do.

We have been dealing with many challenges during the course of this fiscal year, and as Advisor of the SCHCC, I extend my sincere “mahalo nui loa” to all of you, for your faith and trust of each other, as you continue to work for what is “in the best interest” of our Hawaiian Churches.

The love you all continue showing and sharing as you continue supporting our Officers of the State Council of Hawaiian Congregational Churches (SCHCC) is sincerely appreciated.

To our Island Council Presidents / Representatives and Partners; **Kauai, Oahu, Top-side Molokai, Maui, East Hawaii, West Hawaii, and Pu'a Foundation**.....MAHALO for your leadership. YOU ARE ALL STILL AWESOME!!!!

Mahalo Nui Loa, Officers of the SCHCC Board of Directors: Boyd Matsuyama – **President**, Lorna Motas - **Vice President**, Retired Kahu Kealahou Alike - **Secretary**, Frank Mulec – **Treasurer**, for your outstanding leadership representing the State Council of Hawaiian Congregational Churches.

As my term comes to an end, my sincere mahalo for allowing me the privilege of serving as Advisor to this Council, the SCHCC.

God's Blessings,

Sharon Matsuyama

Sharon Matsuyama - Advisor, SCHCC

cc: SCHCC Board of Directors



STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
P.O. BOX 407 HOLUALOA, HAWAII 96725
(SCHCC)

200th Aha Pae'aina/Aha Iki

SCHCC Annual Meeting
June 15, 2022

Aloha Kakou,

It has been an exciting year for the SCHCC. To begin, our 2021 Annual meeting had no quorum to conduct any official business. After receiving legal advice, ballots were mailed to registered delegates of active member churches to vote on two action items.

Proposed revisions to amend the current Articles of Incorporation & Bylaws were distributed to all active SCHCC member churches for review and discussion. These documents will be presented for action at the annual meeting on June 15, 2022.

Addendum to the “Celebrating Advocacy – Past, Present & Future” book, continues to move forward to the final step of being printed.

The Funds allocated for Repair & Maintenance of Small Membership Hawaiian Churches, a line item in the Hawaii Conference Foundation’s budget, remained at \$40,000.00 for FY 2021-2022. Four (4) churches applied and were approved for funding; Olaa First Hawaiian Church (\$3.9k), Lahuiokalani Kaanapali Cong’l Church (\$9k), Kalaiakamanu Hou Cong’l Church (\$12.3k), and Waialua Cong’l Church (\$14.8k).

A question was raised (after the closing of the 2019 Aha Pae'aina) about what has transpired, since the apology by the UCC, regarding the overthrow of the Hawaiian Kingdom/Nation. To address this question, Interim Conference Minister Gabrielle Chavez, formed a Reconciliation Working Group, requesting that two (2) representatives be appointed from each of the following organizations, HCUCC, SCHCC, AHEC and the Hawaiian Community. This Reconciliation Working Group has been in existence for two plus years and a report recapping their discussions will be submitted to the Hawaii Conference UCC.

Unfortunately 2021 ended with some disappointing challenges. A letter dated September 07, 2021, addressed to me and received via US mail, and I share in quotes, **“This letter is being addressed to you at this point because hidden sin has recently come to light. Based on the evidence provided by our Resolution Committee that indict you of your part in the coercion, collusion, and flagrantly deceptive actions taken at the July General Synod, it is the authoritative decision of the AHEC Board of Directors to immediately dissolve the standing of the State Council of Hawaiian Congregational Churches as a Partnership Ministry”**. For reasons unknown, and no explanation or evidence (mentioned) shared by AHEC to SCHCC, we the Board of Directors of SCHCC have determined that these accusations will not deter us from our purpose.

Our **Preamble:** The State Council of Hawaiian Congregational Churches celebrates and nourishes its biblical roots in the Christian faith, while sustaining the richness of Hawaiian traditions and cultural values. The State Council of Hawaiian Congregational Churches draws together Churches which strive to create opportunities for spiritual growth, leadership and commitment in order to attain a common vision. This vision embraces the nurturing of all people to become instruments for building a better world and community.

Our **Purpose:** To advocate at all levels of the Hawai'i Conference of the United Church of Christ in the best interest of the Hawaiian churches.

Boyd Matsuyama – President

cc: SCHCC Files w/copy of September 07, 2021 letter attached

State Council of Hawaiian Congregational Churches
Repair and Maintenance of Small Membership Hawaiian Churches
‘AHA IKI – JUNE 15, 2022

Aloha,

Here is a summary of the Repair and Maintenance completed, ongoing and newly awarded projects.

There are currently two outstanding grant projects from 2019 that are in progress: the Helani Congregational Church (Hawaii Island) and the Hau’oli Kamana’o Congregational Church (Hawaii Island). One church completed their project, Kalaiakamanu Hou Congregational Church, (Molokai)

- Helani Cong. Church-The last report received was October 16, 2021. Contractor resubmitting updated permits with the Hawaii County Office.
- Hau’oli Kamana’o Cong. Church reported in January 2022 that the kitchen cabinet installation would be completed at the end of January. Still waiting for final report with photos.
- Kalaiakamanu Hou Congregational Church 2019 grant project was completed in October of 2021. A final report and photos were submitted.

The following four churches submitted Repair and Maintenance (R &M) applications by December 31, 2021, for projects in 2022; Ola’a First Hawaiian Church (Hawaii Island), Lahuioakalani Ka’anapali Congregational Church (Maui), Kalaiakamanu Hou Congregational Church and Waialua Congregational Church (Molokai).

Their combined request exceeded the \$40,000 amount in the R & M budget however, each church was granted a percentage of the \$40,000 based on their percent to the total requested amount. (See Spreadsheet for details). Each church contributed their one third portion of their total project cost.

The R & M Committee approved the final grant request on January 16, 2022. The SCHCC also approved the final grants listed on the R & M spreadsheet at the SCHCC BOD meeting on January 29, 2022.

(See the attached R & M spreadsheet)

A final R & M report was submitted to the Hawaii Conference Foundation, and they issued checks to the four respected churches in February 2022.

Respectfully submitted,

Lorna Motas

Chair of the SCHCC-Repair and Maintenance of Small Membership Hawaiian Churches Committee

2021 Repair and Maintenance of Small Membership Hawaiian Churches Requests For 2022 Work							
	CHURCH AND SCOPE OF WORK	Amount of Project	Church 1/3 Portion	Request From R&M	% to Total	R&M Suggested Grant	Difference in Request and Actual Grant
1-	Ola'a First Hawaiian Church (Hawaii Island)	\$ 6,597.90	\$ 2,200.00	\$ 4,398.00	9.8%	\$ 3,900.00	\$ 498.00
	Termite Treatment of Hall, Church and Restroom						
2-	Lahuioikalani Ka'anapali Congregational Church	\$ 15,038.33	\$ 5,038.33	\$ 10,000.00	22.4%	\$ 9,000.00	\$ 1,000.00
	Replace 8 Sanctuary Windows from 1929 (Maui Island)						
3-	Kalaalakamanu Hou Congregational Church (Molokai)	\$ 20,600.00	\$ 7,000.00	\$ 13,600.00	30.7%	\$ 12,300.00	\$ 1,300.00
	Repair Kitchen interior, Hall wall, lights, doors windows						
4-	Waialua Congregational Church (Molokai)	\$ 24,869.44	\$ 8,300.00	\$ 16,600.00	37.1%	\$ 14,800.00	\$ 1,800.00
	Window installation, Electrical upgrades, Fan install, upgrade elec. main panel, exterior meter, LED Lighting upgrade.						
	TOTAL	\$ 67,105.67	\$ 22,538.33	\$ 44,598.00	100%	\$ 40,000.00	\$ 4,598.00

Kahu Richard W. Wong Endowment Fund
Report of Awards for 2022
June 15, 2022

On June 25, 1990, Kahu Richard W. Wong established the “KAHU RICHARD W WONG ENDOWMENT FUND “to help Hawaiian churches for: educational, mission, scholarship, evangelistic, personnel, and building needs.” However, “Grants are **NOT** to be given to build, maintain, or renovate ***income producing facilities.***” The annual fund allocation is **\$7,000**.

For calendar year, 2022, no applications were submitted. Therefore, the annual allocation remained in the fund. However, at the January 29, 2022 State Council meeting, Lorna Motas, chairperson for the Repairs and Maintenance Committee, reported that there was a shortage of funds to fully fund the repairs requests from 4 churches. Each church had to absorb the shortage of funds, which was burdensome.

Aileen Trout, chairperson for the Kahu Richard Wong Fund, noted that the Kahu Wong fund **does allow for building repairs**. Might the unused funds for 2022 be used to kokua these churches? It was resolved that State Council re-open the Kahu Richard Wong Fund application process to **all** member churches. Island Council Presidents were tasked to alert all churches with a new deadline of March 15, 2022. Four churches applied for funding.

Wai`oli Hui`ia Church: funding for weekly Friday night gathering for Youth

Kalaiaakamanu Hou Congregational Church: Building Repairs

Lahuioakalani Ka`anapali Congregational Church: Building Repairs

Wai`alua Congregational Church UCC: Building Repairs

Church	Reason	Requested Amount	Project Cost	Grant Amount
Wai`oli Hui`ia	Youth Activity	\$2,000	\$10,000	\$2,000
Kalaiaakamanu Hou	Building Repairs	\$1,300	\$20,600	\$1,300
Lahuioakalani Ka`anapali	Building Repairs	\$1,000	\$15,038	\$1,000
Waialua	Building Repairs	\$1,800	\$24,869	\$1,800
TOTAL		\$6,100	\$70,507	\$6,100

Kahu Richard W Wong Endowment Fund Committee

Aileen Trout, Chairperson; Lāhuioakalani Ka`anāpali Congregational Church

Linda Norrington, Waiola Church, Boyd Matsuyama, Puka`ana Congregational Church

William Kahuakai Keliihoomalu Scholarship Fund

(State Council of Hawaiian Congregational Churches)

Sharon Matsuyama, Chairperson

c/o Hawaii Conference United Church of Christ

1848 Nuuanu Avenue Honolulu, Hawaii 96817

(808) - 936-1385

Hawaii Conference United Church of Christ

200th Aha Pae'aina

Aha Iki - via ZOOM

June 15, 2022

Annual Report

Aloha e na hoahanau me na hoaloha,

The “William Kahuakai Keliihoomalu Scholarship Fund” was established as a memorial Scholarship in 1979, following the passing of Licentiate Kahu, William K. Keliihoomalu. The fund was started with a monetary gift of \$25.00 by Mrs. Ada Larrison, a friend of the family, and continued growing with support from members of the Keliihoomalu ‘Ohana, Kalapana Maunakea Congregational Church, and many friends. She requested that this gift be placed in a Custodial Account with the Hawaii Conference Foundation, for the purpose of providing financial aid for seminary, postgraduate and continuing education expenses. When the fund grew to the amount of \$500.00, the State Council of Hawaiian Congregational Churches (SCHCC) was appointed Custodian of this Scholarship fund. The State Council of Hawaiian Congregational Churches turned the funds over to the Hawaii Conference Foundation to be invested, setting a goal of reaching the amount of \$5,000.00, with the intention of using the earned interest income towards the granting of scholarships, for the purpose stated.

For FY 2021-2022, no applications were received, requesting funds. As a reminder, the deadline for applying for funding through the William Kahuakai Keliihoomalu Scholarship Fund is by October 15 of each year.

Interested individuals are encouraged to consider requesting financial assistance through this Scholarship fund. Please refer to the William Kahuakai Keliihoomalu Scholarship Policy on the SCHCC website by logging on to www.hcucc.org then clicking on Affiliate Organizations.

If there are any questions, call the telephone number shown on the letterhead of this report.

In His Service,

Sharon Matsuyama

Sharon Matsuyama,

Chairperson - William Kahuakai Keliihoomalu Scholarship

State Council of Hawaiian Congregational Church
KATHERINE & CLAY WERY FUND

200th Aha Pae'āina/Aha Iki
Annual Meeting
June 15, 2022

Aloha Kakou,

In July 2016, Dr Naleen Andrade, hanai daughter of Katherine Hanley Wery, met with the SCHCC Executive Committee to discuss funding, benefiting Rural Hawaiian Churches.

The Hawaii Conference UCC and Dr Naleen Andrade approved the SCHCC Executive Committee to be the oversight committee of this fund.

Molokai Topside Council was approved funding but have not requested funds due to the COVID Pandemic.

Boyd Matsuyama – President

STATE OF HAWAII
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
Business Registration Division
335 Merchant Street
Mailing Address: P.O. Box 40, Honolulu, Hawaii 96810
Phone No. (808) 586-2727



AMENDED AND RESTATED ARTICLES OF INCORPORATION

(Section 414D-184, Hawaii Revised Statutes)

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK

The undersigned, duly authorized officers of the corporation submitting these Amended and Restated Articles of Incorporation, certify as follows:

1. The name of the corporation is:
State Council of Hawaiian Congregational Churches

2. The Amended and Restated Articles of Incorporation adopted is attached.

3. The Amended and Restated Articles of Incorporation was adopted on: _____
(Month Day Year)

(Check one)

☐ at a meeting of the **members**:

Designation (class) Of membership	Total Number of Memberships (votes) outstanding	Total Number of Votes Entitled to be Cast By each Class	Number of Votes Cast by each class For Amendment	Number of Votes Cast by each class Against Amendment

OR

☐ by written consent of the **members** holding at least eighty per cent of the voting power.

OR

☒ by a sufficient vote of the **Board of Directors** or **incorporators** because member approval was not required.

4. Check one:

☐ The written approval of a specified person or persons named in the articles of incorporation was obtained.

☒ The written approval of a specified person or persons is not required.

5. The attached Amended and Restated Articles of Incorporation supersedes the original Articles of Incorporation and all amendments thereto.

The undersigned certifies under the penalties of Section 414D-12, Hawaii Revised Statutes, that the undersigned has read the above statements, I/we are authorized to make this change, and that the statements are true and correct.

Signed this _____ day of _____, _____

(Type/Print Name & Title)

(Type/Print Name & Title)

(Signature of Officer)

(Signature of Officer)

SEE INSTRUCTIONS ON REVERSE SIDE. The articles must be signed by at least one officer of the corporation.

CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGE

[11.17.2021 DRAFT]

**AMENDED AND RESTATED
ARTICLES OF INCORPORATION**

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
(Affiliate Organization of the Hawai'i Conference of the United Church of Christ)

ARTICLE I

CORPORATE NAME

The name of the corporation shall be State Council of Hawaiian Congregational Churches (referred to in these Articles of Incorporation as the "SCHCC").

ARTICLE II

PRINCIPAL OFFICE; REGISTERED AGENT; INCORPORATOR

Section 2.1 Mailing Address of Principal Office. The mailing address of the SCHCC's principal office is P.O. Box 407, Holualoa, Hawai'i 96725.

Section 2.2 Registered Agent and Street Address For Service of Process. The SCHCC shall have and continuously maintain in the State of Hawai'i a registered agent who shall have a business address in this State.

- (1) The name of the SCHCC's registered agent in the State of Hawai'i is Kealahou Alika.
- (2) The street address of the place of business of the person in the State of Hawai'i to which service of process and other notice and documents being served on or sent to the entity represented by the person may be delivered to is 2035 Pakolu Street, Wailuku, Hawai'i 96793.

Section 2.3 Incorporator. The incorporator is Charlene H. Taketa, 79-7196 St. Paul Road, Kealahou, Hawai'i 96750.

ARTICLE III

CORPORATE PURPOSES AND FORM OF ORGANIZATION

Section 3.1 Purposes. The SCHCC is organized exclusively for charitable, literary, religious, or educational purposes under Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provision of any future federal tax code, including for such purposes as follows:

- (1) To advocate at all levels of the Hawai'i Conference of the United Church of Christ in the best interest of the Hawaiian Member churches.
- (2) The State Council of Hawaiian Congregational Churches celebrates and nourishes its biblical roots in the Christian faith, while sustaining the richness of Hawaiian traditions and cultural values.
- (3) The State Council of Hawaiian Congregational Churches draws together Churches which strive to create opportunities for spiritual growth, leadership and commitment in order to attain a common vision. This vision embraces the nurturing of all people to become instruments for building a better world and community.
- (4) To operate exclusively for charitable, scientific, literary, religious, or educational purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States internal revenue law), with all powers granted to nonprofit corporations under the laws of the State of Hawai'i, and all other lawful purposes.

Section 3.2 Form of Organization.

(1) The SCHCC is not organized for profit and it will not authorize or issue shares of stock. No part of the net earnings of the SCHCC shall inure in whole or in part to the benefit of, or be distributable to, private shareholders or individuals, except as allowed by law. The SCHCC may pay a reasonable compensation to its directors or officers for services rendered to the SCHCC in furtherance of its purposes; provided, that no such payment shall be deemed to be a dividend or a distribution of income or profit.

(2) No substantial part of the activities of the SCHCC shall be lobbying activities or otherwise attempting to influence legislation, and the SCHCC shall not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

(3) Notwithstanding any other provision in these Articles of Incorporation, the SCHCC shall not carry on any activity not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986

(or the corresponding provision of any future federal tax code) or by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future federal tax code).

ARTICLE IV

CORPORATE POWERS

The SCHCC shall have and possess all the powers permitted to nonprofit corporations exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provision of any future federal tax code, as allowed under the laws of the State of Hawaii and the Internal Revenue Code.

ARTICLE V

CORPORATE LIFE

The SCHCC shall have perpetual duration.

ARTICLE VI

DIRECTORS AND OFFICERS

Section 6.1 Board of Directors. The Board of Directors shall consist of not less than three (3) individuals. The number of directors shall be fixed and the directors selected in accordance with the Bylaws. The Board shall have and may exercise all the powers of the SCHCC except as otherwise provided by the Articles of Incorporation, Bylaws, or law.

Section 6.2 Officers. The SCHCC shall have the officers described in the Bylaws. The officers shall have the powers, perform the duties, and be selected at such time, in such manner, and for such terms according to the Bylaws.

ARTICLE VII

LIABILITY AND INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS

Section 7.1 Limitation of Liability. No director of the SCHCC shall be personally liable to the SCHCC or the Members for monetary damages because of a breach of the director's duties to the SCHCC and the Members; provided, that such liability shall not be eliminated as provided by law and in the following circumstances:

- (1) For breach of the director's duty of loyalty to the SCHCC or the Members;
- (2) For acts or omissions not made in good faith or that involve intentional misconduct or knowing violation of the law;
- (3) For transactions from which a director derived an improper personal economic benefit;
- (4) For any improper conflict of interest transaction with the SCHCC in which a director had a direct or indirect interest;
- (5) For any transaction in which a director received a loan or guaranty of obligation from the SCHCC; or
- (6) For any transaction where a director votes for or assents to an unlawful distribution.

Section 7.2 Definitions. The definitions summarized below, which are further defined in the Hawaii Nonprofit Corporations Act (HRS 414D-159), apply to Section 7.3:

- (1) "Director" means an individual who is or was a director of the SCHCC.
- (2) "Expenses" includes counsel fees.
- (3) "Liability" means the obligation to pay a judgment, settlement, penalty, fine, or reasonable expenses actually incurred with respect to a proceeding.
- (4) "Official capacity" means with respect to a director, the office of director in the SCHCC and with respect to an officer, employee, or agent of the SCHCC who is not a director, the office in the SCHCC held by the officer or the employment or agency relationship undertaken by the employee or agent on behalf of the SCHCC.
- (5) "Party" includes an individual who was, is, or is threatened to be made a named defendant or respondent in a proceeding.
- (6) "Proceeding" means any threatened, pending, or completed action, suit, or proceeding whether civil, criminal, administrative, or investigative and whether formal or informal.

Section 7.3 Indemnification. The SCHCC may indemnify and advance expenses to an officer, employee, or agent of the SCHCC who is not a director to the same extent as a director. An officer of the SCHCC who is not a director is further entitled to mandatory

indemnification under Section 7.3(3) and is entitled to apply for court-ordered indemnification under Section 7.3(5) to the same extent as a director.

(1) Authority to Indemnify. Except in connection with a proceeding by or in the right of the SCHCC or in any other proceeding in which the director was found liable on the basis of the director's improper receipt of a personal benefit (more particularly described below), the SCHCC may indemnify a former or current director made a party to a proceeding against liability if the individual:

- (a) Acted in good faith, and
- (b) In a manner the individual reasonably believed (i) in the case of conduct in an official capacity, that the conduct was in the SCHCC's best interests or (ii) in all other cases, that the conduct, at a minimum, did not oppose the SCHCC's best interests, and
- (c) With respect to a criminal proceeding, that the individual had no reasonable cause to believe the conduct was unlawful.

A director's conduct with respect to an employee benefit plan for a purpose the director reasonably believed to be in the interests of the participants in and beneficiaries of the plan is conduct that satisfies the requirements of Subsection (1)(b)(ii), above. The termination of a proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, is not by itself determinative of a director's failure to meet the standard of conduct described in this Section.

The SCHCC may not indemnify a director's liability where such liability has been determined in connection with a proceeding by or in the right of the SCHCC or in any other proceeding whether or not involving action in an official capacity, in which the director was found liable on the basis of the director's improper receipt of a personal benefit. Indemnification permitted in connection with a proceeding by or in the right of the SCHCC is limited to reasonable expenses incurred in connection with the proceeding.

The SCHCC shall only indemnify a director under this Section 7.3(1) if authorized in the specific case after a determination has been made that the director has met the standard of conduct set forth herein under Section 7.3(4).

(2) Advancement of Expenses. Before a final decision is made in a proceeding, the SCHCC may advance funds to pay for or reimburse the reasonable expenses incurred by a director who is a party to the proceeding, provided that (a) the director gives the SCHCC a written affirmation of the director's good faith belief that the director has met the standard of conduct described in Section 7.3(1), above, (b) agrees in writing to repay the advance if it is ultimately determined that the director did not meet the standard of conduct, and (c) the individuals making the determination, determine that the facts then known do not preclude indemnification. Such determinations and authorizations under this Section shall be made in the manner described in Section 7.3(4), below.

(3) Mandatory Indemnification. The SCHCC shall indemnify a director who was wholly successful, on the merits or otherwise, in the defense of any proceeding to which the director was a party because the director is or was a director of the SCHCC against reasonable expenses incurred in connection with the proceeding.

(4) Determination/Authorization of Indemnification. Unless otherwise indicated or required by law, the SCHCC shall make indemnification payments under Sections 7.3(1) and (2), above, only if authorized in the specific case upon a determination that the director seeking indemnification has met the standard of conduct required in those sections. The determination shall be made (a) by the Board of Directors by a majority vote of a quorum consisting of directors who are not at the time parties to the proceeding, or (b) if such quorum is not obtainable, by a majority vote of a committee duly designated by the Board (in which designation directors who are parties may participate) consisting solely of two or more directors not at the time parties to the proceeding, or (c) if a committee cannot be designated, by special legal counsel selected by the Board or its committee in the manner prescribed in Subsections (a) or (b), or a majority vote of the full Board (in which selection directors who are parties may participate), or (d) the determination shall be made by the Members but directors who are at the time parties to the proceeding may not vote on the determination.

Authorization of indemnification and evaluation as to reasonableness of expenses shall be made in the same manner as the determination that indemnification is permissible, except that if special legal counsel makes the determination, authorization of indemnification and evaluation as to reasonableness of expenses shall be made by those entitled under Subsection (c) to select counsel.

(5) Court-Ordered Indemnification. A director who is a party to a proceeding may apply for indemnification to the court conducting the proceeding or another court of competent jurisdiction. On receipt of the application, the court after giving any notice it considers necessary may order indemnification in an amount it considers proper if it determines (a) that the director is entitled to mandatory indemnification under Section 7.3(3), in which case the court shall also order the SCHCC to pay the director's reasonable expenses incurred to obtain court-ordered indemnification, or (b) the director is fairly and reasonably entitled to indemnification under all the relevant circumstances, whether or not the director met the standard of conduct set forth in Section 7.3(1), above, or was found liable in connection with a proceeding by or in the right of the SCHCC, or any other proceeding whether or not involving action in an official capacity, in which the director was found liable on the basis of the director's improper receipt of a personal benefit, but if the director was found liable indemnification is limited to reasonable expenses incurred.

