

Section II:

Business Items

201st 'AHA PAE'ĀINA

JUNE 16-17, 2023

RULES OF THE 'AHA PAE'ĀINA

General Rules

1. Member churches and ministers of the Hawai'i Conference United Church of Christ (HCUCC), as defined by the Bylaws of the HCUCC, may attend events and activities of the 'Aha Pae'āina.
2. All gatherings including worship, meetings, plenary sessions, and workshops shall be conducted virtually.
 - a. Transmission will originate from locations designated by the Hawai'i Conference United Church of Christ (HCUCC) and will use electronic means as established by the HCUCC, namely online computer applications appropriate for the specific event or activity.
 - b. Participants may join events and activities by videoconference or by telephone.
 - c. If more than one person wishes to gather and participate electronically from a single location/computer, all those present must be registered for the 'Aha.
 - d. In-person attendance at any event or activity is limited to staff, speakers, and technicians as space permits, considering safety and social distancing protocols.
3. All attendees must register with the HCUCC to receive technical requirements and connection information for events and activities. Due to the technical nature of this meeting and the need for advanced planning and set up, no registrations will be accepted after the registration deadline.
4. All attendees must electronically "sign in" upon joining an event or activity. Instructions for proper "sign in" will be provided prior to the 'Aha Makua.

'Aha Makua Meeting Rules of Procedure

1. **Quorum:** Article IV Sec. 4 of the HCUCC Bylaws sets the quorum at twenty-five (25) churches of the Conference, with no person representing more than one church.
2. **Agenda:** No business other than that on the agenda presented to and adopted by the delegates at the start of the meeting will be considered, unless it has first been presented to the 'Aha Business Committee, and the Business Committee recommends its inclusion on the agenda to the 'Aha. An item of business appearing on the agenda shall also include topics that logically flow from, and are relevant to the resolution of, the main item.

3. **Recognition of speakers:** Before any delegate is able to address the 'Aha Makua or submit motions or amendments, the delegate must be recognized by the meeting Chairperson.
 - a. A **delegate** wishing to speak on a matter will indicate so electronically, be recognized by the chairperson, then give the delegate's name and the delegate's church membership or affiliation, committee or group represented by the delegate.
 - b. As much as possible, the chairperson shall attempt to alternate between speakers in support those opposed to the item or motion.
 - c. Due to the virtual nature of the meeting, all speaking times will be limited and, at the expiration of the time allowed, the speaker may be muted.
 - i. The speaker presenting an item, motion or resolution will be limited to ten (10) minutes.
 - ii. **All other speakers will be limited to two (2) minutes.**
 - iii. No speaker may give or transfer speaking time to another speaker; however, the 'Aha Business Committee or the chairperson **may** grant additional time upon request of the speaker.
 - iv. No speaker may be recognized to speak more than once on the same business item, motion or resolution; however, a **delegate** may request permission of the 'Aha Business Committee or the chairperson to speak a second time on a business matter, motion or resolution **after all delegates** have had an opportunity to speak on the motion.
4. **Motions in writing:** Motions and amendments must be submitted in writing, either submitted ahead of time, or through the chat box. Members must still be recognized by the Chairperson to make the motion or amendment; providing it in writing does not "move" the motion/amendment.
5. **Budget:** Article VII Sec. 4 of the HCUCB Bylaws states that the Conference Council is responsible for funding policy decisions and ensuring that the Conference is adequately funded, and that the Council shall recommend an Annual Budget for adoption by the Conference at the 'Aha Pae'āina. Any changes proposed to line items in the budget may require further changes to ensure adequate funding.
6. **Resolution of matters:** The 'Aha Makua shall seek **consensus** on all matters of business. Where consensus is not possible on a specific matter, the current edition of *Robert's Rules of Order Newly Revised* shall be followed.
7. **Voting:** Due to the virtual nature of the meeting, voting on items will be done either by unanimous consent or electronically, as appropriate and allowed under the state statutes, HCUCB Bylaws, and/or *Roberts Rules of Order Newly Revised*.
 - a. Voting is restricted to **registered delegates** of member churches and those **additional attendees granted voting privilege** under the Bylaws of the HCUCB. Authorized voters shall use the video conferencing tools provided by the software being used.