(6) Director as a Witness in a Proceeding. This Section 7.3 shall not limit the SCHCC's power to pay or reimburse expenses incurred by a director in connection with appearing as a witness in a proceeding at a time when the director has not been made a named defendant or respondent to the proceeding.

(7) Insurance. The SCHCC may purchase and maintain insurance on behalf of an individual who is or was a director, officer, employee, or agent of the SCHCC against liability asserted against or incurred by the individual in that capacity.

ARTICLE VIII

MEMBERSHIP

The SCHCC will have Members. The Members shall consist of the churches of the State Council of Hawaiian Congregational Churches. Each active Member church shall be entitled to select the following representative delegates: One (1) lay delegate of the Member church. Member churches having more than two hundred members shall be entitled to select one (1) additional lay delegate. In addition to the lay delegate or delegates, each Member church shall be entitled to select one (1) young adult delegate as described in the Bylaws and one (1) authorized minister delegate of the church.

Each active Member church in good standing shall enjoy all the benefits of Membership, with such limitations as described in the Bylaws and determined by the Board of Directors, and have the number of votes based on the representative delegate(s) of the church on matters submitted to a vote of the Members. Provided, however, that for purposes of amending or restating the Bylaws or Articles of Incorporation, each active Member church in good standing shall only be entitled to one vote. Member churches who are not active and/or in good standing, as determined by the Board, shall not enjoy the benefits of Membership and shall not have a right to vote on matters submitted to a vote of the Members.

ARTICLE IX

CORPORATE LIABILITY

The property of the SCHCC shall alone be available in law for the debts and liabilities of the SCHCC. The directors and officers of the SCHCC shall incur no personal liability for said debts and liabilities by reason of such positions, except as otherwise provided by law.

All checks and other orders for the payment of money, notes, contracts, and all other instruments shall be signed by such individual or individuals as the Board of Directors shall designate by resolution. Unless authorized by the Board, no person shall have any power or authority to bind the SCHCC by any contract or other instrument or to pledge its credit or to render it liable for any purpose or amount.

ARTICLE X

CORPORATE DISSOLUTION

Upon the dissolution of the SCHCC, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government or to a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the SCHCC is then located exclusively for such purposes or to such organization or organizations, as the court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XI

ADOPTION AND AMENDMENT OF ARTICLES AND BYLAWS

These Amended and Restated Articles of incorporation may be amended or restated from time to time in the manner provided by the Bylaws and the Hawaii Nonprofit Corporations Act, Chapter 414D of the Hawaii Revised Statutes, as amended.

The Bylaws may be altered, amended, restated or repealed or new Bylaws may be adopted in the manner provided by the Bylaws.

These Amended and Restated Articles of Incorporation correctly set forth without change the corresponding provisions of the Articles of Incorporation as theretofore amended and the restated Articles of Incorporation supersede the original Articles of Incorporation and any amendments thereto.

CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGE

[11.17.2021 DRAFT]

BY LAWS

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

(Affiliate Organization of the Hawai'i Conference of the United Church of Christ)

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ARTICLE I

ORGANIZATION OF SCHCC AND RULES OF LAW

The State Council of Hawaiian Congregational Churches celebrates and nourishes its biblical roots in the Christian faith, while sustaining the richness of Hawaiian traditions and cultural values. The State Council of Hawaiian Congregational Churches draws together Churches which strive to create opportunities for spiritual growth, leadership and commitment in order to attain a common vision. This vision embraces the nurturing of all people to become instruments for building a better world and community.

Our purpose and mission are as follows:

- To advocate at all levels of the Hawai'i Conference of the United Church of Christ in the best interest of the Hawaiian Member churches.
- The State Council of Hawaiian Congregational Churches celebrates and nourishes its biblical roots in the Christian faith, while sustaining the richness of Hawaiian traditions and cultural values.
- The State Council of Hawaiian Congregational Churches draws together Churches which strive to create opportunities for spiritual growth, leadership and commitment in order to attain a common vision. This vision embraces the nurturing of all people to become instruments for building a better world and community.
- To operate exclusively for charitable, scientific, literary, religious, or educational purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States internal revenue law), with all powers granted to nonprofit corporations under the laws of the State of Hawai'i, and all other lawful purposes.

We are organized as State Council of Hawaiian Congregational Churches (referred to in these Bylaws as the "SCHCC"), a tax-exempt Hawaii nonprofit corporation under Section 501(c)(3), and all of our activities will be performed in furtherance of our vision, purposes and mission. The SCHCC is an affiliate organization of the Hawai'i Conference of the United Church of Christ (referred to in these Bylaws as the "HCUCC").

These Bylaws, as well as the Articles of Incorporation and other governing documents of the Board of Directors, provide the foundation upon which the Board and officers will govern the SCHCC and are based on the operations of the SCHCC, as well as applicable Hawai'i and federal rules. References to Hawai'i law, the Hawaii Nonprofit Corporations Act in Chapter 414D of the Hawaii Revised Statutes (HRS), and IRS rules are referenced within parenthesis following the provisions for which they apply. Unless otherwise indicated in these

Bylaws, references to “Member,” “Members” or “Membership” with an initial capital letter refers to persons within the class of Membership of the SCHCC in Article X of these Bylaws with such rights and limitations described in the Bylaws, the Articles of Incorporation and Hawai`i law.

ARTICLE II

BOARD OF DIRECTORS

Section 2.1 Powers/Duties of the Board and Inspection of Records. All corporate powers are vested in the Board of Directors to the extent permitted by the laws of the State of Hawai`i and the Internal Revenue Code, including the power to do all things necessary, not inconsistent with the law, to further the activities of the SCHCC. (HRS 414D-52(17) and - 131(b).) The Board shall conduct, manage and control the affairs and business of the SCHCC consistent with State and federal laws, the Articles of Incorporation, the Bylaws, and policies and resolutions of the Board.

Without limiting the foregoing, a director is entitled to inspect and copy the SCHCC’s books, records and documents at any reasonable time to the extent reasonably related to the performance of the director’s duties, including the duties as a committee member, but not for any other purpose or in any manner that would violate any duty to the SCHCC or law. (HRS 414D-306.5(a).)

Section 2.2 Composition, Selection and Qualifications of Directors. The Board of Directors shall be composed of the following directors:

- (1) Officer-Directors: The officers of SCHCC, as described in Article V of these Bylaws (the President, Vice-President, Treasurer, Secretary and Advisor). The officers shall take office as designated members of the Board concurrently with their respective positions and terms as the President, Vice-President, Treasurer, Secretary and Advisor of SCHCC.
- (2) Island Council Representative-Directors: To the extent possible, one (1) representative from each of the Island Councils (Kaua`i, O`ahu, Moloka`i, East Hawai`i, West Hawai`i and Maui). Each of the Island Councils shall appoint one (1) representative as a member of the Board. Such appointment may be conducted by mail in the Board’s discretion.
- (3) Conference Minister-Director: To the extent possible, the Conference Minister of the Hawai`i Conference, United Church of Christ, or his/her representative. The Conference Minister of the Hawai`i Conference, United Church of Christ, or his/her appointed representative shall take office as a designated member of the Board concurrently with the term of office as the Conference Minister.

- (4) Other Representative-Directors: Other representatives from organizations or bodies that the Board determines will help further the purposes of SCHCC. The representatives shall be appointed by their respective organizations or bodies. Such appointment may be conducted by mail in the Board's discretion.

The Board may increase or decrease the number of directors from time to time at a regular or special meeting of the Board by amending the composition of the Board and deleting or adding to the composition requirements above, provided that the number of directors may in no event be less than three as required by Hawai'i law. All director candidates and directors must be individuals and have a strong commitment to furthering the purpose and mission of the SCHCC, as described in Article I. (HRS 414D-115, -132, -133 and -134.)

Any person who does not have the authority to vote as a member of the Board of Directors shall not be a "director" as that term is used under the Hawaii Nonprofit Corporations Act, Chapter 414D of the HRS. (HRS 414D-14 (defining "directors").)

All directors will serve without remuneration or expectation of remuneration in their role as directors. Remuneration does not include payment of reasonable expenses and indemnification or insurance for actions as a director. (HRS 414D-149(f).)

Section 2.3 Term of Office of the Directors. The directors shall hold office as members of the Board as follows:

- (1) Officer-Directors: The officers of SCHCC shall hold office as a member of the Board concurrently with their respective offices as officers.
- (2) Island Council Representative-Directors: The Island Council representatives shall hold and remain in office as a member of the Board, unless they resign or are otherwise removed under Section 2.6.
- (3) Conference Minister-Director: The Conference Minister of the Hawai'i Conference, United Church of Christ, or his/her appointed representative shall hold office as a member of the Board concurrently with the term of office as Conference Minister or in the case of the appointed representative, for so long as the Conference Minister who made the appointment remains in office.
- (4) Other Representative-Directors: Other representatives from other organizations or bodies that the Board determines will help further the purposes of SCHCC shall hold and remain in office as a member of the Board, unless they resign or are otherwise removed under Section 2.6.

The term of a director filling a vacancy expires at the end of the unexpired term that the director is filling. Even if a term has expired, a director shall continue to serve until the

director's successor is selected, or until there is a decrease in the number of directors. (HRS 414D-135.)

Section 2.4 Vacancies. A vacancy on the Board by a designated officer-director (that is, the President, Vice-President, Treasurer, Secretary and Advisor) or Conference Minister shall be filled by the successor who fills the designated office as an officer or Conference Minister. (HRS 414D-141(c).) If an appointed representative director of an Island Council, Conference Minister or other organization/body held a vacant office, the respective Island Council, Conference Minister or organization/body who appointed the director may only fill such vacancy. (HRS 414D-141(b).)

If a vacancy will occur at a specified later date (by reason of a resignation effective at a later date or otherwise), such vacancy may be filled before it actually occurs so long as the new director does not take office until the vacancy occurs. (HRS 414D-141(d).)

Section 2.5 Resignation of Directors. A director may resign at any time by giving written notice to the Board of Directors, President or Secretary. Such resignation will be effective when the notice is effective, unless the notice specifies a future effective date. If the notice is made effective at a later date, the Board may fill the pending vacancy before that date so long as the successor does not take office until the effective date. (HRS 414D-137.)

A resignation of a director who is holding office as a director by virtue being an officer in Section 2.2 (that is, the President, Vice-President, Treasurer, Secretary and Advisor) will automatically be a resignation as an officer, unless the Board amends these Bylaws to delete the designated officer-director position in Section 2.2.

Section 2.6 Removal. The designated officer-director (that is, the President, Vice-President, Treasurer, Secretary and Advisor) or Conference Minister may be removed by amending the Articles of Incorporation and Bylaws and removing the designated position. (HRS 414D-139(a).)

An appointed representative director of an Island Council, Conference Minister or other organization/body may be removed without cause by the person appointing the director or the Board of Directors. (HRS 414D-139(b).) The person removing the director shall do so by giving written notice of the removal to the director, and either the President or Secretary. A removal is effective when the notice is effective, unless the notice specifies a future effective date. (HRS 414D-139(c) and (d).)

The vacancy shall be filled in accordance with Section 2.4.

ARTICLE III

MEETINGS OF THE BOARD OF DIRECTORS

Section 3.1 Regular and Special Meetings; Pule `Ohana. If the Bylaws or the Board fixes the date, time and place of a directors' meeting, the meeting is a regular meeting. All meetings other than regular meetings are special meetings. (HRS 414D-143(a).) Notice of regular and special meetings shall be given in accordance with Section 3.2.

The Board of Directors shall meet at least quarterly, unless otherwise determined by the Board. All meetings of the Board of Directors (and Members) shall be opened and closed with pule `ohana.

Section 3.2 Call and Notice of Meetings. The President or Board of Directors may call and give notice of a meeting of the Board. (HRS 414D-145(d).) The Secretary shall give (or cause to be given) notice of each meeting of the Board for which notice is required in accordance with this Section.

(1) Notice Requirements. Except as otherwise required in the Articles of Incorporation, Bylaws or law, regular meetings may be held without notice (provided, that the Board has previously fixed and provided notice of the date, time and place of the meeting). Special meetings shall be preceded by at least two (2) days' notice to each director of the date, time and place, and may state the purpose of the meeting. (HRS 414D-145(a) and (b).) Note: The form of notice and its effectiveness, as provided for in Subsection (2), below, must be taken into consideration when providing notice under this Section.

(2) Form of Notice and Effectiveness. Unless otherwise required, notice may be oral, written or in the form of an electronic transmission. Oral notice is effective when it is communicated. Except for a notice provided to the Members under Section 11.4, written notice to the directors is effective at the earliest of the following: when received, five (5) days after its deposit with the US Postal Service, as evidenced by the postmark, or on the date shown on the return receipt signed by or on behalf of the addressee, if sent by registered or certified mail. (HRS 414D-15(a), (b), (c) and (e).)

Notice may be provided by electronic transmission; provided, that the director to whom the notice is given consents ("electronic transmission" means any form of communication that does not involve the transmission of paper and that creates a record). The following means of electronic transmission shall be deemed to have been given as follows:

- a) If by facsimile, when directed to a number at which the director has consented to receive notice;
- b) If by electronic mail, when directed to an electronic mail address at which the director has consented to receive notice;

- c) If by posting on an electronic network together with separate notice to the director of the specific posting, upon the later of the posting and the giving of the separate notice; and
- d) If by any other form of electronic transmission, when directed to the director.

A director may revoke such consent by written notice or electronic transmission to the SCHCC. Such consent shall be deemed to be revoked if (1) the SCHCC is unable to deliver by electronic transmission two consecutive notices in accordance with the consent and (2) such inability becomes known to the Secretary or other person responsible for giving notice; provided, that the inadvertent failure to treat the inability to give electronic notice as a revocation shall not invalidate any meeting or other action.

If the Hawaii Nonprofit Corporations Act prescribes notice requirements for particular circumstances, those requirements shall govern. If the Articles of Incorporation or these Bylaws prescribe notice requirements, which are not inconsistent with this Section or the Nonprofit Corporations Act, those requirements shall govern. (HRS 414D-14 (defining “electronic transmission”); -15(i), (j) and (k).)

(3) Waiver of Notice. A director may waive any required notice by submitting a written and signed waiver or by attending or participating in a meeting, unless the director at the beginning of the meeting or prior to a vote on a matter not noticed in conformity with law or these Bylaws, objects to the lack of notice and does not thereafter vote for or assent to the objected to action. (HRS 414D-146.)

Section 3.3 Decision-Making By Meeting and Quorum. The Board of Directors shall make decisions by holding a meeting at which a quorum is present either in person and/or by wireless communication, as described below. Alternatively, the Board may make decisions without holding a meeting under Section 3.4. In making any such decision, a director may not vote by proxy.

Where Board decisions will be made at a meeting, a majority (that is, more than half) of the directors in office will constitute a quorum. (HRS 414D-147(a).) If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present shall be the act of the Board, unless the Hawaii Nonprofit Corporations Act, Articles of Incorporation or these Bylaws require a greater vote. (HRS 414D-147(b).) Each director shall be entitled to one (1) vote.

In establishing a quorum, the Board may allow any director (or all directors) to participate in the meeting by any means of communication whereby all participating directors can hear each other at the same time (for example, telephone conference). Participation by such means whereby all directors can hear each other at the same time shall constitute presence in person at a meeting. (HRS 414D-143(c).)

Section 3.4 Decision-Making Without Meeting. Any action permitted to be taken at a meeting of the Board of Directors may be taken without a meeting if all the directors unanimously sign one or more written consents describing the action taken and include such consent(s) in the corporate records.

“Written consent” includes a consent executed by an electronic or digital signature; provided that the SCHCC employs reasonable measures to authenticate the electronic or digital signature. Reasonable measures include commercially available security measures used by board meeting portal systems.

The action taken is effective when the last director signs the consent, unless the consent specifies a different effective date. Such consent(s) shall have the same effect as a meeting vote. (HRS 414D-144.)

ARTICLE IV

COMMITTEES OF THE BOARD AND ADVISORY COMMITTEES

The SCHCC may have two types of committees: committees of the board and advisory committees. A “committee of the board” is a committee of the Board of Directors that can exercise the authority of the Board and consists solely of directors (that is, two (2) or more members of the Board), who serve at the pleasure of the Board. The Board may create committees of the board and appoint directors to serve on them by an affirmative vote of a majority of the directors then in office. (Note: the vote to create a committee of the board is greater than the vote to create an advisory committee, which is described below.)

Each committee of the board may exercise such authority of the Board of Directors as specified by the Board. However, a committee of the board may not authorize distributions; approve or recommend to Members dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the SCHCC’s assets; elect, appoint or remove Board members or fill vacancies on the Board or on committees; or adopt, amend, or repeal the Articles of Incorporation or Bylaws. (HRS 414D-148(a), (b), (d) and (e).)

Sections 3.1 to 3.4, above, that govern meetings of the Board apply to committees of the board and their members. (HRS 414D-148(c).)

An “advisory committee” is a committee that does not exercise Board authority. Advisory committee members may include non-Board members. The Board may create advisory committees by a vote of the number of directors required to take action under Section 3.3 (that is, by a majority vote of the directors at a meeting at which a quorum is present). The President may also create advisory committees with the approval of the Board. Advisory committees shall have such powers as authorized by the Board; provided, however, that advisory committees may only act in an advisory capacity to the Board and cannot exercise Board authority.

Committees of the board and advisory committees may further be classified as standing or special (ad hoc) committees. Standing committees are those committees with a continuing existence. Special committees are those committees created for a special situation and whose existence may not be permanent.

All committees that are created shall have committee descriptions, as necessary, which are kept in a corporate file and disseminated to committee members. Such committee descriptions may include the name of the committee and its purpose, member composition, whether it is a committee of the board or advisory committee, whether it is a standing or special committee, who it will report to, and other information, as appropriate.

ARTICLE V

OFFICERS

Section 5.1 Designation and Authority. The officers of the SCHCC shall be the President, Vice-President, Treasurer, Secretary, and Advisor. The officers shall perform the duties and have the authority as set forth in these Bylaws, prescribed in a resolution of the Board, or directed by an authorized officer. (HRS 414D-153(a) and -154.)

Section 5.2 Qualifications, Election and Term of Office. All officer candidates and officers must have a strong commitment to furthering the purpose and mission of the SCHCC and be in good standing in an active Member church or a past member of a Member church and in good standing, as determined by the Board of Directors.

Except for the Advisor, all officers shall be elected by the active Members at the annual meeting of the Members during the 'Aha Iki or at such other time as the Board may determine. Preferably, no more than two of the four officers shall be from the same island. The officers elected by the Members shall hold office for a term of two (2) years and may hold office for successive terms. The same individual may hold more than one office in the SCHCC, provided that not less than two (2) persons shall be officers. (HRS 414D-153(a), (c) and (d).)

The President shall appoint the Advisor, who shall hold office concurrently with the appointing President unless otherwise removed or the Advisor resigns.

Section 5.3 Resignation and Removal; Vacancies. An officer may resign by delivering notice to the SCHCC and the resignation will be effective when the notice is effective unless the notice specifies a future effective date. If the resignation is made effective at a future date and the Board accepts that future date, the Board of Directors may fill the pending vacancy before the effective date, provided the successor does not take office until the effective date. Any officer may be removed by a majority vote of the Membership whenever the best interest of the Hawaiian Member Churches and the SCHCC is not served. (HRS 414D-156.)

The President shall have the authority, with approval by the Board of Directors, to fill a vacancy in the office of the Vice-President, Treasurer, Secretary, and Advisor for the

unexpired term until the next scheduled election. In the event that the President is unable to serve or resigns, the Vice-President shall assume the presidency and fill the vacancy in the office of the Vice-President, with the Board's approval, for the unexpired term of the office of Vice-President.

Section 5.4 President. The President shall have the following duties:

- (1) Have general charge and supervision of the SCHCC and preside at all meetings of the Board of Directors and Executive Committee.
- (2) Prepare an Annual Report.
- (3) May create advisory committees under Article IV, as needed, with the Board of Director's approval.
- (4) Represent the SCHCC on the HCUCC Council.
- (5) Work with the other officers, directors and staff, if any, to ensure that the SCHCC complies with State and federal mandates, including those described in Articles VII and VIII.
- (6) Perform such other duties as are incident to the office or are required by the Board. (HRS 414D-154.)

Section 5.5 Vice-President. The Vice-President shall have the following duties:

- (1) Assist the President and in the President's absence, be the presiding officer, perform the duties of the President, and have all the powers of and be subject to all the restrictions upon the President.
- (2) Assume the presidency in the event the President resigns or is not able to serve.
- (3) Chair the Committee for Repair and Maintenance of Small Membership Hawaiian Churches.
- (4) Prepare an Annual Report of the Committee for Repair and Maintenance of Small Membership Hawaiian Churches.
- (5) Have such powers and perform such other duties as from time to time may be prescribed by the Board of Directors or President. (HRS 414D-154.)

Section 5.6 Treasurer. The Treasurer shall have the following duties:

- (1) Exercise general supervision over the receipt, custody, and disbursement of corporate funds.
- (2) Receive and deposit all funds in an accredited financial institution approved by the Board of Directors.
- (3) Keep an accurate accounting of all funds received and disbursed and shall give a detailed report of all accounts at each Board of Directors meeting.
- (4) Prepare a financial report for the Annual Meeting.
- (5) Keep an accurate record of all Member churches current with payment of their dues and notify the Secretary of those Member churches in arrears by March 01 of each year prior to the Annual Meeting.
- (6) Perform all other duties assigned by the Board of Directors or President. (HRS 414D-154.)

Section 5.7 Secretary. The Secretary shall have the following duties:

- (1) Prepare (or cause to be prepared) the minutes of Board, Executive Committee, and Member meetings including the Annual Meeting.
- (2) Give (or cause to be given) proper notice of all meetings of the Board of Directors, committees and Members under Sections 3.2, Article IV and Section 11.4.
- (3) Be responsible for compiling and preparing reports submitted by all officers, the Advisor, Island Council Presidents, committee chairs and others for the Annual Meeting handbook.
- (4) Provide a sign-in sheet for all meetings of the Board of Directors and Executive Committee, as well as for all delegates attending the Annual Meeting or other Membership meeting.
- (5) Include a copy of the previous year's Annual Meeting minutes in the current year Annual Meeting handbook.
- (6) Send Board of Directors meeting minutes to the members of the Board of Directors two weeks prior to each scheduled Board meeting, with the agenda for the scheduled meeting. Record any corrections and additions to the minutes of all meeting minutes after approval by the Board.

- (7) Send Executive Committee meeting minutes to the Executive Committee within two weeks after the meeting. Record any corrections and additions to the minutes of all meeting minutes after approval by the Executive Committee.
- (8) Authenticate records.
- (9) Keep and maintain (or cause to be kept and maintained) the records and reports described in Section 7.1(3).
- (10) Perform all other duties assigned by the Board of Directors or President. (HRS 414D-14 (defining “secretary”), -153(b) and -154.)

Section 5.8 Advisor. The Advisor shall have the following duties:

- (1) Have thorough understanding and experience of the SCHCC.
- (2) Advise the Board of Directors in matters of function, policy, church polity, past practices and historical background.
- (3) Prepare a report for the Annual Meeting.
- (4) Serve a term concurrently with the term of the President who appointed the Advisor.
- (5) Perform all other duties assigned by the Board of Directors or President. (HRS 414D-154.)

ARTICLE VI

STANDARDS OF CONDUCT: DIRECTORS AND OFFICERS

A director and an officer shall discharge his or her duties as a director/officer or member of a committee in good faith, in a manner that is consistent with the director's/officer's duty of loyalty to the SCHCC, with ordinary care, and in the best interests of the SCHCC and Members. In performing such duties, a director and an officer are entitled to rely on information, opinions, reports, or statements if prepared or presented:

- 1) By one or more officers or employees of the SCHCC who the director or officer reasonably believes to be reliable and competent in the matters presented,
- 2) By legal counsel, public accountants, or other persons regarding matters the director or officer reasonably believes are within the person's professional or expert competence, or

- 3) In the case of a director, by a committee of the board (see Article IV) of which the director is not a member regarding matters within its jurisdiction and the director reasonably believes the committee merits confidence.

A director or officer is not acting in good faith if the director or officer has knowledge, which would make reliance upon these persons or the committee unwarranted. (HRS 414D-149(a) - (c) and -155(a) - (c).)

ARTICLE VII

ADMINISTRATION AND COMPLIANCE

Section 7.1 Corporate Requirements and Records.

(1) State Annual Report to be Filed. The SCHCC shall file an annual business report with the State Department of Commerce and Consumer Affairs (“DCCA”) on a form furnished by the DCCA. The annual report allows the DCCA to keep up-to-date on information required by the State on the statutory requirements to be a Hawaii nonprofit corporation. The SCHCC’s annual report must be filed with the DCCA on or before December 31 of each year and reflect the state of affairs of the SCHCC as of October 1 of the year when filed. (HRS 414D-308.)

(2) Maintenance of Mailing Address and Agent. The SCHCC shall continuously maintain in this State a mailing address of its principal office, a registered agent and a business street address of the agent. To change the mailing address, agent or address of the agent, the SCHCC must file a form provided by the DCCA. (HRS 414D-71 and -72.)

(3) Records to be Kept. The SCHCC shall maintain the following records, as well as others necessary to the operations of the SCHCC:

- a) Permanent records of the following: minutes of the meetings of the Members and Board of Directors, a record of all actions taken by the Board or Members without a meeting under Sections 3.4 and 11.8, and a record of all actions taken by committees of the board as authorized under Article IV;
- b) Appropriate accounting records;
- c) An alphabetical list of the names and addresses of the Members by class, as applicable, and indicating the number of votes each Member is entitled to cast;

- d) The Articles of Incorporation, Bylaws, and all amendments in effect;
- e) Resolutions adopted by the Board relating to the Members' characteristics, qualifications, rights, limitations, and obligations;
- f) Records of all actions approved by the Members for the past three (3) years;
- g) Financial statements furnished to the Members under Hawaii Revised Statutes Section 414D-306 (see Section 12.3) for the past three (3) years;
- h) A list of the names and business or home addresses of the current directors and officers;
- i) The most recent State annual report filed with the DCCA under Section 7.1(1). (HRS 414D-301.)

Additionally, the IRS provides the following guidelines for the following records in the event that the records may be material to the administration of any federal tax law (501(c)(3) Tax Guide for Churches & Religious Organizations, IRS Pub. 1828, p.26 (Rev. 8-2015):

Records of revenue and expenses, including payroll records (retain for at least four years after filing the returns to which they relate);

Records relating to acquisition and disposition of property (real and personal, including investments) (retain for at least four years after the filing of the return for the year in which disposition occurs).

All such records and others in the SCHCC's operations shall be maintained in accordance with these rules and guidelines within the SCHCC's document retention and destruction policy procedures.

(4) Designation of Persons With Signing Authority. The Board of Directors shall designate by resolution an individual or individuals to sign checks, contracts and other instruments, as approved by the Board. Unless authorized by the Board, no director, officer, agent or employee of the SCHCC shall have any power or authority to bind the SCHCC by any contract or other instrument. (HRS 414D-52(17).)

(5) Regular Review of Articles and Bylaws. The Board of Directors shall review the Articles of Incorporation and these Bylaws on a regular basis to ensure that they reflect the current exempt purposes of the SCHCC and comply with existing operations and State and federal laws. (Such laws include those referenced within parenthesis in these Bylaws.) All

amendments to the Bylaws shall be consistent with the Articles of Incorporation. (HRS 414D-187.)

Section 7.2 Fiscal Year and Taxes.

(1) Fiscal Year. The fiscal year of the SCHCC is July 1 through June 30, or as the Board of Directors may otherwise determine.

(2) State and Federal Income Taxes; General Excise Taxes. Hawaii imposes three taxes that are generally applicable to corporations: income, general excise, and use taxes. Employment and other State, federal and local taxes may also be applicable.

However, an organization that is recognized by the IRS as a qualified church (including a qualified association of churches) generally need not submit federal 990 income tax returns or Hawaii income tax returns with certain exceptions (for example, for unrelated business income). A qualified church (and a qualified association of churches), however, must file periodic and annual Hawaii general excise tax returns (even if exemption from GET is obtained). (See IRS Annual Exempt Organization Return: Who Must File (28 July 2020); Tax Facts 98-3 (Nov. 1998) and 2019-2 (Sept. 2019), State of Hawaii, Dept. of Taxation.)

The SCHCC's Board of Directors shall consult with the SCHCC's tax advisor to ensure that the SCHCC complies with Internal Revenue Code and Hawaii State tax rules and regulations applicable to the SCHCC.

Section 7.3 Solicitation and Registration With State Attorney General.

(1) Registration With Attorney General and Exception. In general, a charitable organization must register with the State department of the attorney general before conducting any solicitation for money or thing of value, as defined in Hawaii Revised Statutes Section 467B-1. Such registration must be completed at such time and include such financial and other reports as required under the law. Certain exemptions to this registration rule exist.

Under HRS 467B-11.5, organizations that are exempt from registration include duly organized religious corporations exempt from filing 990 tax returns.

Upon confirmation by the SCHCC's tax advisor that the SCHCC is a qualified association of churches under Section 501(c)(3), the Board of Directors shall apply to the department of the attorney general to be exempt from the registration requirement. (For more information, see the Hawaii Charity Registration System at ag.hawaii.gov/tax/; HRS 467B-2.1(a) and -11.5.)

(2) Use of Unregistered Professional Persons Prohibited. The SCHCC shall not use the services of an unregistered professional solicitor or professional fundraising counsel as defined in Chapter 467B of the Hawaii Revised Statutes in the solicitation of contributions. (HRS 467B-9(o).)

ARTICLE VIII

LIMITATIONS: DISTRIBUTIONS; LOANS/GUARANTIES; PRIVATE INTEREST/LEGISLATIVE ACTIVITIES; CONFLICTS OF INTEREST

Section 8.1 Distributions Prohibited. The SCHCC shall not make any distribution, except as otherwise authorized under the law. “Distribution” means “the payment of a dividend or any part of the income or profit of a corporation to its members, directors, or officers.” (HRS 414D-14 (defining “distribution”), -231 and -232.)

Section 8.2 Loans or Guaranties Prohibited. The SCHCC shall not lend money to or guaranty the obligation of a director or officer of the SCHCC. (HRS 414D-151(a).)

Section 8.3 Restrictions--Private Interest; Political and Legislative Activities. The Board of Directors shall ensure that the SCHCC complies with the following IRS tax rules by consulting with its tax advisor:

- 1) Inurement and Private Benefit. The IRS provides the following guidelines for churches and religious organizations:

Inurement to Insiders

Churches and religious organizations, like all exempt organizations under IRC [(“Internal Revenue Code”)] Section 501(c)(3), are prohibited from engaging in activities that result in inurement of the church’s or organization’s income or assets to insiders (such as persons having a personal and private interest in the activities of the organization). Insiders could include the minister, church board members, officers, and in certain circumstances, employees. Examples of prohibited inurement include the payment of dividends, the payment of unreasonable compensation to insiders and transferring property to insiders for less than fair market value. The prohibition against inurement to insiders is absolute; therefore, any amount of inurement is, potentially, grounds for loss of tax-exempt status. In addition, the insider involved may be subject to excise tax. See the following section on [e]xcess benefit transactions. Note that prohibited inurement doesn’t include reasonable payments for services rendered, payments that further tax-exempt purposes or payments made for the fair market value of real or personal property.

Excess benefit transactions. In cases where an IRC Section 501(c)(3) organization provides an excess economic benefit to an insider, both the organization and the insider have engaged in an excess benefit transaction. The IRS may impose an excise tax on

any insider who improperly benefits from an excess benefit transaction, as well as on organization managers who participate in the transaction knowing that it's improper. An insider who benefits from an excess benefit transaction must return the excess benefits to the organization. Detailed rules on excess benefit transactions are contained in the Code of Federal Regulations, Title 26, sections 53.4958-0 through 53.4958-8.

Private Benefit

An IRC Section 501(c)(3) organization's activities must be directed exclusively toward charitable, educational, religious or other exempt purposes. The organization's activities may not serve the private interests of any individual or organization. Rather, beneficiaries of an organization's activities must be recognized objects of charity (such as the poor or the distressed) or the community at large (for example, through the conduct of religious services or the promotion of religion). Private benefit is different from inurement to insiders. Private benefit may occur even if the persons benefited are not insiders. Also, private benefit must be substantial to jeopardize tax-exempt status. (501(c)(3) Tax Guide for Churches & Religious Organizations, IRS Pub. 1828, p.5 (Rev. 8-2015).)

- 2) Political Campaign Intervention. The IRS provides, in part, the following guidelines for churches and religious organizations:

Political Campaign Activity

Under the Internal Revenue Code, all IRC Section 501(c)(3) organizations, including churches and religious organizations, are absolutely prohibited from directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) any candidate for elective public office. Contributions to political campaign funds or public statements of position (verbal or written) made by or on behalf of the organization in favor of (or in opposition to) any candidate for public office clearly violate the prohibition against political campaign activity. Violation of this prohibition may result in denial or revocation of tax-exempt status and the imposition of excise tax.

Certain activities or expenditures may not be prohibited depending on the facts and circumstances. For example, certain voter education activities (including the presentation of public forums and the publication of voter education guides) conducted in a non-

partisan manner do not constitute prohibited political campaign activity. In addition, other activities intended to encourage people to participate in the electoral process, such as voter registration and get-out-the-vote drives, would not constitute prohibited political campaign activity if conducted in a non-partisan manner. On the other hand, voter education or registration activities with evidence of bias that: (a) would favor one candidate over another; (b) oppose a candidate in some manner; or (c) have the effect of favoring a candidate or group of candidates, will constitute prohibited participation or intervention.

Individual Activity by Religious Leaders

The political campaign activity prohibition isn't intended to restrict free expression on political matters by leaders of churches or religious organizations speaking for themselves, as individuals. Nor are leaders prohibited from speaking about important issues of public policy. However, for their organizations to remain tax exempt under IRC Section 501(c)(3), religious leaders can't make partisan comments in official organization publications or at official church functions. To avoid potential attribution of their comments outside of church functions and publications, religious leaders who speak or write in their individual capacity are encouraged to clearly indicate that their comments are personal and not intended to represent the views of the organization....

.....
(501(c)(3) Tax Guide for Churches & Religious Organizations, IRS Pub. 1828, pp.7-8 (Rev. 8-2015).)

- 3) Lobbying Activity. The IRS provides, in part, the following guidelines for churches and religious organizations:

Substantial Lobbying Activity

In general, no organization, including a church, may qualify for IRC Section 501(c)(3) status if a substantial part of its activities is attempting to influence legislation (commonly known as lobbying). An IRC Section 501(c)(3) organization may engage in some lobbying, but too much lobbying activity risks loss of tax-exempt status.

Legislation includes action by Congress, any state legislature, any local council or similar governing body, with respect to acts, bills, resolutions or similar items (such as legislative confirmation of

appointive offices), or by the public in a referendum, ballot initiative, constitutional amendment or similar procedure. It doesn't include actions by executive, judicial or administrative bodies.

A church or religious organization will be regarded as attempting to influence legislation if it contacts, or urges the public to contact, members or employees of a legislative body for the purpose of proposing, supporting or opposing legislation, or if the organization advocates the adoption or rejection of legislation.

Churches and religious organizations may, however, involve themselves in issues of public policy without the activity being considered as lobbying. For example, churches may conduct educational meetings, prepare and distribute educational materials, or otherwise consider public policy issues in an educational manner without jeopardizing their tax-exempt status.

.....
(501(c)(3) Tax Guide for Churches & Religious Organizations, IRS Pub. 1828, p.6 (Rev. 8-2015).)

Section 8.4 Managing Conflicts of Interest. The Board of Directors shall ensure that the affairs of the SCHCC are managed in an ethical manner without improper conflicts of interest by following the requirements of the SCHCC's conflict of interest policy procedures and IRS regulations.

Under the IRS's intermediate sanctions regulations, a tax-exempt corporation is prohibited from entering into any transaction in which an economic benefit is provided to or for the use of any "disqualified person" if the value of the economic benefit provided exceeds the value of the consideration (including the performance of services) received for providing the benefit. A "disqualified person" is any person who was, at any time during the five-year period ending on the date of the transaction involved, in a position to exercise substantial influence over the affairs of the organization, a family member of a disqualified person, or a 35% controlled entity of persons in the previous two categories.

An authorized body composed of individuals who do not have a conflict of interest must approve any such transaction in advance, and the authorized body must rely upon appropriate data as to comparability and adequately document the basis of the decision concurrently with the decision. (26 CFR 53.4958-4.) The Board shall consult with its legal or other expert advisor, as necessary, to ensure proper compliance with this federal mandate.

ARTICLE IX

LIMITATION OF DIRECTOR LIABILITY AND INDEMNIFICATION

The personal liability of a director to the SCHCC and the Members for any monetary damage because of a breach of his or her duties to the SCHCC and the Members shall be limited to the extent specified in Articles of Incorporation, as amended, and the Hawaii Nonprofit Corporations Act. (HRS 414D-32(b)(5).) The SCHCC shall further indemnify and advance expenses to a Board member and an officer, employee, or agent of the SCHCC consistent with the Articles of Incorporation, as amended, and the Act. (HRS 414D-160 to -167.)

If the SCHCC indemnifies or advances expenses under Article VII of the Articles of Incorporation in connection with a proceeding by or in the right of the SCHCC, the SCHCC shall report such action taken in writing to the Members with or before the notice of the next meeting of the Members. (HRS 414D-307.)

ARTICLE X

MEMBERS AND MEMBERSHIPS

Section 10.1 Members of Record. The Members of the SCHCC shall consist of those persons who are admitted into the Membership under the provisions of the Articles of Incorporation, Bylaws and resolutions adopted by the Board. Membership in the SCHCC is evidenced by the SCHCC's current list of Members. (HRS 414D-52(15) and -81(a).)

Section 10.2 Membership and Qualifications; Rights and Limitations; Active Member and Good Standing. The Board of Directors shall have the power to establish conditions for admission of Members, admit Members, and issue Memberships. (HRS 414D-52(15); -131(b).)

(1) Membership Qualifications and Member Delegates: The Members of the SCHCC shall consist of the churches of the State Council of Hawaiian Congregational Churches. No person shall be admitted as a Member without the person's consent. (414D-81(b).) Each active Member church in good standing shall be entitled to select the following representative delegates:

- (a) One (1) lay delegate selected by the Member church. Member churches that having more than two hundred members shall be entitled to select one (1) additional lay delegate.
- (b) One (1) young adult delegate age twenty-five years or younger selected by the Member church.
- (c) One (1) authorized minister delegate of the Member church.

(2) Rights and Limitations: Each active Member church in good standing shall enjoy all the benefits of Membership, with such limitations as described in these Bylaws and determined by the Board of Directors. Each active Member church in good standing shall have the number of votes based on the representative delegate(s) of the church on matters submitted to a vote of the Members. Provided, however, that for purposes of altering, amending, restating or repealing the Bylaws or adopting new Bylaws, each Member church shall only be entitled to one vote.

Member churches who are not active and/or in good standing, as determined by the Board, shall not enjoy the benefits of Membership and do not have a right to vote on matters submitted to a vote of the Members.

Except as described in these Bylaws, the Articles of Incorporation, and documents created and resolutions adopted by the Board, all Members shall have the same rights and obligations. (HRS 414D-84.)

(3) Active Member and Good Standing: An “active” Member church is one, who is current in payment of their assessed annual Membership dues. The Board of Directors shall determine the annual dues with input from the Members, and the dues shall be paid and also recorded by the Treasurer by December 31 of each year.

Member churches, including their delegates, who are not in good standing with their respective Island Councils, or do not adhere to criteria applicable to Members and Memberships, appropriate standards of conduct or who otherwise fail to meet the qualifications of Membership as determined by the Board, shall be considered not in “good standing.”

Section 10.3 Member’s Liability to Third Parties. A Member of the SCHCC shall not, as such, be personally liable for the acts, debts, liabilities or obligations of the SCHCC. (HRS 414D-85.)

Section 10.4 Resignation of Members. A Member may resign at any time by giving written notice to the Secretary. The resignation of a Member shall not release the Member from any obligation the Member may have to the SCHCC as a result of obligations incurred or commitments made prior to such resignation. (HRS 414D-86.)

Section 10.5 Termination, Expulsion or Suspension of Members. No Member may be expelled or suspended, and no Membership or Memberships may be terminated or suspended except pursuant to a procedure that is fair and reasonable and carried out in good faith. Under Hawaii law, the procedure will be deemed fair and reasonable when either:

- 1) The SCHCC provides: (a) prior written notice to the Member not less than fifteen (15) days before the expulsion, suspension, or termination indicating the reasons therefor; and (b) an opportunity for the Member to be heard, orally or in writing, not less than five (5) days before the effective date of the expulsion, suspension, or termination by a person or

persons authorized to decide that the proposed expulsion, suspension, or termination not take place; or

- 2) An alternative procedure is used that is fair and reasonable taking into consideration all the relevant facts and circumstances.

Any written notice given by mail shall be sent to the last known address of the Member shown in the corporate records. A Member who has been expelled or suspended may be liable for dues, assessments, or fees as a result of the obligations incurred or commitments made prior to the expulsion or suspension. (HRS 414D-89(a) - (c) and (e).)

ARTICLE XI

MEMBERS' MEETINGS AND VOTING

Section 11.1 Annual, Regular and Special Membership Meetings; Pule `Ohana. All meetings of the Members, whether Annual/regular or special as described below, shall be opened and closed with pule `ohana.

(1) Required Annual Meeting/Regular Meetings. The SCHCC shall hold an Annual Meeting of the Membership each year. The Annual Meeting shall be held during the `Aha Iki at the `Aha Pae`aina in June or as otherwise determined by the Board, and may have other regular Membership meetings as determined by the Board.

At each Annual Meeting, the President and Treasurer shall report on the activities and financial condition of the SCHCC, and time shall also be provided for business, spiritual and cultural awareness concerns. At each Annual meeting, the Members shall consider and act upon only such matters as may be raised consistent with the notice requirements in Section 11.4.

The failure to hold an Annual Meeting or regular meeting at a time stated in or fixed in accordance with these Bylaws shall not affect the validity of any corporate action. (HRS 414D-101(a), (b), (d), (e) and (f).)

(2) Special Meetings. The Board of Directors may call special meetings of the Members. Only those matters within the purpose or purposes described in the meeting notice required by Section 11.4 of these Bylaws may be conducted at a special meeting of Members. (HRS 414D-102(a) and (e).)

Section 11.2 Record Date: Determining Members Entitled to Notice, Vote, and Other. Under Hawaii law, the SCHCC may set a date, called a "record date," to determine and set an official count of the Members for the purpose of providing notice, to vote, or other action. (HRS 414D-107.) A record date allows the SCHCC to use the official count of the Members as of a predetermined date to ensure that it meets the notice and quorum requirements or taking other action since Members may join (or resign) from day-to-day.

(1) Record Date For Entitlement to Notice of Members' Meetings. The Board of Directors may fix a future date as the record date for determining the Members entitled to notice of a Members' meeting. If no such record date is fixed, Members at the close of business on the business day preceding the day on which notice is given, or if notice is waived, at the close of business on the business day preceding the day on which the meeting is held, are entitled to notice of the meeting. (HRS 414D-107(a).)

(2) Record Date For Entitlement to Vote. The Board may fix a future date as the record date for determining the Members entitled to vote at a Members' meeting. If no such record date is fixed, Members on the date of the meeting who are otherwise eligible to vote are entitled to vote at the meeting. (HRS 414D-107(b).)

(3) Record Date For Entitlement to Other Rights. The Board may fix a future date as the record date for the purpose of determining the Members entitled to exercise any rights in respect of any other lawful action. If no such record date is fixed, Members at the close of business on the day on which the Board adopts the resolution relating thereto, or the sixtieth (60th) day prior to the date of such other action, whichever is later, are entitled to exercise such rights. (HRS 414D-107(c).)

A record date may not be more than seventy (70) days before the meeting or action requiring a determination of the Members occurs. A determination of Members entitled to notice of or to vote at a Membership meeting is effective for any adjournment of the meeting, unless the Board fixes a new date for determining the right to notice or the right to vote, which the Board must do if the meeting is adjourned to a date more than seventy days after the record date for determining Members entitled to notice of the original meeting. (HRS 414D-107(d) and (e).)

Section 11.3 SCHCC to Prepare Membership List for Meetings.

(1) Preparation and Maintenance of List. After fixing a record date for a notice of a meeting under Section 11.2, the SCHCC shall prepare an alphabetical list of the names of all Members entitled to notice of the meeting. The list shall include the Members' addresses and number of votes each Member is entitled to cast at the meeting. The SCHCC shall further prepare on a current basis through the time of the Membership meeting, a list of Members, if any, who are entitled to vote at the meeting, but not entitled to notice of the meeting. This list shall be prepared on the same basis and be part of the list of Members. (HRS 414D-109(a).)

(2) Inspection of List Upon Demand. The list of Members shall be available for inspection by any Member for the purpose of communication with other Members concerning the meeting. The list shall be available at the SCHCC's principal office or other reasonable place identified in the meeting notice in the city where the meeting will be held, beginning two (2) business days after notice of the meeting for which the list was prepared is given and continuing through the meeting. A Member is entitled on written demand to inspect and copy the list at a reasonable time and at the Member's expense during the period that it is

available if the demand is made in good faith and for a proper purpose, the Member describes with reasonable particularity the purpose and the records the Member desires to inspect, and the records are directly connected with this purpose. The demand shall also be subject to the limitations in Section 12.2. (HRS 414D-109(b).)

(3) Inspection at Meeting Upon Request. If a request is submitted at least five (5) business days prior to the meeting, the SCHCC shall make the list of Members available at the meeting. Any Member may inspect the list at the meeting or any adjournment. (HRS 414D-109(c).)

Section 11.4 Notice of Meetings of Members. Unless otherwise required, notice to Members may be oral, written or in the form of an electronic transmission. Notice may be provided by electronic transmission; provided, that the Member to whom the notice is given consents (“electronic transmission” means any form of communication that does not involve the transmission of paper and that creates a record). Oral notice is effective when it is communicated. Unless otherwise indicated in the Hawaii Nonprofit Corporations Act, written notice to Members is effective when mailed so long as the notice is postpaid and correctly addressed to the Member’s last known address as shown in the organization’s current list of Members. (HRS 414D-14; -15(a), (b), (c), and (d).)

A written notice or report delivered as part of a newsletter or other publication regularly sent to Members shall constitute a written notice if addressed or delivered to the Member’s last known address, or in the case of Members who are residents of the same household and who have the same address, if addressed or delivered to one of the Members, at the last known address. (HRS 414D-15(g).)

The following means of electronic transmission shall be deemed to have been given as follows:

- 1) If by facsimile, when directed to a number at which the Member has consented to receive notice;
- 2) If by electronic mail, when directed to an electronic mail address at which the Member has consented to receive notice;
- 3) If by posting on an electronic network together with separate notice to the Member of the specific posting, upon the later of the posting and the giving of the separate notice; and
- 4) If by any other form of electronic transmission, when directed to the Member. (HRS 414D-15(j).)

A Member may revoke such consent by written notice or electronic transmission to the SCHCC. Such consent shall be deemed to be revoked if (1) the SCHCC is unable to deliver by electronic transmission two consecutive notices in accordance with the consent, and (2) such inability becomes known to the Secretary or other person responsible for giving notice;

provided, that the inadvertent failure to treat the inability to give electronic notice as a revocation shall not invalidate any meeting or other action. (HRS 414D-15(i).)

If the notice requirements described below or Hawaii Nonprofit Corporations Act prescribes notice requirements for particular circumstances, those requirements shall govern. If the Articles of Incorporation or these Bylaws prescribe notice requirements, which are not inconsistent with this Section or the Nonprofit Corporations Act, those requirements shall govern. (HRS 414D-15(k).)

All notices to the Members shall be provided in a fair and reasonable manner. (HRS 414D-105(a).) Notice shall be deemed fair and reasonable if given as follows:

- 1) The SCHCC gives notice to the Members of the date, time and place of each Annual, regular and special meeting of Members no fewer than ten (10) or more than sixty (60) days before the meeting date;
- 2) The notice of an Annual or regular meeting includes a description of any matter that must be approved by the Members under the following circumstances: director conflict of interest (HRS 414D-150); determination and authorization of indemnification (HRS 414D-164); amendment of the Articles of Incorporation (HRS 414D-182); approval of a plan of merger (HRS 414D-202); approval of a sale, lease, exchange or other disposition of all, or substantially all, of the SCHCC's assets other than in the usual and regular course of activities (HRS 414D-222); and approval of a plan of dissolution (HRS 414D-241 and -242); and
- 3) The notice of a special meeting includes a description of the matter(s) for which the meeting is called. (HRS 414D-105(c).)

Other means of giving notice may also be fair and reasonable when all the circumstances are considered; provided, however, that notice of the matters referred to in Subsection 2), immediately above, must be given. (HRS 414D-105(b).)

If an Annual, regular or special meeting is adjourned to a different date, time or place, notice need not be given of the new date, time or place, so long as the new date, time or place is announced at the meeting prior to the adjournment. However, if the new date is more than seventy (70) days from the original record date for determining Members entitled to notice, then a new record date must be set under Section 11.2, above, and notice given to the Members of record as of the new record date. (HRS 414D-105(d).)

Section 11.5 Waiver of Notice by Member. A Member may waive any required notice before or after the date and time stated in the notice by delivering to the SCHCC a signed waiver of notice. A Member may also waive any objection to the lack of notice or defective notice of the meeting by attending the meeting without objecting at the beginning of the meeting and to consideration of a particular matter at the meeting by not objecting when it is presented. (HRS 414D-106.)

Section 11.6 Decision-Making By Meeting and Quorum. Twenty-five percent (25%) of the Members entitled to vote shall constitute a quorum, unless otherwise required by the Articles of Incorporation, Bylaws or the Hawaii Nonprofit Corporations Act. Any amendment to decrease the quorum may be approved by the Members or the Board of Directors. The Members must approve any amendment to the Bylaws to increase the quorum required for any Member action. Unless one-third (1/3) or more of the voting Members are present in person or by proxy (if allowed), the only matters that may be voted upon at an annual or regular meeting of Members are those that are described in the meeting notice. (HRS 414D-111.)

Except in the case where these Bylaws will be altered, amended, or repealed under Section 14.1, each Member shall be entitled to have one (1) vote for each of the Member's representative delegates described in Section 10.2(1) of these Bylaws. (HRS 414D-110.) If a quorum of twenty-five percent (25%) of the Members entitled to vote are present at the meeting by virtue of having a delegate at the meeting, a combined vote of a majority of the delegates (that is, more than half) representing the Members at the meeting shall be the act of the Members, unless the Articles of Incorporation, Bylaws or the Hawaii Nonprofit Corporations Act require a different vote. The Members must approve any amendment to the Bylaws to increase or decrease the vote required for any Member action. (HRS 414D-112.)

If authorized by the Board in its sole discretion, Member delegates or proxies of Member delegates (if allowed) may participate at an Annual, a regular or a special meeting of the Members by means of the Internet, teleconference, or other electronic transmission technology in a manner that allows them the opportunity to read or hear the proceedings substantially concurrently with the occurrence of the proceedings, vote, pose questions, and make comments. The SCHCC shall implement reasonable measures to verify that each person deemed present in this manner and permitted to vote is a Member delegate or proxy of a Member delegate. (HRS 414D-101(g); -102(f).)

Section 11.7 Proxy Voting. If authorized by the Board in its sole discretion, a Member may appoint a proxy to vote or otherwise act for the Member's delegate(s) by signing an appointment form. A Member may authorize a person to act as a proxy by:

- 1) Executing a writing authorizing another person or persons to act as a proxy; or
- 2) Transmitting or authorizing the transmission of a facsimile or other means of electronic transmission authorizing the person or persons to act as a proxy; provided, that such transmission must specify that the transmission was authorized by the Member. A copy, facsimile telecommunication, or other reliable reproduction of the writing or transmission created pursuant to the foregoing may be used in lieu of the original writing or transmission for any and all purposes for which the original writing or transmission could be used; provided, that any such copy, facsimile telecommunication, or other reproduction shall be a complete reproduction of the entire original writing or transmission.

An appointment of a proxy is effective when received by the Secretary or other officer or agent authorized to tabulate votes. Such appointment shall remain valid for eleven (11) months, unless otherwise expressly provided in the appointment form. An appointment of a proxy is revocable by the Member making the proxy, unless the appointment form states that it is irrevocable and the appointment is coupled with an interest. (HRS 414D-113(a), (b), (c) and (e).)

Section 11.8 Decision-Making Without Meeting.

(1) Action by Written Consent: If authorized by the Board in its sole discretion, any action to be approved by the Members at a meeting may be approved without a meeting if at least eighty percent (80%) of the delegates representing the Members approve such action by written consent, and the consent is signed by those Member delegates, describes the action taken, and is delivered to the SCHCC. Such written consent shall have the same effect as a meeting vote.

If the record date is not otherwise determined by the Board under Section 11.2, the record date for determining Members entitled to take action through their delegates without a meeting is the date the first Member delegate signs the written consent. Written notice of Member approval under this Section shall be given to all Members who have not signed the written consent. If written notice is required, Member approval under this Section shall be effective ten (10) days after the written notice is given. (HRS 414D-104.)

(2) Action by Ballot: If authorized by the Board in its sole discretion, any action that may be taken by the Members at a meeting of Members may be taken without a meeting if the SCHCC delivers a ballot or ballots to every Member entitled to vote on the matter. The SCHCC may deliver the ballot(s) by electronic transmission. To be effective, the ballot must: (a) be in written form or in the form of an electronic transmission, (b) set forth each proposed action, (c) provide an opportunity to vote for or withhold a vote for each candidate for election as a director or officer, and (d) provide an opportunity to vote for or against each proposed action.

All solicitations for votes by ballot shall (a) indicate the number of responses needed to meet the quorum requirements, (b) state the percentage of approvals necessary to approve each action, and (c) specify the time by which a ballot must be received by the SCHCC in order to be counted.

Approval by ballot shall be valid if (a) the votes cast by the Member delegates by ballot equals or exceeds the quorum required for Member representation (that is, at least 25% of the Members) to be present at a meeting to authorize the action, and (b) the total number of affirmative votes by the delegates equals or exceeds the number of affirmative votes for approval that would be required to approve the action at a meeting. Except as provided in these Bylaws or Articles of Incorporation, a ballot may not be revoked. (HRS 414D-104.5.)

ARTICLE XII

INSPECTION OF CORPORATE RECORDS

Section 12.1 Inspection of Records by Members.

(1) A Member is entitled to inspect and copy the following records at a reasonable time and location specified by the SCHCC; provided, that the Member gives at least five (5) business days written notice:

- a) The Articles of Incorporation, Bylaws, and all amendments in effect;
- b) Resolutions adopted by the Board relating to the Members' characteristics, qualifications, rights, limitations, and obligations;
- c) Minutes of Member meetings and records of actions approved by the Members for the past three (3) years;
- d) Financial statements furnished to Members under HRS 414D-306 (Section 12.3 of these Bylaws) for the past three (3) years;
- e) The names and business or home addresses of the current directors and officers; and
- f) The most recent State annual report filed with the State Department of Commerce and Consumer Affairs under HRS 414D-308 (Section 7.1(1) of these Bylaws). (HRS 414D-302(a).)

(2) Additionally, a Member may inspect and copy, at a reasonable time and location specified by the SCHCC, the following documents; provided, that the Member gives the SCHCC written notice at least five (5) business days before the date that the Member wishes to inspect and copy, the demand to inspect is made in good faith and for a proper purpose, the Member describes with reasonable particularity the purpose and the records the Member desires to inspect, and the records are directly connected with the purpose:

- a) Excerpts of the minutes of the meetings of the Members and Board, a record of actions taken by the Members or directors without a meeting under Sections 3.4 and 11.8, and a record of authorized actions taken by committees of the board (see Article IV), to the extent not subject to inspection above;
- b) Accounting records; and

- c) Subject to HRS 414D-109(b) and -305 (see Sections 11.3(2) and 12.2), the Membership list. The SCHCC may comply with a Member's demand to inspect the Membership list by providing the Member with a list of its Members that was compiled no earlier than the date of the demand. (HRS 414D-302(b) and (c); -303(d).)

(3) The SCHCC may impose a reasonable charge for labor and materials to cover the cost of copies; provided, that such charge shall not exceed the estimated cost of production or reproduction of the records. (HRS 414D-303(c).)

Section 12.2 Limitation on Use of Membership List. Without the Board of Directors' consent, the Membership list or any part thereof shall not be obtained or used by any person for any purpose unrelated to a Member's interest as a Member. Without limiting the foregoing, without the Board's consent, the Membership list or any part thereof shall not be used to solicit money or property unless the money or property will be used solely to solicit the votes of the Members in an election to be held by the SCHCC, used for any commercial purpose, sold to or purchased by any person, or published in whole or in part to the general public. (HRS 414D-305.)

Section 12.3 Inspection and Copying of Financial Statements. Upon a Member's written demand, the SCHCC shall provide the Member with its latest annual financial statements. If the financial statements are prepared on the basis of generally accepted accounting principles, the annual financial statements must also be prepared on that basis.

If a public accountant reported upon the annual financial statements, the accountant's report must accompany them. If not, the statements must be accompanied by a statement by the President or person responsible for the financial accounting records, stating the President's or other person's reasonable belief as to whether the statements were prepared on the basis of generally accepted accounting principles and, if not, describing the basis of preparation and any respects in which the statements were not prepared on a basis of accounting consistent with the statements prepared for the preceding year. (HRS 414D-306.)

ARTICLE XIII

EMERGENCY POWERS

In anticipation of or during an emergency, the Board of Directors may act in accordance with the following guidelines, as provided for in Hawaii Revised Statutes 414D-53:

- 1) An emergency exists if a quorum of the directors cannot readily assemble because of some catastrophic event.
- 2) The SCHCC may modify lines of succession to accommodate the incapacity of any director, officer, employee or agent.

- 3) The SCHCC may relocate the principal office, designate alternative principal offices or regional offices, or authorize the officers to do so.
- 4) During an emergency, notice of a Board meeting need only be given to those directors that are practicable to reach and may be given in any practicable manner, including publication and radio. Additionally, one or more officers present at a Board meeting may be deemed to be directors for the meeting in order of rank, as necessary, to achieve a quorum.
- 5) Corporate action taken in good faith during an emergency to further the ordinary affairs of the SCHCC binds the SCHCC and may not be used to impose liability on a director, officer, employee or agent.

ARTICLE XIV

AMENDMENTS

Section 14.1 Amendment/Restatement of the Bylaws. Subject to Section 14.3, to amend or restate these Bylaws, the Board shall adopt a resolution setting forth the proposed amendment/restatement and directing that it be submitted to a vote at a meeting of the Members. The SCHCC shall notify each Member of the meeting in accordance with these Bylaws for giving notice to Members. The notice must also state that the purpose, or one of the purposes, of the meeting is to consider the proposed amendment/restatement and contain or be accompanied by a copy or summary of the amendment/restatement. If the Board seeks to have the amendment/restatement approved by ballot or written consent, the material soliciting the approval shall contain or be accompanied by a copy or summary of the amendment/restatement.

An amendment or a restatement requiring Member approval must be approved by receiving at least two-thirds (2/3) of the votes which Members present at the meeting or represented by proxy (if allowed) are entitled to cast. (HRS 414D-182(a)(1) and -187.) Each active Member church in good standing shall be entitled to one (1) vote, irrespective of the number of representative delegates the Member has.

All amendments to the Bylaws shall be consistent with the Articles of Incorporation. (HRS 414D-187.)

Section 14.2 Amendment/Restatement of the Articles of Incorporation. Subject to Section 14.3, the Articles of Incorporation may be amended or restated by the Board of Directors by an affirmative vote of not less than a majority of the directors in office at a meeting duly called and noticed or by written consent. Provided, that if the amendment or restatement includes an amendment requiring approval by the Members, the Board must submit the amendment/restatement to the Members for approval.

If the Board seeks to have the amendment/restatement approved by the Members at a Membership meeting, the Board shall adopt a resolution setting forth the proposed amendment/restatement and directing that it be submitted to a vote at a meeting of the Members. The SCHCC shall notify each Member of the meeting in accordance with these Bylaws for giving notice to Members. The notice must also state that the purpose, or one of the purposes, of the meeting is to consider the proposed amendment/restatement and contain or be accompanied by a copy or summary of the amendment/restatement. If the Board seeks to have the amendment/restatement approved by ballot or written consent, the material soliciting the approval shall contain or be accompanied by a copy or summary of the amendment/restatement. An amendment or a restatement requiring Member approval must be approved by receiving at least two-thirds (2/3) of the votes which Members present at the meeting or represented by proxy (if allowed) are entitled to cast. (HRS 414D-182(a), -184(a) - (e) and -187.) Each active Member Church in good standing shall be entitled to one (1) vote, irrespective of the number of delegates the Member has.

Section 14.3 Amendment Terminating or Canceling Members. Any amendment to these Bylaws or the Articles of Incorporation that would terminate all Members or any class of Members or redeem or cancel all Memberships or any class of Memberships must be approved by the Members by the following procedure:

- 1) Prior to adopting a resolution proposing such an amendment, the Board of Directors shall give notice of the general nature of the amendment to the Members.
- 2) After adopting a resolution proposing such an amendment, the Board must give notice to the Members proposing the amendment, and the notice shall include one or more statements of up to five hundred (500) words opposing the amendment if such statement is submitted by any five (5) Members or by Members having three percent (3%) or more of the voting power, whichever is less, not later than twenty (20) days after the Board has voted to submit such amendment to the Members for approval.
- 3) The proposed amendment must be approved by the Members, whether through attendance or proxy (as allowed under the Bylaws), by two-thirds (2/3) of the votes cast by each Member present at the meeting at which the amendment is voted upon. Each active Member church in good standing shall be entitled to one (1) vote, irrespective of the number of representative delegates the Member has.

Section 10.5 shall not apply to any amendment meeting the requirements of this Section. (HRS 414D-89.5.)

CERTIFICATION

I certify that I am an authorized officer of the SCHCC and that the Members entitled to vote adopted these Bylaws on _____, and the Bylaws are currently effective. These Bylaws supersede the Constitution and the Bylaws amended at the Annual Meeting on June 5, 2019, and all amendments thereto.

Date: _____

(11.17.2021 draft)

Rec'd 1/20/22
qr

(SCHCC)
State Council of Hawaiian Congregational Churches
an affiliate of
Hawaii Conference of the United Church of Christ

NOMINATION FORM
2022 - 2024

I am pleased to nominate the following person to serve in a leadership position in the State Council of Hawaiian Congregational Churches.

Name of Nominee: Lorna Motes

Name of Church Nominee attends and is a member of: Kaunakapili Church

Address of Nominee:

City / State:

Zip Code:

Phone:

Email Address (if any):

POSITION for which nomination is being made: Vice President

Nominee's previous church experience (local, Conference, denominational, ecumenical):

Treasurer of Kaunakapili Church 4 yrs
Moderator / President of Kaunakapili Church 4 yrs
Church Delegate 6 yrs Oahu CHC - advisor
Friar Ministry Formulation Ministry member @ Kaunakapili Church

Nominee's Special Interests and Skills:

Building Relationships - Teaching - Leading

Nominee's knowledge and understanding of the State Council of Hawaiian Congregational Churches (its Purpose and Mission):

Learning !!

PERSON MAKING THE NOMINATION - Please provide the following information:

Nominated by: Ray

Church Name: _____

Church Address: _____

Phone: _____

Email Address (if any): _____

THE NOMINEE:

I agree to have my name considered by the State Council of Hawaiian Congregational Churches, for the position, as named above.

Print Name: Louisa Mota

Signature: [Signature] Date: 1-12-22

Please return completed form, postmarked by April 20, 2022 to:

Sharon Matsuyama
SCHCC Nominating Committee Chair
c/o PO Box 407
Holualoa, Hawaii 96725-0407

POSITIONS FOR NOMINATIONS:

☐ President ☒ Vice President

☐ Secretary ☐ Treasurer

Recvd 4/14/22
via email gm

I have served as a Delegate since 2016 for Kaunakapili Church and attending quarterly SCHCC board meetings held on Oahu. Attending these meetings have provided me with a greater understanding of the SCHCC organization purpose and the contribution it makes to the Hawaiian Churches and the Hawaiian community throughout the State of Hawaii.

I've also gained a better insight of how the SCHCC interfaces with the Island Councils, the HCUCC and with AHEC. Participating and attending these meetings has lead to my current role serving as Vice President of the SCHCC, first, filling the last 6 months of the previous Vice President's term and serving 1 additional year. I've assisted in the recent work done in revising the SCHCC Bylaws and Articles of Incorporation that will be presented at the 2022 Aha Pae'Aina.

I've truly enjoyed serving the Hawaiian Churches and meeting the people who make up these churches.

LORNA MOTAS

RECEIVED
2/20/22 pm

(SCHCC)
State Council of Hawaiian Congregational Churches
an affiliate of
Hawaii Conference of the United Church of Christ

NOMINATION FORM
2022 – 2024

I am pleased to nominate the following person to serve in a leadership position of the State Council of Hawaiian Congregational Churches.

Name of Nominee: Kiwaha, Wryen K C a.k.a. Keoki

Name of Church Nominee attends and is an active member of:
Puka'ana Congregational Church

Address of Nominee: _____

City / State: _____ Zip Code: _____

Phone: _____

Email Address (if any): _____

POSITION for which nomination is being made: SECRETARY

Nominee's previous church experience (local, Conference, denominational, ecumenical):
Conference: Y/YA At-Large, Justice/Witness Chair, HCF Trustee
Strategic Planning Task Force

Association: AHEC Programs Committee, HIA Secretary

West Hawaii Council HCC: President, Vice President
Local: Vice Moderator/Secretary Pro Tem, Pulpit Supply, Delegate

Nominee's Special Interests and Skills:
Non-profit executive leadership

Hawaiian political and church history

Nominee's knowledge and understanding of the State Council of Hawaiian Congregational Churches (its Purpose and Mission):
Knowledge and understanding of the State Council, its purpose and its mission, has developed from working closely with State Council leadership in an official and unofficial capacity; as well as active participation in the West Hawaii Council HCC.

***PERSON MAKING THE NOMINATION** - Please provide the following information:

Nominated by: Imogene Cipriano-Keka

Church Name: Puka`ana Congregational Church

Church Address:

Phone:


Email Address (if any):

*Please be advised that the person making the nomination shall be an active member of an active SCHCC member church.

THE NOMINEE:

I agree to have my name considered by the State Council of Hawaiian Congregational Churches, for the position, as named above.

Print Name: Wryen K. C. Kiwaha

Signature:  Date: 14-FEB-2022

Please return completed form, postmarked by April 20, 2022 to:

Sharon Matsuyama
SCHCC Nominating Committee Chair
c/o PO Box 407
Holualoa, Hawaii 96725-0407

POSITIONS FOR NOMINATIONS:

☐ President ☐ Vice President

☒ Secretary ☐ Treasurer

REC'D
3/13/22

(SCHCC)
State Council of Hawaiian Congregational Churches
an affiliate of
Hawaii Conference of the United Church of Christ

NOMINATION FORM
2022 - 2024

I am pleased to nominate the following person to serve in a leadership position of the State Council of Hawaiian Congregational Churches.

Name of Nominee: SHARON MATSUYAMA

Name of Church Nominee attends and is an active member of:
Pukaana Cong'l Church

Address of Nominee:

City / State:

Zip Code:

Phone:

Email Address (if any):

POSITION for which nomination is being made: PRESIDENT

Nominee's previous church experience (local, Conference, denominational, ecumenical):

Pukaana Church: Treasurer, Deacon, WMC President
HCUC / HCF: Council member, Stewardship Missionary Team Chair,
FORMER Trustee; Former Property Management Comm. member
SCCHC: Former President; Former Vice President, Current Advisor
AHEC: Former Luna Hoouahi; Former Budget & Finance Chair

Nominee's Special Interests and Skills:

Singing, Reading, Relaxing

Nominee's knowledge and understanding of the State Council of Hawaiian Congregational Churches (its Purpose and Mission):

Have thorough knowledge of SCCHC's purpose and
Mission.

***PERSON MAKING THE NOMINATION** - Please provide the following information:

Nominated by: ROLLIN S. K. RABARA [Signature]
PRINT Signature

Church Name: Helani Congregational Church

Church Address

Phone:

Email Address (if any): _____

*Please be advised that the person making the nomination shall be an active member of an active SCHCC member church.

THE NOMINEE:

I agree to have my name considered by the State Council of Hawaiian Congregational Churches, for the position, as named above.

Print Name: Sharon Matsuyama

Signature: [Signature] Date: 3/13/2022

Please return completed form, postmarked by April 20, 2022 to:

Sharon Matsuyama
SCHCC Nominating Committee Chair
c/o PO Box 407
Holualoa, Hawaii 96725-0407

POSITIONS FOR NOMINATIONS:

☒ President ☐ Vice President
☐ Secretary ☐ Treasurer

Rec'd pg 1 (w/2nd copy of pg 2)
3/15/22, via email.

(SCHCC)
State Council of Hawaiian Congregational Churches
an affiliate of
Hawaii Conference of the United Church of Christ

NOMINATION FORM
2022 - 2024

I am pleased to nominate the following person to serve in a leadership position of the State Council of Hawaiian Congregational Churches.

Name of Nominee: Rev. Sam Masilamoney, Th.D.

Name of Church Nominee attends and is an active member of:
Kona Lanakila Congregational Church

Address of Nominee:

City / State:

Zip Code:

Phone:

Email Address (if any):

POSITION for which nomination is being made: President

Nominee's previous church experience (local, Conference, denominational, ecumenical):

- * Minister at Kona Lanakila Congregational Church
- * AHEC com / Finance Committee / Strategic Planning
- * Graduate - Nollaw Leadership Institute, Committee
- * Dia Kona Minister - UCC

Nominee's Special Interests and Skills:

- * Conflict Resolution Skills
- * Studied Contract Law
- * Served in several non-profit organizations

Nominee's knowledge and understanding of the State Council of Hawaiian Congregational Churches (its Purpose and Mission):

State Council celebrate and nourishes its
historic roots in the Christian faith while
sustaining the richness of Hawaiian traditions
to create spiritual growth and opportunities to
draw our Hawaiian Congregational Churches
to build a caring, loving, compassionate
community.

I studied the Bylaws of SCHCC.

***PERSON MAKING THE NOMINATION** - Please provide the following information:

Nominated by: Cydonia Puelani Muraki

Church Name: Kona Kana Kila Congregational Church

Church Address:

Phone:

Email Address (if any):

*Please be advised that the person making the nomination shall be an active member of an active SCHCC member church.

THE NOMINEE:

I agree to have my name considered by the State Council of Hawaiian Congregational Churches, for the position, as named above.

Print Name: Sam Marilamoney

Signature: [Signature] Date: 3/21/22

Please return completed form, postmarked by April 20, 2022 to:

Sharon Matsuyama
SCHCC Nominating Committee Chair
c/o PO Box 407
Holualoa, Hawaii 96725-0407

POSITIONS FOR NOMINATIONS:

☒ **President**

☐ **Vice President**

☐ **Secretary**

☐ **Treasurer**

Recvd 4/15/22
via Email pm

(SCHCC)
State Council of Hawaiian Congregational Churches
an affiliate of
Hawaii Conference of the United Church of Christ

NOMINATION FORM
2022 - 2024

I am pleased to nominate the following person to serve in a leadership position in the State Council of Hawaiian Congregational Churches.

Name of Nominee: Frank J. Mulec

Name of Church Nominee attends and is a member of: Opihikao Cong. Church

Address of Nominee:

City / State:

Zip Code:

Phone:

Email Address (if any)

POSITION for which nomination is being made: SCHCC Treasurer

Nominee's previous church experience (local, Conference, denominational, ecumenical):
Opihikao Cong. Church President/Moderator, Treasurer

Nominee's Special Interests and Skills:

Nominee's knowledge and understanding of the State Council of Hawaiian Congregational Churches (its Purpose and Mission):

Present East Hawaii Council HCC President
Present SCHCC Treasurer

PERSON MAKING THE NOMINATION - Please provide the following information:

Nominated by: Susanne Hauanio

Church Name: Opihikao Cong. Church

Church Address: _

Phone: _____

Email Address (if any): _____

THE NOMINEE:

I agree to have my name considered by the State Council of Hawaiian Congregational Churches, for the position, as named above.

Print Name: Frank J. Mulec

Signature: Frank J. Mulec Date: Apr. 14, 2022

Please return completed form, postmarked by April 20, 2022 to:

Sharon Matsuyama
SCHCC Nominating Committee Chair
c/o PO Box 407
Holualoa, Hawaii 96725-0407

POSITIONS FOR NOMINATIONS:

☐ President

☐ Vice President

☐ Secretary

☒ Treasurer

Kaua'i Council of Hawaiian Congregational Churches (KCHCC)
President's Report

This past year has been another year that has tested our patience and endurance. When we thought we could worship normally, Covid-19 mutated and a variant that was more infectious put us back to square one. Yet again we humbled ourselves and put our trust in the Lord that we would be back to normal in his time.

I'd like to thank our Board members and our member church representatives for their dedication and willingness to serve our Hawaiian churches.

Our current officers are as follows:

President	Haunani Pacheco	Wai'oli Hui'ia church
Vice President	Sandi Sterker	Hanapepe Hawaiian Congregational Church
Secretary	Bonnie Shimatsu	Hanapepe Hawaiian Congregational Church
Treasurer	Naomi Yokotake	Wai'oli Hui'ia Church
Advisor	Kahu Dr. Barry Mick	Kapa'a First Hawaiian Church

Member Churches: Waimea UCC, Ka 'Ohana Ni'ihau, Hanapepe Hawaiian Congregational, Kapaa First Hawaiian, Ko'olau Hui'ia, Wai'oli Hui'ia,

Officers are elected for one year July 1 through June 30. The same officers were carried over from last year primarily due to the pandemic.

The KCHCC met quarterly via Zoom. There was one Special Meeting held on March 6, 2022 to approve grant requests for the Rev. Richard Wong Endowment Fund which had been extended because there were no applicants.

Our meetings were well attended and our Hawaiian churches are continuing to hold services in spite of the challenges the pandemic has caused. Our churches are having in person, zoom, as well as live streaming services. Christmas Eve services were challenging because Covid-19 cases were up and a few of our churches decided to have only Zoom services. One church tried to limit their capacity to 50% and required masks and required social distancing.. Easter was refreshing for everyone with Covid restrictions easing up. Overflow crowds was reported by one church. Each church did something to make Easter special. One church had washing of the feet. Other churches had Easter sunrise services, Easter breakfasts or luncheons as well as Easter egg hunts.

Our churches continue to do limited community outreach. Waimea has the Bible Club at the Waimea Intermediate School but the numbers have declined from before Covid-19. The

Volleyball Club is practicing in the gym.

Hanapepe Hawaiian Congregational Church has had rummage sales, and has had Easter Seals use their facilities. They have also had Ho'ola Lahui administer vaccinations on their property.

Wai'oli Hui'ia Church has Keiki night on Wednesdays and a Youth Night on Saturdays. Attendance has been good.

Sanctuary and buildings always need some kind of repair. Kapaa First Hawaiian Church has been repairing their houses and has proposals to spruce up their sanctuary for their 175th Anniversary in 2023.

Ka 'Ohana Ni'ihau o Waimea has major termite damage and their windows and front doors need to be replaced or repaired and the buildings need to be termite treated. We are trying to help them through grant requests.

Wai'oli Hui'ia Church saw their attendance drop for 3 months. It was not due to Covid-19 but to the landslide that resulted in road closures and contra flow traffic in and out of Hanalei when the road was open at restricted hours during the day.

On a positive note, we unanimously approved our amended Bylaws on 8/29/22 and we welcomed our ACM Valerie Ross to Kaua'i. We look forward to her continued leadership.

Respectfully submitted,

Haunani Pacheco
President

Oahu Council of Hawaiian Congregational Churches
2021-2022 Annual Report from the OCHCC to SCHCC

Active: Member Church (Kahu, Moderator/President, Delegate):

Bishop Memorial Chapel (Kahu Manu Naeole)

Hau'ula Congregational Church (Kahu Sadrian Chee and Bessie Kamakeeaina)

Kahikuonalani Church (Kahu Rick Hirakawa and Joanne Kishimori)

Kalihi and Moanalua Church (Kahu Manu Nae'ole, Toni Ku-Daniels and Johnnie Ku)

Kaunakapili Church (no Kahu currently, Lorna Motas)

Kawaiaha'o Church (Kahu Kenneth Makuakāne, Brandon Keoni Bunag and Ka'iulani Hess, Char Izuka, and Elizabeth Garcia)

Liliuokalani Protestant Church (no Kahu, Laurie Kauleinamoku)

Pearl City Community Church (Kahu Gordon Marchant, Clay Kimoto, and Millie Yee)

Ka Hana O Ke Akua and Waianae Protestant Church have not attended the meetings or provided reports.

Elected Officers:

President/Vice President: Kaiulani Hess, Kawaiaha'o Church

Secretary: Laurie Kauleinamoku, Liliuokalani Protestant Church

Treasurer: Joanne Kishimori, Kahikuonalani Church

Advisor: Lorna Motas, Kaunakapili Church

Our church leaders placed their Trust in the Lord during these two years of quarantine and mandates. With God, all is well, and his churches are open for worship. Ho'omaika'i to Kahu Manu Naeole who is now the Kahu at the Kamehameha Schools Kapālama Campus, Bishop Memorial Chapel and continues serving at Kalihi and Moanalua Church. The subject of ho'oponopono was a highlight for this year. The lesson learned is forgiveness is the best practice.

Bishop Memorial Chapel:

Kahu/Pastor: Kahu Manu Naeole

Worship Services:

- Mid-week High School Chapel, Wednesday, 10am
- Sunday Evening Boarder Chapel: Sunday at 6 PM

Elementary and Middle School students participate in chapels directed by Christian Education teachers. High school services are available on YouTube. Search the Bishop Memorial Chapel channel for the archive of videos available to view.

Programs, Events, Meetings, Projects

- Deputation team visits are still on hold for the remainder of this school year.

- End of the Year Convocation will be held on Wednesday, May 11, 2022.
- Kamehameha-Kapālama Baccalaureate service will be held at Kawaiahao Church on Saturday, May 28, 2022.

Life Celebrations – no life celebrations

Hau'ula Congregational Church

Kahu/President Sadrian (Sage) Chee

Moderator: Bessie Kamakeeaina

Worship Services:

- Permits submitted and awaiting approvals to finish repairs and remodeling of the church sanctuary and facilities.
- Services to be held in-person after work has been completed.
- All meetings be held via online services.

Programs, Events, Meetings, Projects

- Organizing community volunteers to participate in refurbishing of our church pews, furniture, and grounds.
- Partnering to distribute Covid essentials, such as Masks and at home testing kits.
- Mondays, Wednesdays and Friday partner with Aloha Harvest and our local faith and community-based organizations to distribute food to the community. Last year we partnered and distributed 2.5 million pounds of food throughout Ko'olauloa and the island.
- Portable toilet provided by Windward Porta Potty Rental, Hau'ula, Hawaii located on back of church building.
- In process of looking for Engineer for Septic tank.
- Benchmark for three estimates to fumigate church building and storage shed for termites.

Life Celebrations – no life celebrations

Pearl City Community Church

Kahu Gordon Marchant

Moderator/President: Clay Kimoto

Church Delegate: Millie Yee

Worship Services

- 10:00 a.m. to 11:00 a.m. in-person and on-line zoom
- 1:00 p.m. Nu'u Lutu Samoan Church

Programs, Events, Meetings, Projects

- Distribution of Touch-A-Heart Kupuna and Family Meals; pick up is on Wednesday between 2:00 to 3:30 p.m. at Pearl City Community Church.

- Samaritan Counseling by appointment only
- BOD continued to provide financial assistance to individuals, organization, and programs.
- Adult Bible Study meets Monday and Thursday evening on-line zoom; with Karen Ujimori facilitating.
- Adult Bible Study meet at Hale Mohalu One on Saturday at 9:00 am with Molly Young.
- In-person Bible Study on Thursday 5:00 p.m., in Gora lanai with the Marchant leading the studies.
- Sunday School facilitators are prepared to teach on-line programs that will help kids know what the Bible and Christianity are all about.
- VBS will resume on July 18-22, 2022, ages 3 to 12 years.

Life Celebrations

- 102 Birthday Celebration is planned for Michiko on April 24, following Worship Service.

Kahikuonalani Church

Pastor Rick Hirakawa

Moderator – David Wong

Delegate – Joanne Kishimori

Worship Services:

Sunday Services 9:30 A.M. (usage time – 8:30 – 10:50)

Pohnpei UCCP – usage time – 11:00 – 1:20

Tuvalu Fou Church usage time – 1:30 – 3:30

Programs, Events, Meetings, Projects:

- March 6, 2022 – Resumed holding our annual Scout Sunday with Troop 75 who were chartered by our church over 50 years ago.
- March 27 – Kahikuonalani removed the covid restrictions and are now mask optional.
- The Serteens Club, a high school service club meets once a month at our church until they return to St. Andres Priory at the beginning of the new year.
- Pastor Rick continues to take care of the Outreach Ministry for the Church.

Deaths: April 8, 2022 – Marian Chun

Kalihi and Moanalua Church

Kahu Manu Nae'ole

Moderator/President:Toni Ku-Daniels

Church Delegate: Toni Ku-Daniels / Johnnie Ku

Worship Services:

11:00a Sunday worship service

Programs, Events, Meetings, Projects

- 2 baptisms
- 3/27/22 - Ewa Community Church visited worship service with lunch after
- Ho'olala Committee: Survey sent out last week to Kahu and Congregations
- 2 other Churches use the facilities
 - Chuukese – Sunday after KMC worship service
 - Samoan (SISDAC) – Wednesdays, Saturdays

Life Celebrations: no life celebrations.

Kaumakapili Church

No Kahu at this time

President: Lorna Motas

Church Delegate: Lorna Motas

Worship Services:

- 10:30 am Sunday worship service
- Easter Service will be at 7:30 am. Only one service

Programs, Events, Meetings, Projects:

- Church opened to in person worship beginning of March
- Lenten Wed night service at 6pm. Conducted by Deacons
- Women of the Bible Study every Tues, 10:30-11:30 am
- Wednesday Evening Bible Study at 5:30-6:30 pm
- Homeless Feeding weekly on Tuesday
- Food distribution to Kaiulani Elementary School families and children signed up with Foodbank.
- Kahu Douglas Wooten called to serve in Indiana, last service & farewell Lu'au 3/27/22
- Search and Call Pastoral Search Committee blessing 4/3/22
- Palm Sunday parade planned from 8:45-9:15 am
- Lorna will serve as the Interim Conference Council Secretary, replacing Kahu Doug Wooten who held that position and term is up in June 2022.

Life Celebrations: No passings, baptisms. One new membership-Kahu Alpha Goto March 13, 2022

Kawaiaha'o Church

Kahu Kenneth Makuakāne

Moderator: Brandon Keoni Bunag

Delegates: Char Izuka, Elizabeth Garcia, Ka'iulani Hess

Worship Services

- Sunday, 8:30am, in person and via YouTube kawaiahaochurch.com
- Maundy Thursday Service, 6:00pm, in person and via You Tube
- Good Friday Service, 7:00pm, in person and via You Tube
- Easter Sunday Worship Service, 8:30am
- 2nd Sunday worship service at 10:30am., beginning in May 2022

Programs, Events, Meetings, Projects

- Family Fellowship Friday Nights, 5:00-8:00pm, Games, movie nights and snacks
- Ohana Easter Egg Hunt, Thursday, April 14, 2022, at 2:30pm., all ages invited
- Bible Study, Sunday, 10:00am. Kane and Wahine classes
- Small group Bible Fellowship throughout the week via Zoom.
- Kawaiaha'o Church School curriculum preparation for online digital classes.
- Archives are being digitized. Thankful for funding received to assist in the project.
- Homeless Ministry worship services and fellowship in the gymnasium.
- Host Ali'i Sunday to honor Ali'i who continue to point us to Ke Akua.
- Malama Lunalilo Tomb and Gardens, 2nd Friday of the month, 9-12:00noon.
- Semi-Annual Membership Meeting, Sunday, April 24, 2022, 10:00am.
- Council, Board of Trustee and Committee Meetings via Zoom.

Life Celebrations

- 7 new members introduced to the congregation, Sunday, April 3, 2022.
- Kauai Ramos – Hawaiian Memorial, Saturday, June 12, 2021.
- Ronald Kia'aina - Kawaiaha'o Church Sanctuary, Saturday, July 24, 2021.
- Joel Leong – Life Celebration to be announced.
- Dottie Suiso – Punchbowl Cemetery, January 4, 2022.
- Ann Bolan – Kawaiaha'o Church Sanctuary, January 29, 2022.

Lili'uokalani Protestant Church (LPC)

Kahu/Pastor: Guest Ministers

Moderator: John Hirota

Church Delegate: Laurie H. Kauleinamoku

Worship Services

- Sunday, 10:00 a.m. in-person only
- Guest Ministers:

23 Jan 2022	Kahu Wallace Kuroiwa	Kalaupapa Sunday
30 Jan 2022	Kahu Lauren Buck-Medeiros	Henry Opukahaia Sunday
20 Feb 2022	Kahu Lauren Buck-Medeiros	Henry Opukahaia Sunday
06 Feb 2022	Kahu D. Neal MacPherson	Holy Communion
13 Feb 2022	Kahu D. Neal MacPherson	Holy Communion

27 Feb 2022	Kahu D. Neal MacPherson	Holy Communion
06 Mar 2022	Kahu D. Neal MacPherson	Holy Communion
13 Mar 2022	Kahu D. Neal MacPherson	Holy Communion
27 Mar 2022	Kahu D. Neal MacPherson	Holy Communion
03 Apr 2022	Kahu Kyle Lovett	Holy Communion
10 Apr 2022	Kahu Alpha Goto	

Programs, Events, Meetings, Projects

- 13 Feb 2022 First Membership Invitational
- 27 Feb 2022 Second Membership Invitational
- 13 Mar 2022 Third Membership Invitational (tour and history of LPC)
- 13 Mar 2022 Special Church Council Meeting
(Deacon's recommendation to approve membership to LPC)
- 13 Mar 2022 Special General Membership Meeting
(Council's recommendation to approve membership to LPC)
- 27 Mar 2022, 3 Baptisms and 7 installations of new members with Aloha Hour following:
Baptism: Lilinoe N. Fisher
Baptism & Membership: Olan (Morgan) Fisher and Scott Fisher
Membership: Joyce (Stanley) Aton, Robert "Doug" Aton
Randy Kahale, DebraPat Piilani (Kawahakui) Oliveira
Nina Monalene (Lorenzo) Pangelinan

Topside Moloka'i Council Report for 2021-2022

Another year has passed with its COVID 19 pandemic challenges and another COVID 19 variant emerged but we are all so grateful and thankful that Akua has given us faith, compassion, strength and resilience to face these challenges.

In July of 2021, a change in leadership occurred, Claire Iveson of Kalaiakamanu Hou became the Chairperson of the Topside Moloka'i Council. Representatives from **Ho'olehua UCC**: Moderator-Rep Norman Levi and Pualani Akaka, Vice Moderator - Rep, **Kalaiakamanu Hou UCC**: Uluwehi Kakaio Sai, Moderator-Treasurer, Hi'ilei Kakaio Bernabe, **Kalua'aha UCC**: Earline Iaea, Moderator-Secretary, and **Waialua UCC**: Maasi-He, Moderator, Reps Tina Lindsey-He, Louise Laumauna Miguel, Jim Stone and Kahu Janice Ogoshi make up the rest of the council. The position of Vice Chairperson is still vacant. The TMC meets once a month at 4 p.m. on the second Tuesday via ZOOM.

Ash Wednesday service has always been held on February 17th, at Kalaiakamanu Hou. This 5:30 p.m. service was open to the public with Kahu Janice conducting the service.

Six days later on February 23, Kahu Janice started the first of 6 Bible study sessions on Lent, which ended on March 30, 2021. Sessions were at least an hour in length.

Several holiday celebrations occurred in April. Maundy Thursday was observed at Kalaiakamanu Hou at 5:30 p.m. and Good Friday service from 12 noon to 1 p.m. at Ho'olehua. An Easter Sunrise service at Waialua started at 5:30 a.m. with breakfast distribution after service. Ho'olehua had their service at 6 a.m. with Kahu Janice delivering the message. Fruit baskets and boiled eggs were given to those in attendance. Last service for the day was held at Kalaiakamanu Hou at 9:30 a.m.

Ad-hoc committee meetings were scheduled during the month of April and May to review and revise TMC's Constitution and By-laws. Kahu Janice was the liaison between Caroline Peters Belsom who was a tremendous help to the Council to review and give input for our Articles of Incorporation and By-Laws. Follow up on revisions and discussions took place in July with TMC Council and church congregants before giving final approval.

Tri-Isle Mokupuni was held virtually on ZOOM with James Aaron in May. June 13 – 19 were the dates scheduled for Aha Pae'aina, which was also held virtually and attended by Kahu Janice.

Kahu Janice at the beginning of July took a 2-week vacation spending it on O'ahu with family. Deacons at each church delivered the message at their respective churches while she was gone. Upon her return from vacation, she was ready to start a new Bible Study session focusing on the UCC Statement of Faith. A total of 5 sessions, which began in mid-July and concluded in August.

September 2021 marked the first anniversary of Kahu Janice as a settled minister with TMC. As part of a first-year ministerial review, Kahu Janice reflected on her first year using the 13 categories for Scope of Work from the Call Agreement. Each church was asked to review the comments and decide on two areas in which Kahu Janice could assist the individual churches. The Churches and TMC would base her second year of review on the

two priorities that were selected. She would then report on her progress in her monthly Kahu's report to TMC.

It was uncertain if the Bazaar was going to take place in November because of the Covid 19 health restrictions so the Topside Moloka'i Council decided to have a drive through meal distribution on August 14, 2021 to thank the community for being great "participants and consumers " since the bazaar was first initiated in 1997. Each Topside church was responsible for a food segment of the meal, which were chili, rice, macaroni salad and a dinner roll. At least 400 + plates were served by the volunteers.

The Thanksgiving Luncheon for the community has been very successful from its inception in 2017 to the present year of 2021. This is the 5th year that the Topside Moloka'i Council members and volunteers chaired by Uluwehi Sai of Kalaiaakamanu Hou has prepared and served a complete Thanksgiving meal with all the trimmings. This meal was made possible through the generous monetary and food donations provided by church members from different UCC congregations on island. A jovial crew under the pop up tents in the Kalaiaakamanu Hou parking lot served plates to people who stopped by. Individuals and families were very grateful and appreciative for the prepared meal. The kupuna who were homebound were not forgotten. Special delivery by volunteers made it possible for them to receive their Thanksgiving meal.

The Last Bible study scheduled for the year began December 1 and ended December 22, 2021. Participants decided change of time and day for the 4 sessions. The day chosen was Wednesday and an early start from 4 to 5:15 p.m.

Christmas time is a joyous time of year. This year, Kahu Janice was at Ho'olehua to deliver the Christmas message beginning at 5:00. p.m. Festive music and singing was enjoyed at Ho'olehua. On the east side, Waialua started its Christmas Eve Candlelight service at 5:30 p.m. with alaka'i Louise Miguel. Congregants from other "sister" churches were at both services. A Christmas package filled with goodies was given out at Waialua.

Mahalo to Uluwehi Sai for representing the TMC at State Council of Hawaiian Churches meetings held quarterly via ZOOM and reporting back to TMC. This calendar year, Kalaiaakamanu Hou and Waialua church applied for repair and maintenance grants for their respective churches. They are hopeful that they will be able to get some assistance monetarily to help with their church renovation projects. Both churches are appreciative that monies from grants are available.

Although there are 6 SPI initiatives that originated in 2018 with HCUCC, Moloka'i Council has decided to focus only on one. It is SPI #3: Expansive concept of church: Actively support new or different ways of "being church"). Waialua and Kalua'aha have been doing a "shared service" quarterly for at least two years. This enabled two smaller congregations to get together and fellowship with each other and share communion since the four churches were unable to gather together to have one Combined Service quarterly.

Food Bank is scheduled once a month on the third Thursday to distribute food items to families who live in the Waialua Church vicinity. Families do take advantage of this opportunity to get assistance with grocery items.

People who were involved with the Make' olé Initiative (Choose Life) were not able to meet together during the pandemic. Hopefully, it will start up again under the leadership of Earl Kawa'a with the other groups on Moloka'i to continue discussions on suicide prevention.

Kahu Janice has been with the Topside churches for a little over a year serving 3 – 4 different churches on one Sunday to preach at Ho'olehua, Kalaiakamanu Hou, Waialua and Kalua'aha on the fourth Sunday of each month.

She has conducted several Bible Study sessions during the year, helped to plan holiday services with various churches, assisted at the Food Bank distribution site at Waialua, made home visits to homebound kupuna, officiated at several weddings, memorial services, and baptisms. She has been involved in the Hawaii Conference Formation Missional Team, mentoring a member in Discernment on O'ahu, attending 'Aha Pae'aina and Tri-Isle Mokupuni meetings, being a part of a Leadership Project cohort and preparing for transferring her ministry from O'ahu to Maui's Tri-Isle Association. She has certainly been keeping busy. IMUA, Kahu.

The Topside Moloka'i Council are doing their best to continue representing their congregants and working together to do God's ministry on island.

Blessings,

Earline Iaea

Secretary

Topside Moloka'i Council

Maui Council of Hawaiian Congregational Churches

June 15, 2022

Ka`ahumanu Church

Ka`ahumanu Church has transitioned to in-person services while maintaining a virtual presence. With covid restrictions easing more people are beginning to come back in person to church services.

Ka`ahumanu Church began its own Capital Campaign to raise \$2,000,000.00 for the repair and restoration of the sanctuary and steeple. The campaign started with the presentation of a \$10,000.00 check from Pastor Marocco and Kings Cathedral on March 3, 2022.

Temporary repairs are also beginning on the Preschool building to allow Punana Leo o Maui to occupy the building safely once again. Joint Easter Sunrise Worship service was held with Iao UCC and Wailuku Union Church.

Kahakuloa Hawaiian Protestant Church

The congregation has church services once a month.

Kaulanapueo Congregational Church

Several of us are meeting on the 1st Sunday of the month at Kaulanapueo for worship and lunch. Starting this month we will have Kahu Aarona for service and communion on the 2nd Sunday of the quarter, after he finishes at Kalanikahua Hou. We are few in number and hope to grow in time.

Keawala`i Congregational Church

Keawala`i Christmas Eve service, held on the church's front lawn, with approximately 300 people in attendance, was just in time before the COVID 19 numbers went up to the unsafe zone and the leadership of the church decided the church would need to close its doors, yet again. Fortunately, our on-line service via Vimeo and Facebook was still available and church services continued on-line until February 13 when the COVID numbers went down, and in-person services could resume.

Throughout the January and February closing, Kahu Scott held Zoom meetings for anyone that wanted to join in for a talk story session to see how congregants were doing during this time.

Upon re-opening, the COVID precautions masks, hand sanitizer and social distancing were still practiced until March 25 when the restrictions were lifted. The precautions are now optional.

Since re-opening, the number of people for in-person service has slowly increased from 30-40 in the beginning (February) to having 92 persons this past Sunday (4/3). Granted many of these persons were visitors or snowbirds who are visiting for 2 weeks to 3 months but many of them are “regulars” who consider Keawala’i their home church when they are on Maui, some are even associate members. It is always great to see familiar faces of members and to meet new ones who visit us when on Maui.

Our Boards and Committees continue their great work to keep the church operating at its peak and we are grateful for all they do.

ALOHA KE AKUA.

Keolahou Hawaiian Protestant Church

The congregation meets every Sunday.

Lāhuiokalani Kā’anapali Congregational Church

Every Sunday at 10 o’clock, Andy Carba rings the bell, calling everyone to join our church services. That *kani-kani pele*, beckons people from the beach as well as people having coffee at the Farmers Market. Our small-member church has a core group of 18 members. Lay leader, Aileen Trout, leads the service and message. The ukulele band: Pam Finamore, Debbie Peters, and Jill Gage lead us in song.

The congregation has a new parsonage, which includes a room for Bible study and social gatherings. Larger gatherings must be held outdoors under a tent. The church sanctuary was built in 1929 so the windows were in need of replacement. Through State Council’s fund for Repairs and Maintenance, Lāhuiokalani received funds for new windows. What a blessing!

With the easing of COVID rules, we have eased the use of masks and social distancing.

Olowalu Lanakila Hawaiian Church

On February 17, 2022, Auntie Addie Rodrigues ended her earthly life with us. She was the cornerstone of Olowalu Lanakila. On April 19, we gathered in her Olowalu community to celebrate her life. God welcomes His faithful and loving servant.

Since late-December 2020, a fire destroyed the church and social hall. The congregation is in the process of rebuilding the church.

Pa`ia Hawaiian Protestant Church

Ua hūnā nō wau i Kāu ‘ōlelo i loko o ko’u na’au i ‘ole au e hana hewa aku ‘ia ‘Oe
Thy word have I hid in mine heart, that I might not sin against Thee. Psalms 119:11

Our memory verse for 2022 finds Pā‘ia Hawaiian Protestant Church (PHPC) basking in His glory! Praise God! PHPC managed to navigate face to face worship services safely throughout the pandemic. We required masks, posted wellness reminders, practiced social distancing, disinfection protocols. Praise God for our Kahu Roy Newton who weekly shares God’s word & message at our 11:00am Worship Service; communion on the first Sunday.

Last month, we welcomed the Royal Order of Kamehameha and O Na Wahine Hui O Kamehameha; returning our Ali‘i Sunday Worship Service; followed by fellowship & luncheon serving their favorites; tripe stew & Hawaiian food. Kamehameha Schools Maui deputation team is cleared to lead worship and we look once again forward to their return to PHPC. We held Sunrise Resurrection Sunday Worship Service followed by breakfast and fellowship.

Since the abrupt departure of Lloyd Nebres early last year, PHPC has been blessed by the talents of Kumu Kalei Aarona Lorenzo (& their ‘ohana) who serves as our pianist and musical extraordinaire. Last year, we launched a collective effort that allowed everyone to share mana’o related to what PHPC means to them, which was composed into a PHPC song we practice weekly and look forward to sharing at our Ho‘ike planned for November 5, 2022.

Reggie Galacia continues as our lead deacon with a pure heart to serve. Auntie Maile Shaw and Cousin Leonard Paleka are our resident tenants ministering to daily visitors and campus oversight. In the absence of accurate records, PHPC established a topical mapping inventory of our cemetery. Cemetery internment is limited and we are looking to establish cemetery protocol and guidelines. Praying Christ’s grace, mercy, love & peace, health, safety & wellness be with all of God’s people.

2021 Pauku: Psalms 27:4 - One thing have I desired of the Lord, that will I seek after; that I may dwell in the house of the Lord all the days of my life, to behold the beauty of the Lord, and to enquire in His temple. Ho‘okahi no mea a‘u i noi aku ai a ia lehova, ‘oia ka‘u e ‘imi aku ai. E noho au ma loko o ka hale o lehova I na la a pau o ko‘u ola ‘ana, E nana aku i ka nani o lehova, a e ninaninau i loko o kona luakini.

Waiola Church

The year 2022 finds Waiola Church closer to a new “normal”. The Church has weathered the challenges of the past two years - facing a Pandemic, temporarily closing doors to in-person services, and meeting financial demands... 2022 finds us on steady footing. Thanks to the generosity of many and the dedication of our “Burn the Mortgage” team we are now free of a mortgage and catching up on years of delayed maintenance, paying our monthly bills, and serving needs in our community. We were able to contribute to the 5 UCC special offerings.

The 2022 Board of Trustees consists of moderator, Linda Norrington; vice moderator, Laura Sakamoto; secretary, Susan Yap; treasurer, Judy Kinser; buildings & grounds committee chair, Gordon Bradley; trustee Tamalani Kaleleiki, trustee Anela Rosa, and

trustee Watters Martin. Kahu Anela Rosa faithfully ministers to us weekly from the pulpit, Ka'aina Kauhane serves as faithful deacon, Billy Sayles helps lead us in song, Kent Stewart sings for us from Nashville, and Jen Mather provides us office assistance while settling with family in Kahului.

We are happy to see returning faces on Sunday mornings while acknowledging those we have lost and thinking of those who remain at home. Covid precautions are followed with church side doors open. At our annual meeting by Zoom we discussed future plans - including the celebration of our upcoming 200th anniversary, completing the move of Pūnana Leo o Lahaina preschool into our refurbished annex building, and resuming Hall rentals. Updates to our Church Bylaws were presented and approved.

The Board is exploring ways to continue an on-line presence - with church service recordings posted to our Facebook page.

Two Waiola weddings have taken place and several memorial services are being planned. The preschool move is planned for June when the current session ends.

Church bylaw updates were discussed and approved at the annual meeting. At Christmas time we partnered with The Salvation Army, Kalei's Lunchbox, and Na Mea Ike La for Lahaina to give out 400 holiday meals.

As Waiola is reopening we look forward to discovering new ways to be the church...with an exciting opportunity to explore new ways to serve each other and the community.

West Hawaii Council of Hawaiian Congregational Churches
(WHCHCC)

Report for State Council of Hawaiian Congregational Churches
ANNUAL MEETING ~ via Zoom
June 15, 2022

Member Churches (6):

Hauoli Kamana'o Church
Helani Cong'l Church
Kahikolu Cong'l Church
Kauaha'ao Cong'l Church
Kona Lanakila Church
Puka'ana Cong'l Church

WHCHCC Officers 7.1.2020-6.30.2022:

President: Sharon Matsuyama (Puka'ana)
Vice-President: Keoki Kiwaha (Puka'ana)
Secretary: Pualani Muraki (Kona Lanakila)
Treasurer: Kahu Debbie Wong Yuen (Kauaha'ao)
Advisor: Boyd Matsuyama (Puka'ana)

CHURCH REPORTS~HIGHLIGHTS: July 2021-June 2022:

Hauoli Kamana'o Church: Kahu Pono Charles Mahina Kaupiko, and Melveen Kaupiko

Sunday Services: Began year with services only virtually, now services are hybrid and in person, 11 a.m. – 1 p.m.

Bible Studies: online via Zoom. Sundays 12 pm-Kukulu Aupuni studies/Kahu Mahina Kaupiko; Mondays 7 pm-Celebrate Recovery/Kahu Pono.

Wednesdays 7 pm-Jonah Bible Studies/Pastor Wesley Basinga;
Thursdays 8 pm-Women Bible Studies/Cookie Ione; Fridays 8 am-Men Coffee Bible.

Studies/Pastor Wesley Basinga; Fridays 7 pm-Youth night/Pastor Wesley Basinga. Personal Bible studies and mentoring/Kahu Pono Charles and Melveen Kaupiko.

Community Outreach: new sports started up for the community. Resurrection celebration-guest speaker Rev. Dr. Ray Aldred / Vancouver School Theology, Indigenous program.

Helani Cong'l Church:

Sunday Services: In person 10 a.m. Church leaders cover pulpit on monthly schedule.

Guest Kahu comes quarterly for Communion Service.

Keiki Sunday School: In person at 10:30 a.m.

Repair Project: Church south wall still pending permits.

Kahikolu Cong'l Church: Kahu Pono, Naleen Andrade.

Sunday Services: by Zoom each Sunday 10 a.m. –11:30 a.m. Beginning April 24th-services will be from 9 a.m. – 10:30 a.m. and will continue to be via Zoom for the remainder of this year.

Bible Study: will begin via Zoom on July 7th, 1st & 3rd Thursdays, 6 – 7:15 p.m.

Church Meetings: all by Zoom. Kahu Naleen's Annual Performance Review completed, sent to HIA COM. New 3-year Call Agreement issued by membership for three years: 7/1/22-6/30/25.

Pastoral Report: Kahu Naleen completed two semesters at Chicago Theology Seminary on an Abraham Akaka Scholarship. Deacon training continues for a new Deacon. 4 additional Lay leaders continue to work with Kahu Naleen to conduct the Zoom worship service.

Church Litigation: awaiting federal appellate court decision and state courts' notice of hearings to resume.

Kauaha'ao Cong'l Church: Kahu Pono Debbie Wong Yuen.

Sunday Services: Since pandemic, services were held as a drive-in/outdoor service on building's sidewalk. Services returned to in-person on March 20th beginning 10:00 am. In April started a "Praise & Thanksgiving Sunday" on the third Sunday every month. Service begins with lifting our voices in song praising Ke Akua. Service continues to be live on Church's

Facebook page, also recorded by Zoom which is emailed Sunday afternoon to members and anyone wanting to be on the list.

Pulpit Supply: Once a month covered by church member or guest Kahu to give Kahu Debbie a day of sabbath.

Community Outreach: provides building space for a non-profit used bookstore, for the Ka'u community, and for a N/A-A/A support group to have meetings twice a week.

Kauaha'ao Church's membership and Kahu's ministerial standing was approved by the Hawaii Island Association membership on March 19, 2022. No longer members of AHEC.

Meetings attended by Zoom: WHCHCC, Hawaii Island Association-Aha Mokupuni, HCUCC Church Leader's Event, HCUCC monthly Wednesday meetings, HIA Kahu monthly gatherings, SCHCC BOD.

Kona Lanakila Cong'l Church: Kahu Pono Charlene Taketa & Kahu Sam Masilamoney.

Sunday Services: in-person 9 a.m. and by Zoom at . Both Kahu preach on alternate Sundays and continue to provide kokua ministries to churches with no Kahu.

Choir practice and Bible Study: on Wednesdays.

Community Outreach: reaching out to people in their community and members who missed attending services.

Financial support: Fifth Sunday lulu goes to AHEC Hua Mua fund.

Highlights: Sunday, March 27, 2022, an Ordination and Installation service was held for Kahu Sam Masilamoney, officiated by Papa Makua Wendell Davis, Rev. Brian Welsh and Rev. Jonathan Roach, HIA-ACM.

Puka'ana Cong'l Church:

Sunday Services: in-person 8:30 a.m. Worship Bulletin w/ Message is also mailed via USPS to members

Pulpit Supply: Rogers Naihe, Keoki Kiwaha, Rev. Jonathan Roach, HIA-ACM

Communion Service: monthly - Sharon Matsuyama.

Meetings attended by Zoom: HCUCC, HCF, SCHCC, WHCHCC, HIA Mokupuni, Aha Pae'aina Planning, HIA Nomination Committee, Situational Support Consultation, SCHCC Prayer meeting SCHCC Executive/Pu'a Foundation, HCUCC Church Leader's Event

Church/Hall/Cemetery: no activity due to Covid-19. Recently starting to get involved with community to use facilities for community meetings.

The West Hawaii Council is beginning the process of working on an Amended and Restated Articles of Incorporation and Bylaws, to be in compliance with the State of Hawaii DCCA as a non-profit organization. Current Officers, whose term would expire on June 30, 2022, are being extended for a few months until the amended documents are approved by the member Churches.

Ka Ho'opili Iesu,

Debbie Wong Yuen

Kahu Debbie Wong Yuen, Treasurer

West Hawaii Council of Hawaiian Congregational Churches

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
REPORT OF THE EAST HAWAI'I COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Annual Meeting
June 15, 2022

Aloha na hoahānau,

The East Hawai'i Council Member Churches include:

Haili Congregational Church / Kūhiō Chapel

Kalapana Maunakea First Hawaiian Cong. Church

Laupāhoehoe Congregational Church

Ola'a First Hawaiian Church

‘Opihikao Congregational Church

Pōhakupuka Congregational Church

Pu‘ula United Church of Christ

The East Hawai'i Council was scheduled to have met on Saturday, April 9th, 2022 at 9AM, Kūhiō Chapel, for in person, and by Zoom following the COVID-19 protocols. However I received a call from our East Hawai'i Sunday School President mentioning the need to postpone the meetings due to the meeting venue will not be available, due to an AHEC event starting at the same day and same time and the ZOOM equipment will be used for the AHEC event. Then there is the revitalizing of the Merrie Monarch Festivities to include the parade. The East Hawaii Council quarterly meeting for Saturday, April 9 is postponed. To Saturday, May 7th, 2022 at 9:00 am, Kūhiō Chapel.

Up to now, no correspondence, no input, no questions, and no nominations have been received for the SCHCC or EHCHCC Officer positions, with the exception of the treasurer's position for the SCHCC and EHCHCC.

‘Opihikao Cong. Church report on necrology:

Harriet Haliaka "Clara" Daog, October 1, 2021

Lenneth Maurice "Da" Pavao Jr. January 13, 2022

It has been very difficult to operate as an organization in this COVID Pandemic period, but we can not forget to keep the faith and lean on Jesus.

Mahalo Ke Akua,

Frank J Mulec

Frank J. Mulec, President



MEMO:

TO: State Council of Hawaiian Congregational Churches Board of Directors
 FROM: Toni Bissen, Pū'ā Foundation
 DATE: May 3, 2022
 RE: Annual Report to SCHCC

Aloha Kākou –

Lots going on at the Pū'ā Foundation, mahalo for the opportunity to share, last time I submitted a report was for the SCHCC board meeting – 4/30/22. **We are truly grateful for the partnership with SCHCC.** This is the annual report submitted to SCHCC. Included herein is a listing of those served through the programs and projects of the Pū'ā Foundation.

	<u>Women Assisted</u>	<u>Families / Keiki</u>
From WCCC	77	
Other + Event	18 - Other / 45 - Event	
Mercy House	6	
Pre Transition Class & Cultural Healing Class	12 PreTrans / 11 CH&WB	
Sunlight Sun Bright	13	13 Families / 26 Keiki
Starlight Star Bright		64 Families / 135 Keiki
WCCC Xmas Makana	225	
WCCC Thanksgiving Makana for Staff	150	
HYCF - Xmas Makana		25 Youth
Transitional Houses - Xmas Makana	45	
Tutoring	2	2 Families / 5 Keiki
Waimanalo Farm	56	
Peer Support Training	18	
Peer Support Community Learning Session	60	

A86



Welcome Home Baskets for Women Exiting Prison - Volunteers Presenting



Peer Support Training Graduations



**Mahalo Nui Loa
for your Donations!!**



Mahalo for donations & support - Xmas makana for Women at the Women's prison, their keiki, & youth at the Hawaii Youth Correctional Facility, and transitional houses

Other Areas Pū'ā Foundation Assisting with:

- Working with the executive committee of SCHCC with re: Google Workspace & Zoom



- Secured donation for the Hawaiian Churches by Native Books - of “Kū‘ē Petitions: A Mau Loa Aku Nō” published by Kaiao Press



- Checkout our new refreshed website for updates - www.puafoundation.org



PŪ'Ā FOUNDATION
Empowering Individuals, Families & Communities

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Trauma to Transformation,
Incarceration to Independence

Happy 2022!

This is going to be a STELLAR year!

A88

IV. SCHCC DIRECTORIES

**STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
(SCHCC)**

**FUND FOR REPAIR & MAINTENANCE OF
SMALL MEMBERSHIP HAWAIIAN CHURCHES**

Application Information

Funding for the Repair & Maintenance of Small Membership Hawaiian Churches is included by the Hawaii Conference Foundation (HCF) in its annual budget. Monies so allocated must be spent within the fiscal year for which it is approved.

The SCHCC has been given the responsibility for administering the funds, but in truth, we must all be partners in seeking the means by which needed repairs can be made. The underlying philosophy of the HCF and SCHCC is to help Hawaiian churches help themselves by sharing in the efforts by church members to raise funds (*i.e.* fundraising, solicitation of gifts, tithing goals, etc.)

More often than not, requests from Hawaiian churches exceed the amount allocated in the budget, not surprisingly, given the age of some of the structures and facilities. The task of reviewing requests and determining which are funded and by what amount, falls to the SCHCC.

In so doing the SCHCC Committee for the Repair & Maintenance of Small Membership Hawaiian Churches (hereinafter referred to as R&M Committee) must take into account a number of considerations including the following:

- The Need for the Project

Is the repair or maintenance critical? How would it affect the mission of the church? What might happen if it were not done? Is it time-critical? Must the work be done within a certain time-frame? What is the church's participation (*i.e.* sharing the cost; providing in-kind services; a combination of both?)

- Priority Consideration

If there are not enough funds to grant all requests, support must first be given to the churches whose deed is held by the HCF. The HCF, as Trustee, has a fiduciary responsibility which carries a legal obligation to support those churches.

In cases where a church that holds its own deed is faced with unusual extenuating circumstances that cannot be addressed because of the preferential obligation imposed by the Trust, SCHCC may suggest an alternative that avoids any conflict.

Applications for the repair and maintenance of septic systems and handicapped accessibility are also priorities of the fund. The first would be in compliance with the Environmental Protection Agency (EPA) and the State Department of Health.

The second would be in compliance with the Americans With Disabilities Act (ADA).

- **Scope of Work**

The fund is available to cover the cost of the repair and maintenance to existing structures on church premises including the *hale pule* (church building), *hale 'āina* (social/fellowship hall) and *hale ke'ena* (office building). The scope of work may include the repair and maintenance of windows, doors, floors, and roofs as well as painting, electrical, plumbing and fumigation work.

What the fund does not cover is the cost for sound systems, computer systems, carpeting, air conditioning, fans, appliances and furnishings as well as parking lots, landscaping, gates and fences.

- **Reimbursements**

Reimbursements for complete projects will not be considered unless, at the discretion of the R&M Committee, compelling and justifiable reasons dictate otherwise.

- **Completeness of Application**

All applicable items must be completed including the duly-signed minutes of the meetings of both the Member Church and its respective Island Council. The minutes of the meeting of the church's governing body (*i.e.* Congregation, Church Council) must include the type of project the funds are being requested for; the estimated cost of materials, labor and skills to be hired; a clear showing of the total amount to be contributed by the Member Church in cash, in-kind services, or a combination of both and the action taken.

Projects costing more than \$5,000 must be supported by a Licensed Contractor's estimate.

- **Discerning Need**

Member Churches are encouraged to discern what is needed most. The work of reviewing and acting upon requests for assistance presents the SCHCC, through the work of the R&M Committee, with a challenge and an opportunity to be in partnership with our member churches.

There are no hard and fast rules. There is no checklist.

However, there are guidelines governing the work of the R&M Committee. The R&M Committee seeks to do its work prayerfully and thoughtfully relying upon the Holy Spirit for wisdom and guidance.

Reviewing the Application

1. Member Church forwards the completed Application Form, with the minutes of the meeting of the church's governing body (*i.e.* Congregation, Church Council) approving the submission of the application to the Island Council President.

Please provide the original application plus 2 additional sets of the application (single-sided copies only) and minutes (double-sided recommended).

2. Upon approval by its Island Council, the Island Council President will forward the application form of the Member Church to the Chairperson of the R&M Committee. The Island Council will provide the minutes of the meeting approving the submission of the application to the R&M Committee.

All applications are due by December 31st.

3. At the first scheduled meeting of the SCHCC Board of Directors following the December 31st deadline, the R&M Committee shall present its recommendation to the Board.

Whether an application is approved or denied, the Chairperson of the R&M Committee will inform the Member Church of the Board's decision by written notice or via email.

4. Upon approval by the SCHCC Board of Directors, the Chairperson of the R&M Committee shall inform the Executive Director of the HCF, in writing, of the name of the church and the amount of the approved grants. The Chairperson of the R&M Committee shall provide the HCF with the approved applications and the minutes of the SCHCC Board of Director's meeting in which the approval action was taken.
5. Upon completion of its project, the Member Church shall submit a written report to the R&M Committee, preferably with photographs if available. At that time the account will be closed.
6. Any unused funds shall be returned to the SCHCC. Unused funds may not be applied to other projects.

If new projects are considered, churches must submit a new application.

(Revised: October 2016)

**STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
(SCHCC)**

**FUND FOR REPAIR & MAINTENANCE OF
SMALL MEMBERSHIP HAWAIIAN CHURCHES**

Application Form

Please complete sections A & B Only

A. Contact Information & Project Proposal

1. Name of Church: _____

Church Address: _____

Mailing Address: _____
Street or P.O. Box City/State Zip Code

Telephone Number: _____ Email: _____

Contact Person: _____

Telephone Number: _____ Cell Phone Number: _____

Email: _____ Additional Contact Information: _____

2. Does the Hawaii Conference Foundation hold the church's title or deed?

___ **Yes** ___ **No**

3. Project Proposal: *(If necessary, use a separate sheet of paper and attach to this application)*

- What is to be done?

- Who will do each portion?

- How will this project enhance or benefit your church's ministry?

4. Time-Frame for Project Completion

Start Date: _____ Completion Date: _____

B. Budget Worksheet

1. Sources of Income with Amount of Contribution

Local Church Contribution: _____

Other Sources of Funding: _____
(Include name and amount of any other grants you are applying for.)

Total Amount of Contributions: _____

2. In-Kind Donations *(Please give reasonable estimate of value. If necessary, use a separate sheet of paper and attach it to this application)*

Volunteer Hours: _____

Equipment: _____

Supplies: _____

Other: _____

3. Project Expenses

General Contractor - Proposed Bid Cost: _____
(Attach bid to application)

Required Materials – Total Materials Cost: _____
(Itemize and attach)

Total Project Expense: _____

4. Calculation for HCF Allocation:

Total Project Expense: _____

Less Total Contribution: _____

HCF Allocation Requested: _____

5. Cost Share

Total Cost of Project: _____ Amount Requesting: _____

===== **For Island Council Use Only** =====

1. Signatures

Moderator: _____ Minister: _____

Island Council President: _____

Telephone: _____ Cell: _____ Email: _____

2. Check off all that apply:

Signatures: ____ Moderator ____ Minister ____ Council President

Minutes: ____ Congregational/Church Council ____ Island Council

===== **Recommendation by Repair & Maintenance Committee** =====

1. Recommendation

Approval: ____ Denial: ____ Grant Amount Recommended: _____

Comments: _____

2. Signature

Committee Chair: _____ Date: _____

===== **Review & Approval of SCHCC Board of Directors** =====

1. Recommendation

Approval: ____ Denial: ____ Grant Amount Approved: _____

Comments: _____

2. Signatures

SCHCC President : _____ Date: _____

SCHCC Secretary: _____ Date: _____

(Revised: October 2016)

**State Council of Hawaiian Congregational Churches
(Hawaii Conference Foundation)
Kahu Richard W Wong Endowment Fund**

On June 25, 1990, Reverend Richard W Wong, Pastor Emeritus of Kaumakapili Church, took a bold step to support Hawaiian churches. On that day, he penned a letter to James Richards of the Hawaii Conference Foundation with the intention of establishing an endowment fund to *kōkua* Hawaiian churches. He transferred all his shares of stock from his investment portfolio to establish the *Kahu Richard W Wong Endowment Fund*.

The purpose of this fund is to assist member churches of the State Council of Hawaiian Congregational Churches with educational, missional, evangelistic, personnel, and building needs, from the earned interest income.

Outreach ministries are given priority over building requests. Churches needing repair and maintenance are encouraged to submit applications to the *Repair and Maintenance of Small Membership Hawaiian Churches Committee*.

The State Council of Hawaiian Congregational Churches was given the responsibility for the administration of this fund. The President, of the Board of Directors for State Council of Hawaiian Congregational Churches, appoints a chairperson for this committee.

PROCEDURES FOR APPLICANT:

- Complete and sign the application, submit the original plus 4 copies of the application to Island Council President.
- Attach the signed original plus 4 copies of the Church's Minutes, showing the Action taken for the Grant Request, with the applications.
- If granted funds, submit an annual report to the Chairperson of the Kahu Wong Committee.

PROCEDURES FOR ISLAND COUNCIL:

- Review and ensure that the application is completed as required.
- President and Secretary will sign the application and submit the original plus 4 copies of the application: (Distribution: 1 to applicant, 1 for Island Council, original plus 2 copies to Kahu Wong Committee.)
- Island Council President submits original plus 2 copies of the application with the **signed Minutes** of the Island Council meeting to Kahu Wong Committee **BEFORE December 31**.

PROCEDURES FOR KAHU WONG COMMITTEE:

- Reviews applications and makes recommendations to the SCHCC Board of Directors for action.
- Chairperson signs the Committee's recommendations and provides 1 copy to the SCHCC Secretary and keeps a copy for the Committee records / files.

PROCEDURES FOR SCHCC BOARD OF DIRECTORS:

- Receive recommendations from the Kahu Wong Committee for final decision.
- Committee Chairperson notifies applicant of the Board's decision, by letter via U.S. Mail.
- Committee Chairperson submits the original application and Minutes, showing the Board's decision of grant awards, to the Hawaii Conference Foundation, for disbursement.

(Revised: April 09, 2016)

**State Council of Hawaiian Congregational Churches
(Hawaii Conference Foundation)**

**Kahu Richard W. Wong Endowment Fund
Application Form**

*Please complete every line of the application; using N/A (not applicable) if necessary.
Secure all required signatures.*

Name of Church: _____

Church Address: _____

Mailing Address: _____
Street or P.O. Box City/State Zip Code

Contact Person: _____

Telephone Number: _____ **Cell Phone:** _____

Email: _____

PURPOSE: The purpose of this program is to assist member churches of the State Council of Hawaiian Congregational Churches (SCHCC) with fulfillment of their church mission through the awarding of monetary grants from the earned interest income of the Kahu Richard W. Wong Endowment Fund.

GRANT AWARDS: Monetary grants shall be awarded to member church applicants for project proposals meeting the criteria set by the program. Any member church of the SCHCC may apply for a grant by submitting a completed application form.

PROGRAM/PROJECTS: A project proposal must serve a religious purpose. It may be submitted for any of the following subjects.

Check project: _____ Music Ministry _____ Outreach _____ Scholarships
 _____ Social Justice _____ Personnel _____ Worship
 _____ Christian Education _____ Other(specify) _____
 _____ Church Repairs (*priority given to Mission work*)

RESTRICTION: “Grants are not to be given to build, maintain, renovate, or support income producing programs / projects.

Name of Church: _____

What is the **Objective(s)** of your program/project? Explain the intent for this project including how your church will accomplish this endeavor. *Attach additional pages, if necessary.*

Describe the **Activities**, which the church hopes to generate, including the audience you hope to reach.

Submit a detailed **Budget**: include materials needed and the cost; labor costs; receipt of other grants.

The **Timeframe**: Describe a timeline for the implementation of the project and its ability to be an ongoing ministry.

The **Evaluation**: Describe how you will monitor this project and evaluate its accomplishments.

(At the completion of this project, you will submit a written evaluation to the Chairperson of the Kahu Richard W. Wong Endowment Fund.)

===== For Local Church and Island Council =====

Name of Church: _____

Total cost of Program/Project: _____ Amount Requested: _____

Contact Person/Applicant: _____ Date: _____

Minister/Moderator: _____ Date: _____
(Moderator will sign, if Church has no Minister)

Island Council President: _____ Date: _____

Island Council Secretary: _____ Date: _____

== Recommendation by Kahu Richard W. Wong Endowment Committee ==

Approval: _____ Denial: _____ Grant Amount Recommended: _____

Comments:

Committee Chair: _____ Date: _____

===== Review & Approval by SCHCC Board of Directors =====

Approval: _____ Denial: _____ Grant Amount Approved: _____

Comments:

SCHCC President: _____ Date: _____

SCHCC Secretary: _____ Date: _____

The Minutes of the _____ SCHCC Board of Directors meeting will
be sent to the Hawaii Conference Foundation with the original application.

(Revised: April 09, 2016)

William Kahuaka'i Keli'iho'omalu Scholarship Fund

State Council of Hawaiian Congregational Churches
Hawaii Conference United Church of Christ
1848 Nuuanu Avenue Honolulu, Hawaii 96817
Ph: (808)- 791-5633

Scholarship Policy

Background: The William Kahuaka'i Keli'iho'omalu Scholarship Fund was launched following the passing of Licentiate Kahu, William K. Keli'iho'omalu. Kahu Keli'iho'omalu served as a member deacon of Kawaiaha'o Church for over 20 years. He enrolled in the Lay Pastors School on the Island of Maui and received his certificate as Licensed Minister for the Tri-Isle Mokupuni. Kahu Keli'iho'omalu served at the Paia Hawaiian Protestant Church for a number of years until his retirement. He moved back to his home on the Island of Hawaii in the village of Kalapana, Puna. Upon his death this scholarship was established by a gift from Mrs. Ada Larrison, a friend of the family. She asked that this gift be placed in a Custodial Account with the Hawaii Conference Foundation in the name of "William Kahuaka'i Keli'iho'omalu Scholarship Fund." Over the years' family, friends, and investments raised that fund to \$5,000. It was her request that the principle of \$5,000 remain in the account and the balance of income received would be used for the purpose of providing scholarship to Lay or Ordained ministers for continuing education. If there are no applicants the unused balance would be re-invested in the same account. The custodians of this Fund will be in the care of the State Council of Hawaiian Congregational Churches, or its predecessors.

- I. Who Qualifies?
 - A) The applicant must be an active member of a church which is a member of the State Council of Hawaiian Congregational Churches.
 - B) The applicant must be enrolled in a Licensed Minister School or an accredited Seminary approved by the Scholarship Committee.
- II. How to apply for the scholarship?
 - A) The applicant must apply through the local Church of which they are an active member.
 - B) Application for the William K. Keli'iho'omalu Scholarship can be acquired from the President of the local Island Councils or through the President of the State Council of Hawaiian Congregational Churches.

- C) The Executive Committee of the State Council of Hawaiian Congregational Churches will review and process all applications on October 15th of each year and forward recommendations to the State Council of Hawaiian Congregational Churches Board of Directors for decision.
 - D) When an application has been approved, the awardee will be required to sign a Promissory note.
- III. What are the requirements and stipulations?
- A) Total Scholarship awarded as follows:
 - 1. Seminary -
 - a) initial 3 years – not to exceed \$3,000 per completion of education and not exceed \$250 per semester and \$1,000 per school year.
 - b) development – 2 years + not to exceed \$2,000 per completion of education and not to exceed \$1,000 per school year.
 - c) continuing education – a sum not to exceed \$1,000 per applicant per three (3) year period.
 - B) The award will be sent to the Seminary or School of Theology by the Treasurer of the State Council of Hawaiian Congregational Churches. In the event that a seminary or School of Theology will not accept the award, it will be sent to the recipient. For Continuing Education recipients, the award will be sent to the applicant.
 - C) The Seminary recipient will be required to send a copy of their transcript for each semester. Continuing Education recipients will be required to send a copy of their expense receipts. Transcripts and expense receipts shall be sent to the:

President - SCHCC
Hawaii Conference United Church of Christ
1848 Nuuanu Avenue
Honolulu, Hawaii 96817
 - D) In the event the applicant does not complete his/her course of study, the award then becomes a loan. The applicant shall repay this loan with no interest attached.
 - E) If the applicant is unable to complete his/her course of study, the State Council of Hawaiian Congregational Churches Executive Committee shall be notified immediately. The Executive Committee will then review the individual's situation and determine whether or not the award becomes a loan.

(Revised: October 2016)

WILLIAM KAHUAKA'I KELI'IHO'OMALU SCHOLARSHIP FUND

State Council of Hawaiian Congregational Churches

Scholarship Application

Name _____ Church _____

Address _____
P.O. Box/Street City/State Zip

SEMINARY to attend _____ Accepted? Yes / No

Address _____ Date to Begin _____
Street City/State Zip

Certificate or Degree _____ Amt. Requesting \$ _____

List them: (On Back of this Form)

CONDITIONS:

1. This application must be signed and submitted to your Local Church President or Moderator for approval and signature. Application must be sent to the President of the State Council of Hawaiian Congregational Churches at the following address:

President - SCHCC
Hawaii Conference United Church of Christ
1848 Nuuanu Avenue
Honolulu, Hawaii 96817
2. The State Council of Hawaiian Congregational Churches Executive Committee awards funds to applicants to assist with furthering their education. If the applicant does not complete his/her education, it is understood that he/she will repay the amount used. Upon approval of application by the State Council of Hawaiian Congregational Churches Board of Directors, the applicant will sign a promissory note.
3. This Scholarship may be renewed each year and requires completion and submission of a "Renewal Form." . A Renewal Form may be requested from the address above.
4. Application Forms and Renewals must be received by the President of the State Council of Hawaiian Congregational Churches with appropriate signatures and approvals by October 15th of each year.

SIGNATURES and APPROVALS:

Applicant Date _____

President/Moderator or Pastor of your Local Church Date _____

President of the State Council of Hawaiian Congregational Churches Date _____

Form Approved _____
(Revised: October 2016)

WILLIAM KAHUAKA'I KELI'IHO'OMALU SCHOLARSHIP FUND

State Council of Hawaiian Congregational Churches

Scholarship Renewal Form

Name _____ Church _____

Address _____

P.O. Box/Street

City/State

Zip

SEMINARY to attend _____ Accepted? Yes / No

Address _____ Date to Begin _____

P.O. Box / Street

City/State

Zip

Certificate or Degree _____ Amt. Requesting \$ _____

Applied Other Grant/Loans? ____ Yes ____ No Amt Requested _____ Amt. Granted _____

List them: (On Back of this Form)

GRANTS/LOANS

AMOUNT REQUESTED

CONDITIONS:

1. This application must be signed and submitted to your Local Church President or Moderator for approval and signature. Application must be sent to the President of the State Council of Hawaiian Congregational Churches at the following address:

President - SCHCC
Hawaii Conference United Church of Christ
1848 Nuuanu Avenue
Honolulu, Hawaii 96817
2. The State Council of Hawaiian Congregational Churches Executive Committee awards funds to assist applicants with furthering their education. If the applicant does not complete his/her education, it is understood that he/she will repay the amount used. Upon approval of application by the State Council of Hawaiian Congregational Churches Board of Directors, the applicant will sign a promissory note.
3. Application Forms and Renewals must be received by the President of the State Council of Hawaiian Congregational Churches with appropriate signatures and approvals by October 15th of each year.

SIGNATURES and APPROVALS:

Applicant Date _____

President/Moderator or Pastor of your Local Church Date _____

President of the State Council of Hawaiian Congregational Churches Date _____

Form Approved _____

(Revised: October 2016)

State Council of Hawaiian Congregational Churches (SCHCC)

Katherine & Clay Wery Fund
Request for Assistance

Island Council: _____ Date: _____

Re Church: _____

Island Council Mailing Address:

Island Council Phone No: _____

Fax No: _____

Email: _____

Contact Person _____

Phone No: _____

Cell No: _____

Email: _____

Purpose: The Katherine & Clay Wery Fund (the Fund) is intended to assist and improve the well- being of small, preferably rural, Hawaiian churches, of the Hawaii Conference United Church of Christ (HCUCC). The HCUCC has oversight responsibility for the administration and operation of the fund; the SCHCC is responsible for developing and executing programs and projects that best meet the purpose of the fund. SCHCC is a resource for Island Councils and Hawaiian member churches in securing and arranging for service providers appropriate to their request.

Churches seeking assistance must be current active members of their respective Island Council and can trace their history to the work of the Protestant missionaries who were sponsored by the American Board of Commissioners for Foreign Missions.

The SCHCC Executive Committee established the following list of activities to which the Funds may be applied. A Church whose “need” does not fall within any Project / Activities listed below may, through its Island Council, submit a request based on its circumstances.

Project/Activities: Check Appropriate Choices:

- ☐ Baptism ☐ Bible Study ☐ Building & Grounds ☐ By Laws
- ☐ 501(c) (3) ☐ non-profit Registration ☐ Christian Education
(Sunday school, adults) ☐ Community Outreach ☐ Confirmation
- ☐ Ecumenical & Interfaith Partnerships
- ☐ End of Life Planning ☐ Home & Hospital Visits ☐ Insurance
- ☐ Memorial Service ☐ Music ☐ Personnel ☐ Safe Church Policy
- ☐ Stewardship ☐ Teacher Training
- ☐ The Lord’s Supper ☐ Worship ☐ Vision/Mission
- ☐ Other (Specify)

On additional pages, Island Councils, in collaboration with member churches, should provide the following information in their request for assistance:

1. A description of the project/activity it intends to pursue, the audience it seeks to reach, an estimate of the number of attendees, and the anticipated outcome.
2. Suggestions, if any, of service providers and additional support that may be needed.

3. A timeframe for implementation and duration of the project/activity.
4. How the project/activity will be monitored.

Requests for Assistance are to be sent, through Island Councils, to :

SCHCC/K&C Wery Fund
P.O. Box 407
Holualoa, HI 96725

Distinctive Feature of the K&C Wery Fund

The Katherine & Clay Wery Fund (K&C Wery Fund) differs slightly from other funding available to HCUCC churches. The Repair and Maintenance fund, the Kahu Richard Wong Endowment, and the William Keliioomalu Scholarship fund make grants in aid to churches having needs that meet respective criteria. Churches approved for funding then go about arranging the work to be done with contractors, their congregation or a combination of both.

By comparison, the K&C Wery Fund will focus on improving the state of well-being of small Hawaiian churches by assisting them in obtaining resources that will strengthen their ministry, both internally and in the community they serve. It may involve obtaining the services of persons skilled in dealing with problems that detract from the solemn business of building faith and covenant; it could be linking churches for sharing programs/activities that build lay leaders; or designed to help kupuna fill their day or prepare them for the end time.

A list of areas that can contribute to the well-being of a church is listed in the description of the K&C Wery Fund. The Island Council should be Churches' first point of contact. Church needs should be discussed with the Island Council which will forward all requests for assistance that meet the spirit and intent of the Fund. Reference to the description of the K&C Wery Fund would help appreciably in preparing a Request for Assistance.

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
Board of Directors • Directory

EXECUTIVE COMMITTEE OFFICERS

President – Boyd Matsuyama

Puka'ana Congregational Church

E-mail: yamabtm0@yahoo.com

Vice-President – Lorna Motas

Kaumakapili Church

E-mail: lornamotas33@gmail.com

Secretary – Kahu Kealahou Alika

Wailuku Union Church

E-mail: kealahou70@gmail.com

Treasurer – Frank J. Mulec

Opihikao Congregational Church

E-mail: frankm808@yahoo.com

Advisor – Sharon Matsuyama

Puka'ana Congregational Church

E-mail: keliipaakaua@gmail.com

ISLAND COUNCIL REPRESENTATIVES

Kaua'i: Jade Haunani Pacheco – President

Wai'oli Hui'ia Church

E-mail: hpflc@hawaiiantel.net

O'ahu: Ka'iulani Hess – President

E-mail: kaiulani.hess@att.net

Moloka'i: Uluwehi Sai – Treasurer

Kalaiakamanu Hou Congregational Church

E-mail: uluwehisai@gmail.com

Maui: Aileen Trout – President

Lahuiokalani Ka'anapali Congregational Church

E-mail: atrout5525@aol.com

East Hawai'i: Clement Malani, Jr. – Vice President

E-mail: cmalani77@yahoo.com

West Hawai'i: Sharon Matsuyama - President

Puka'ana Congregational Church

E-mail: keliipaakaua@gmail.com

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
Board of Directors • Directory

CONFERENCE STAFF

Kahu David Popham – Conference Minister

Hawai'i Conference United Church of Christ

<https://www.hcucc.org/>

E-mail: dpopham@hcucc.org

PARTNERS

Pū'ā Foundation

<https://puafoundation.org/>

Toni Bissen – Executive Director

E-mail: toni.bissen@puafoundation.net

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Member Churches • Address Directory

Haili Congregational Church	211 Haili St. Hilo, HI 96720-2928	East Hawai'i
Kalapana Maunakea First Hawaiian Congregational Church	P.O. Box 20, Pahoa HI 96778	East Hawai'i
Laupahoehoe Congregational Church	74-229 Ililoa St. Kailua-Kona, HI 96740	East Hawai'i
Ola'a First Hawaiian Congregational Church	P.O. Box 509 Kurtistown, HI 96760-0509	East Hawai'i
'Opihikao Congregational Church	13-6325 Kalapana-Kapoho Beach Road Pahoa, HI 96778-8084	East Hawai'i
Pohakupuka Congregational Church (inactive)	P.O. Box 93 Ninole, HI 96773	East Hawai'i
Pu'ula UCC	RR 4, Box 2258 Pahoa, HI 96778	East Hawai'i
Hau'oli Kamana'o	P.O. Box 2392 Kealahou, HI 96750	West Hawai'i
Helani Congregational Church	P.O. Box 2509 Kealahou, HI 96750	West Hawai'i
Kahikolu Congregational Church	P.O. Box 244 Kealahou, HI 96750	West Hawai'i

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Kauaha‘ao Congregational Church	P.O. Box 622 Na‘alehu, HI 96772	West Hawai‘i
Kona Lanakila Church	P.O. Box 1337 Kealahakua, HI 96750-1337	West Hawai‘i
Puka‘ana Congregational Church	P.O. Box 228 Honaunau, HI 96726	West Hawai‘i
Bernice Pauahi Bishop Memorial Chapel	1887 Makuakane St., Bldg. 65, Honolulu, HI 96817	O‘ahu
Hau‘ula Congregational Church	P.O. Box 480 Hau‘ula, HI 96717	O‘ahu
Ka Hana O Ke Akua Church	P.O. Box 4026 Wai‘anae, HI 96792	O‘ahu
Kahikuonalani Church UCC	757 Ho‘omalua St. Pearl City, HI 96782	O‘ahu
Kalihi and Moanalua Church	1313 Kamehameha IV Road Honolulu, HI 96819	O‘ahu
Kaumakapili Church	766 N. King St. Honolulu, HI 96817	O‘ahu
Kawaiaha‘o Church	957 Punchbowl St. Honolulu, HI 96813	O‘ahu
Lili‘uokalani Protestant Church	P.O. Box 187 Hale‘iwa, HI 96812	O‘ahu

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Pearl City Community Church	933 Lehua Avenue Pearl City, HI 96782	O'ahu
Wai'anae Protestant Church	85-946 Mill St. Wai'anae, HI 96792	O'ahu
Ka'ahumanu Church	P.O. Box 1403 Wailuku, HI 96793-6403	Maui
Kahakuloa Hawaiian Congregational Church (inactive)	3499 Kahekili Hwy Wailuku, HI 96793	Maui
Keawala'i Congregational Church	5300 Makena Road Makena, HI 96753	Maui
Keolahou Congregational Hawaiian Church	177 S. Kihei Road Kihei, HI 96753	Maui
Lahuiokalani Ka'anapali Congregational Church	P.O. Box 10093 Lahaina, HI 96761	Maui
Olowalu Lanakila Hawaiian Church	P.O. Box 2880 Wailuku, HI 96793	Maui
Pa'ia Hawaiian Protestant Church	P.O. Box 790540 Pa'ia, HI 96779	Maui
Waiola Church	P.O. Box 455 Lahaina, HI 96767-0455	Maui

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Kalanikahua Hou Church (Ha'iku Protestant) (inactive)	P.O. Box 777 Maui Ha'iku, HI 96708	Maui
Kaulanapueo Congregational Church	110 Malanani Drive Kula, HI 96790	Maui
Keanae Congregational Church (inactive)	HC-1, Box 64 Ha'iku, HI 96708	Maui
Nahiku Congregational Church (inactive)	1107 L. Nahiku Road Ha'iku, HI 96708	Maui
Wananalua Congregational Church (inactive)	P.O. Box 188 Hana, HI 96713	Maui
Hanapepe Hawaiian Congregational Church	P.O. Box 428 Hanapepe, HI 96716	Kaua'i
Kapa'a First Hawaiian Church	4-1325 Kuhio Hwy Kapa'a, HI 96746	Kaua'i
Ko'olau Hui'ia Protestant Church	P.O. Box 252 Anahola, HI 96703	Kaua'i
'Ohana Ni'ihau O Waimea	P.O. Box 690262 Makaweli, HI 96769	Kaua'i
Waimea UCC	P.O. Box 457 Waimea, HI 96796	Kaua'i

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Wai‘oli Hui‘ia Church	P.O. Box 231 Hanalei, HI 96714	Kaua‘i
Ho‘olehua Congregational Church	P.O. Box 196 Ho‘olehua, HI 96729	Moloka‘i
Kalaiakamanu Hou Congregational Church	P.O. Box 606 Kaunakakai, HI 96748	Moloka‘i
Kalua‘aha Congregational Church	P.O. Box 405 Kaunakakai, HI 96748	Moloka‘i
Kana‘ana Hou-Siloama UCC <i>(Honorary Member)</i>	P.O. Box 100 Kalaupapa, HI 96742	Moloka‘i
Waialua Congregational Church	10427 Kamehameha V Hwy Kaunakakai, HI 96748	Moloka‘i

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES NEW MEMBERSHIP PROCEDURES

New churches will be formed from time to time, desiring to be *considered for and accepted as* a member of the State Council of Hawaiian Congregational Churches.

The responsibility of recognizing new churches, into the State Council of Hawaiian Congregational Churches, is that of the Island Council.

Pre-requisite for Membership:

- 1) The New Church must be a member of an Association of the Hawaii Conference of the United Church of Christ (*i.e. Kauai, Oahu, Tri-Isle (Maui, Moloka'i, Lana'i), Hawai'i or AHEC*) who/which embraces Hawaiian cultural practices, including its language, its values and its traditions.
- 2) The New Church shall present a letter seeking membership and its church bylaws to the Island Council within whose bounds it is located.
- 3) An Island Council, having received such a letter and bylaws, from the New Church, shall inquire as to its understanding of the United Church of Christ Polity.
Membership requires commitment to attend and be an active participant at all Island Council Meetings and events, as well as be up-to-date with the payment of membership dues as required.
- 4) Upon reviewing the required documents and insuring that the New Church candidate understands and is in agreement with the United Church of Christ Polity, the Island Council shall present its recommendation to the State Council of Hawaiian Congregational Churches Board of Directors.
- 5) The State Council of Hawaiian Congregational Churches having received the recommendation of the Island Council shall, at its discretion, vote on membership.
- 6) Upon acceptance, the State Council of Hawaiian Congregational Churches shall conduct a Service of Covenant at its Annual Meeting (the Aha Iki) during the Aha Pae'aina.

Note: *If a New Church candidate is not a member of an Association of the Hawaii Conference of the United Church of Christ (i.e. Kauai, Oahu, Tri-Isle (Maui, Moloka'i, Lana'i), Hawai'i or AHEC) but embraces Hawaiian cultural practices, including its language, its values and its traditions, the Island Council may consider Associate Membership status (as outlined in 2, 3, 4 and 5).*

(Accepted / approved 8/2015)

- To assist churches in obtaining information on resources to improve and broaden their missions.
- To foster & encourage attendance at General Synod.

On Sustaining The Richness Of Hawaiian Traditions & Cultural Values:

- To foster and encourage participation in the *Aha Pae`aina* by helping to develop agenda that incorporate cultural values & tradition & opportunities for fellowship.
- To foster greater understanding of Hawaiian values, traditions, customs & their relevance in our Christian faith.

On Leadership & Ministries in Hawaiian Churches:

- To foster, encourage, and promote leadership training in Hawaiian churches.
- To administer funds entrusted to the SCHCC under the Reverend Richard W. Wong & William Keli`ihoomalu Trusts.

- To assist churches in establishing and maintaining Church Profiles.

- To collect & circulate information regarding ministries of Hawaiian churches, their results & impact.

On Behalf Of Lokahi:

- To promote interaction and exchange among all churches.
- To serve as a channel of communication to the Conference on concerns, questions, and needs of Hawaiian churches.
- To serve as a catalyst for beneficial change that could affect all Hawaiian churches.

On Keeping Safe & Well Our Hawaiian Places Of Worship:

- To administer funds entrusted to SCHCC for maintenance and repair of small Hawaiian churches.
- To provide input to the Conference Foundation on the level of funding needed to maintain and repair small Hawaiian churches.

On Healing The Hawaiian Soul:

- To actively participate with other organizations in promoting understanding in a process of reconciliation w/in the Hawaiian community & HCUCC churches.

OUR MISSION/VISION

Our Mission is to advocate, at all levels, on behalf of all Hawaiian churches holding membership in the Hawai`i Conference United Church of Christ.

We envision a community which celebrates its biblical roots while sustaining the richness of Hawaiian traditions and cultural values; which strives to create opportunities for spiritual growth, leadership, and commitment for a common vision; and which nurtures all people to become instruments for building a better world and community.

We embrace and cherish our Christian faith as we respect our cultural heritage and ultimately seek the peace that comes with living comfortably in both.

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

Contact information:

Address: P.O. Box 407
 Holualoa, HI 96725-0407

Phone: 808-936-1385

E-mail: yamabtm0@yahoo.com



Founded 1948

An affiliate organization
 of the Hawai`i Conference UCC

We advocate on behalf
 of member
 Hawaiian Churches

WHO WE ARE

The State Council of Hawaiian Congregational Churches (the "SCHCC" or the State Council") is an affiliate organization of the Hawai'i Conference UCC (the "HCUCC" or the "Conference"). It is part of the Conference Council with both voice and vote but receives no operating funds from the HCUCC.

The State Council was initially formed in 1948 as a loosely knit federation of Hawaiian churches that traced their historical roots to the American missionary work that began in 1820. Hawaiian was the host culture; their churches the forerunner of Christian faiths in the islands. On their cornerstones all subsequent congregations were built. But over the course of time and history, membership in the *Kalawina* (Hawaiian for Calvinist) churches began falling. Hawaiians felt their interests waning as the Congregational faith in Hawai'i grew in size and complexion while the congregations of *Kalawina* churches fell ever smaller in number and impact. A revival effort halted the decline in the early 1900's, only to resurface in the 1930's.

In 1948, a coalition of Hawaiian churches successfully sought a venue for *Kalawina* churches at the *Aha Pae`aina* to voice their *mana`o*. This coalition was formally organized in 1952 as the Council of Hawaiian Churches to provide leadership for *Kalawina* churches, promote their work, and maintain their great interest in fellowship. The Council was eventually re-named the State Council of Hawaiian Congregational Churches.

OUR ROLE REAFFIRMED

By 1965, however, membership in *Kalawina* churches was down to 2,536 and in danger of falling even further. The firm of Kramer, Miller & Associates was hired to review the entire conference of UCC churches, including the unique concerns of *Kalawina* churches. It found that Hawaiian churches were on the verge of disappearing if not given consideration and assistance. Impelled by that finding, a Hawaiian Ministry Program, in coordination with the State Council, was established to assist Hawaiian churches toward self awareness and active participation in the total ministry of the HCUCC.

The Hawaiian Ministry Program ended in 1992 as the Conference re-shaped itself. In that process Hawaiian culture was acknowledged and confirmed as the host culture for the Congregational Church in Hawai'i and the State Council was recognized as advocate for Hawaiian churches. SCHCC serves as a constant reminder of the Hawaiian presence that first embraced and nurtured the Christian faith in these islands.



60th Anniversary Commemorative Publication of
the State Council of Hawaiian Congregational
Churches 1948 to 2008

OUR KULEANA

The overarching role of the State Council of Hawaiian Congregational Churches is to promote the viability of Hawaiian churches in ways and matters that will enable them to live, develop, thrive, and grow.

We go about this role ever mindful of Queen Lili'uokalani's parting words when she spoke of the loss of the Kingdom: That earthly kingdoms can be lost by inflexibility, intolerance and prejudice, as well as by being too flexible, tolerant of too many wrongs, and without judgment at all. State Council looks constantly to the path that lies between these extremes.

The State Council believes, as did the Queen, that the preservation of our heritage is essential to our sense of well being. It was that heritage that allowed Christianity to flourish in Hawai'i. It is that heritage which State Council honors.

Thus, respecting the devotion and commitment of *na kupuna* to the Christian faith and their churches, and keeping the Queen's words foremost in mind, specific aspects of our overarching role are:

On Nourishing Our Christian Faith & Our Spiritual Growth:

- To convey, at every opportunity, an abiding sense of covenantal relationships in ministries and interacting with other churches, the Conference, and the National Church. These relationships form the basis for our faith journey with God. They are the backbone of our faith, our *mana`o`i`o*. They are the promises we make as God-loving people to Creator, Church, community, and ourselves.
- To encourage and promote participation in Our Church's Wider Mission (OCWM) ministry.
- To foster and encourage active participation on mission teams and governing bodies of the HCUCC.

THE CONSTITUTION

of the

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

(Affiliate Organization of the Hawai'i Conference of the United Church of Christ)

PREAMBLE

The State Council of Hawaiian Congregational Churches celebrates and nourishes its biblical roots in the Christian faith, while sustaining the richness of Hawaiian traditions and cultural values. The State Council of Hawaiian Congregational Churches draws together Churches which strive to create opportunities for spiritual growth, leadership and commitment in order to attain a common vision. This vision embraces the nurturing of all people to become instruments for building a better world and community.

ARTICLE I: NAME

This Council shall be known as the State Council of Hawaiian Congregational Churches (hereinafter referred to as the SCHCC), an affiliate organization of the Hawai'i Conference of the United Church of Christ (hereinafter referred to as the HCUCC).

ARTICLE II: PURPOSE

To advocate at all levels of the Hawai'i Conference of the United Church of Christ in the best interest of the Hawaiian churches.

ARTICLE III: POLITY

The SCHCC is a voting member of the HCUCC, as described in the Charter and Bylaws of that organization.

The governance of the SCHCC is vested in its member churches, who shall exercise the right of control in all its affairs subject to the laws of the State of Hawai'i.

ARTICLE IV: MEMBERSHIP

Section 1. Members

1. Member churches of the SCHCC; Island Councils, within the HCUCC.
2. Member churches embracing Hawaiian cultural practices, including its language, its values and its traditions.
3. Member churches shall have a voice in the affairs of the SCHCC and the right to vote as provided in its Bylaws.

Section 2. Delegates

1. An active member church shall be entitled to one lay delegate. Churches having more than 200 members shall be entitled to elect one additional lay delegate for each additional 100 members, up to a total of five delegates.
2. Each active member church shall also be entitled to elect one youth / young adult delegate, thirty years of age or younger.
3. One authorized minister (ordained, licensed or commissioned) from each active member church.

Section 3. Annual Dues

An active member church is one which is current in payment of their assessed dues. Each member church shall be assessed annual dues. Dues shall be paid and recorded by the Treasurer by December 31.

ARTICLE V: BOARD OF DIRECTORS

The management of the business and affairs of the SCHCC shall be the responsibility of the Board of Directors, which shall consist of the Officers of the SCHCC, one (1) representative from each of the Island Councils and one (1) representative from each Partnership Ministry; such number of directors as outlined in the Bylaws of the SCHCC but under no circumstances less than five (5). Subject to such limit, the member churches may increase or decrease the number of Directors at an Annual Meeting. In the event the Board membership falls below the minimum of five (5), the SCHCC Board of Directors shall make interim appointments for the unexpired term(s).

The Directors shall be qualified, nominated, elected, and appointed as provided in the Bylaws. Each Director of the SCHCC shall serve until his or her successor is duly elected.

Section 1. Officers

The Officers of the SCHCC shall be a President, a Vice President, a Secretary, a Treasurer and an Advisor, all of whom shall be members in good standing in an active member church of the SCHCC and with such qualifications, duties and powers as may be provided for in its Bylaws. Except for the Advisor, Officers shall be elected at the Annual Meeting during the 'Aha Iki, or as otherwise provided in Article V above, and preferably with no more than two of the four officers from the same island. The Advisor shall be appointed by the President.

Section 2. Island Councils

There shall be one representative from each of the following Island Councils: Kaua'i, O'ahu, Moloka'i, East Hawai'i, West Hawai'i and Maui.

Section 3. Partnership

One representative from the Association of Hawaiian Evangelical Churches shall have the privilege of voice and vote.
Any other partnership shall have the privilege of voice only without vote.

ARTICLE VI: AMENDMENTS

This Constitution may be amended by two-thirds (2/3) vote of the delegates of member churches present at the Annual Meeting, provided notices of the proposed amendment(s) shall have been given to each member church at least 30 days prior to the Annual Meeting where voting will take place.

Amended at Annual Meeting June 5, 2019

BYLAWS

of the

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

(Affiliate Organization of the Hawai'i Conference of the United Church of Christ)

ARTICLE I: MEMBERSHIP

Section 1. Members

1. Member churches of the State Council of Hawaiian Congregational Churches (hereinafter referred to as the SCHCC), Island Councils, within the Hawai'i Conference of the United Church of Christ (hereinafter referred to as the HCUCC).
2. Member churches embracing Hawaiian cultural practices, including its language, its values and its traditions.
3. Member churches shall have a voice in the affairs of the SCHCC and the right to vote as provided in Article I; Section 5. Voting Privileges of these Bylaws.

Section 2. Partnerships

1. One representative from the Association of Hawaiian Evangelical Churches shall have the privilege of voice and vote.
2. One representative from Pū'ā Foundation shall have the privilege of voice only without vote.

Section 3. Delegates

1. An active member church shall be entitled to one lay delegate. ~~Churches~~ having more than 200 members shall be entitled to elect one additional lay delegate for each additional 100 members, up to a total of five delegates.
2. Each active member church shall also be entitled to elect one youth / young adult delegate, thirty years of age or younger.
3. One authorized minister (ordained, licensed or commissioned) from each active member church.

Section 4. Annual Dues

An active member church is one which is current in payment of their assessed dues. Each member church shall be assessed annual dues as recommended by the Board of Directors and approved at the Annual Meeting. Dues shall be paid and recorded by the Treasurer by December 31. In addition, each member church is required to be in good standing with their respective Island Councils.

Section 5. Voting Privileges

Each member church, lay delegate, youth/young adult delegate and minister as outlined in Article 1, Sections 1 & 2 of these Bylaws shall have voice only in the affairs at the Quarterly Board of Directors (BOD) meeting, and voice with vote at the Annual Meeting. Ex-officio shall have voice only without vote.

1. An active member church shall be entitled to one voting delegate. Churches having more than 200 members shall be entitled to one additional voting delegate for each additional 100 members, up to a total of five voting delegates.
2. Each active member church shall be entitled to a youth/young adult voting delegate.
3. One authorized minister from each active member church shall be entitled to a vote.
4. SCHCC Officers (Vice President, Secretary, Treasurer and Advisor) and BOD members shall have voting privileges at the quarterly Board of Directors meetings, Special meetings and Annual Meeting.
5. SCHCC President shall have voting privileges at the quarterly Board of Directors meetings, Special meetings and Annual Meeting, only in the event of a tie.

ARTICLE II: BOARD OF DIRECTORS

Section 1. Composition of the Board of Directors -

There shall be a Board of Directors consisting of the following:

1. The Officers of SCHCC (President, Vice President, Secretary, Treasurer and Advisor);
2. One (1) representative from each of the Island Councils (Kaua'i, O'ahu, Moloka'i, East Hawai'i, West Hawai'i and Maui);
3. One (1) representative from the Partnership Ministries (AHEC and Pū'ā Foundation).

Section 2. The purpose of the Board of Directors is to advocate, in the best interest of the Hawaiian churches, at all levels of the HCUCC.

Section 3. Tenure - Each SCHCC Officer shall serve for a term of two (2) years. Each Island Council representative and Partnership Ministry representative shall serve their terms as allowed by their respective bylaws.

ARTICLE III : OFFICERS

The Officers shall be members in good standing within an active member church of the SCHCC. There shall be a President, a Vice President, a Secretary, a Treasurer and an Advisor. The duties of the Officers shall be as follows:

Section 1. President:

1. Shall preside at all meetings of the SCHCC Board of Directors and the Executive Committee.
2. Shall be responsible for the administration of business affairs.
3. Shall prepare an Annual Report
4. May create and appoint Task Forces and Special Committees as needed, with the Board of Directors approval.
5. Shall be an ex-officio member of all Standing Committees, except the Nominations Committee, with voice only and no vote.
6. Shall represent the SCHCC on the HCUC Council and AHEC Board of Directors.

Section 2. Vice President:

1. Shall be the presiding officer in the absence of the President.
2. Shall assume the presidency in the event the President resigns or is not able to serve.
3. Shall chair the Committee for Repair and Maintenance of Small Membership Hawaiian Churches.
4. Shall prepare an Annual Report of the Committee for Repair and Maintenance of Small Membership Hawaiian Churches.

Section 3. Secretary:

1. Shall record accurate minutes of all meetings of the Board of Directors and the Executive Committee, including Special meetings pertaining to the business of SCHCC, as well as the Annual meeting.
2. Shall be responsible for compiling and preparing reports submitted by all Officers, the Advisor, Island Council Presidents, Committee Chairs and Partnership Ministries for the Annual Meeting handbook.
3. Shall provide a sign-in sheet for all meetings of the Board of Directors and the Executive Committee as well as for all delegates attending the Annual Meeting.
4. Shall include a copy of the previous year's Annual Meeting minutes in the current year Annual Meeting handbook.

5. Shall send Board of Directors and Special Meeting minutes to the members of the Board of Directors, 2 weeks prior to each scheduled Board meeting, with the agenda for the scheduled meeting.
6. Shall send Executive Committee meeting minutes to the Executive Committee, 2 weeks after the meeting.
7. Shall record any corrections and additions to all meeting minutes, after approval by the Board.
8. Shall issue notices of meetings one (1) month prior to each meeting by written notice, via email. (If no email access, then by U.S. Mail)

Section 4. Treasurer:

1. Shall receive and deposit all funds in an accredited financial institution approved by the Board of Directors of this Council.
2. Shall keep an accurate accounting of all funds received and disbursed and shall give a detailed report of all accounts-at each Board of Directors meeting.
3. Shall prepare a financial report for the Annual Meeting.
4. Shall keep an accurate record of all member churches current with payment of their dues and notify the Secretary of those member churches in arrears by March 01 of each year prior to the Annual Meeting.
5. Shall make all payments by check. There shall be two signatures on the checks, those of the Treasurer and the President or Secretary.

Section 5. Advisor:

1. Shall have thorough understanding and experience of the SCHCC.
2. Shall advise the Board of Directors in matters of function, policy, church polity, past practices and historical background.
3. Shall prepare a report for the Annual Meeting.
4. Shall be appointed by the President and shall serve a term coincident with the President's.

ARTICLE IV: TERM OF OFFICE

The officers of the SCHCC shall be elected for a term of two (2) years. They may not serve in the same office for more than two (2) consecutive terms unless no candidates are available.

The President shall have the authority, with approval by the Board of Directors, to fill any vacancy in the officer positions for an interim period until the next scheduled election.

ARTICLE V: REMOVAL OF OFFICER

Any officer may be removed by a majority vote of the membership whenever the best interest of the Hawaiian Churches and this Council is not served.

ARTICLE VI: EXECUTIVE COMMITTEE

Section 1.

The Executive Committee shall be comprised of the Officers of the SCHCC. The Executive Committee is charged with the following responsibilities:

1. Prepare the agenda for all meetings
2. Establish the date and time of all meetings
3. Be an advocate for all member churches
4. Prepare the Annual Budget

ARTICLE VII: MEETINGS

All meetings shall be opened and closed with pule 'ohana.

Section 1. Annual Meeting

The Annual Meeting will be held during the 'Aha Iki at the 'Aha Pae'aina in June. During the Annual Meeting of the SCHCC, time shall be provided for business, spiritual and cultural awareness concerns.

The majority vote shall be the preferred method for deciding matters that are before the member churches at the Annual Meeting.

Section 2. Board of Directors Meetings Schedule

The SCHCC Board of Directors shall meet in July, October, January and April. All Board of Directors meetings are open to member churches, with the privilege of voice only, without vote.

Section 3. Special Meetings

Special meetings may be called by the Board of Directors, by written notice sent out electronically or by U.S. Mail fourteen (14) days in advance to active member churches, stating time, place and purpose of the special meeting.

ARTICLE VIII: STANDING COMMITTEES

Section 1. Standing Committees

The Standing Committees shall be: (1) Repair and Maintenance of Small Membership Hawaiian Churches. (2) Endowment / Scholarship.

The Committee chairpersons shall be members of the Board of Directors and will be appointed by the Board of Directors. The Chairperson of the Committee for Repair and Maintenance of Small Membership Hawaiian Churches, shall be the Vice President. The Chairperson of the Endowment / Scholarship Standing Committee will maintain the autonomy of the independently funded programs reporting through the SCHCC. (Endowment / Scholarship Standing Committees may include Kahu Richard Wong Endowment Fund, William Keli'iho'omalua Scholarship, Katherine and Clay Wery Fund and others).

Section 2. Task Forces and Special Committees:

The President may establish Task Forces and Special Committees to address special issues and needs with majority approval votes from the Board of Directors.

ARTICLE IX: INDEMNIFICATION AND INSURANCE

Section 1.

The SCHCC shall indemnify each person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the SCHCC) if that person is or was a director, officer or agent (hereinafter to include volunteers) of the SCHCC, against expenses (including attorneys' fees), judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with the proceeding if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the SCHCC, and, with respect to any criminal proceedings, had no reasonable cause to believe the conduct of the person was unlawful. The termination of any proceedings by judgment, order, settlement, conviction or upon plea of *nolo contendere* or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner

which the person reasonably believed to be in or not opposed to the best interests of the SCHCC and, with respect to any criminal action or proceeding, had reasonable cause to believe that other person's conduct was unlawful.

Section 2.

The SCHCC shall indemnify each person who was or is party or is to be made a party to any threatened, pending or completed action or suit in the right of the SCHCC to procure a judgment in its favor because that person is or was a director, officer, or agent of the SCHCC against expenses (including attorney's fees) actually and reasonably incurred by the person in connection with the defense of settlement of the action if the person acted in good faith and in a matter the person reasonably believed to be in or not opposed to the best interest of the SCHCC, except that no indemnification shall be made in respect of any claim, issue, or matter as to which the person shall have been adjudged to be liable for negligence or misconduct in the performance of the person's duty to the SCHCC unless and only to the extent that the court in which the action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all the circumstances of the case, the person is fairly and reasonably entitled to indemnity for such expenses as the court deems proper.

Section 3.

To the extent that a director, officer, or agent of the SCHCC has been successful on the merits or otherwise in defending any proceeding referred to in Sections 1 or 2 of this Article, or in defense of any claim, issue or matter therein, such person shall be indemnified by the SCHCC against expenses (including attorney's fees) actually and reasonably incurred by such person in connection therewith.

Section 4.

Any indemnification under Sections 1 and 2 of this Article (unless ordered by a Court) shall be made by the SCHCC only if authorized in the specific case upon determination that indemnification of the director, officer or agent is proper in the circumstances because the director, officer, or agent has met the applicable standard of conduct set forth in Sections 1 or 2.. The determination shall be made (a) by the Board of Directors by a majority vote of quorum consisting of directors who were not parties to the proceeding, or (b) if a quorum is not obtainable, or even, if obtainable if a quorum of disinterested directors so directs, by the independent legal counsel in a written opinion to the SCHCC or (c) by the court in which the proceeding is or was pending upon application made by the SCHCC or the director, officer, or agent or the attorney or other person rendering services in connection with the defense, whether or not the application by the director, officer, agent, attorney or other person opposed by the SCHCC.

Section 5.

Expenses incurred in defending any proceeding may be paid by the SCHCC in advance of the final disposition of the proceeding as authorized by the Board of Directors in a particular case upon receipt of an undertaking by or on behalf of the director, officer, or agent to repay such amount unless it shall ultimately be determined that the director, officer or agent entitled to be indemnified by the SCHCC as authorized in this article.

Section 6.

The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those indemnified may be entitled and shall continue as to a person who has ceased to be a director, officer, or agent and shall insure to the benefit of the heirs and personal representatives of such a person.

Section 7.

The SCHCC shall have the power to purchase and maintain insurance on behalf of any director, officer, or agent of the SCHCC against any liability asserted against or incurred by the director, officer, or agent in any such capacity or arising out of the director's, officer's or agent's status as such, whether or not the SCHCC would have the power to indemnify the director, officer, or agent against liability under this Article.

ARTICLE X: DISSOLUTION CLAUSE

Upon the dissolution of the State Council of Hawaiian Congregational Churches, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XI: FISCAL YEAR

The fiscal year of the SCHCC shall be from July 1 through June 30.

ARTICLE XII: QUORUM

Section 1. Annual Meeting

The Quorum for the Annual Meeting shall consist of a majority of active member churches present.

Section 2. Board of Directors

The presence of two-thirds (2/3) of the Board of Directors will constitute a quorum.

ARTICLE XIII: PARLIAMENTARY PROCEDURES

When questions of Parliamentary Procedures are raised, particularly on issues that are contested, the current edition of Robert's Rules of Order shall be consulted to resolve any impasse.

ARTICLE XIV: AMENDMENTS

These Bylaws may be amended by two-thirds (2/3) vote of the delegates of member churches at the Annual Meeting, provided notices of the proposed amendment(s) shall have been given to each member church at least 30 days prior to the Annual Meeting where voting will take place.

Amended at Annual Meeting June 5, 2019