- b. Unless otherwise provided by the state statutes or HCUCC Bylaws, the action of the 'Aha Makua on any business item, motion or resolution, shall be determined by a majority of the votes cast by delegates present and voting on the matter.
 - c. Results of voting, once confirmed, will be posted on the HCUCC website and in the *Coconut Wireless* and *The Friend*.
8. **Election to fill open HCUCC positions:** The slate of candidates presented by the Conference Nominating Committee will be posted on the Conference's website prior to the 'Aha Pae'āina. During the appropriate time on the agenda, additional nominations may be made if they meet the requirements of the HCUCC Bylaws:
- a. Nominations must include the written consent of the nominee; and
 - b. There must be a petition in support of the nominee that is signed by at least five (5) delegates from three (3) churches; and
 - c. The nominee's qualifications must have been presented in writing to the delegates present and voting.
9. **Minutes of the 'Aha Makua:** The Conference Council, in its capacity as 'Aha Pae'āina *ad interim*, shall review and approve the minutes of the 'Aha Makua.

**201st ‘Aha Pae‘āina
(Virtual)
Business Meeting Agenda of the ‘Aha Makua
Saturday, June 17, 2023**

- I. Call to Order at 9:00 a.m. – Welcome and Announcements
- II. Recognitions, New Clergy, in Memoriam
- III. Adoption of Credentials Report (Establishment of Quorum)
- IV. Adoption of Rules (‘Aha Handbook at page B1)
- V. Adoption of Business Meeting Agenda (‘Aha Handbook at page B4)
- VI. Elections
 - A. Slate of Nominees (‘Aha Handbook at page B5)
 - B. To make nominations from the floor see Item 8 of the *‘Aha Makua Meeting Rules of Procedure* (‘Aha Handbook at page B3)
- VII. Adoption of the Budget for Fiscal Year Ending June 30, 2024
See ‘Aha Handbook at page B7 for the budget for Fiscal year July 1, 2023 – June 30, 2024.
- VIII. Recognitions, Appreciation, Announcements
- IX. Adjournment by 10:45 a.m.

Nomination Slate FYE2024

The Conference Nominating Committee (Aileen Trout, Chair and ‘Aha O Na Mokupuni O Maui, Moloka‘i, A Me Lāna‘i; Sam Masilamoney, Association of Hawaiian Evangelical Churches; Debbie Wong-Yuen, Hawai‘i Island; Alan Akana, Kaua‘i; Susan Tengan, O‘ahu; Sugalu Timoteo, Member at-Large) is recommending to the Conference Council the following slate to be forwarded to the 201st ‘Aha Pae‘āina:

Vice Chairperson, Conference Council
Marilyn Kaohi Hasegawa

Administration Missional Team Chair
Roberta Jahrling

Treasurer, Conference Council
Linn Garcia

Formation Missional Team Chair
Joan Sakaba

At-Large Youth/Young Adult
Conference Council – 2 years
Wryen Kiwaha

At-Large Youth/Young Adult
Conference Council – 1 year
Nathaniel Timoteo

HCUCC Nominations Committee – nominated by their respective Association

O‘ahu – Susan Tengan, 2-year term

Tri-Isle – Aileen Trout, 2-year term

Brief Biographies of Nominees

Vice Chairperson, Conference Council

Ms. Marilyn Hasegawa recently retired from the Fifth Circuit Court's Juvenile Client & Family Services Branch as a Program Specialist and is a member of Hanapepe Hawaiian Congregational Church. She currently serves as the Vice Chairperson and is on the Wisdom of Kalaupapa Steering Committee.

Treasurer, Conference Council

Ms. Linn Garcia, has an accounting and auditor background. She has served as the treasurer for both the Conference and Foundation. Ms. Garcia is a member of Central Union Church, Kailua, where she has served in various capacities, including as treasurer, trustee, and on the Christian Education Committee.

At-Large Youth/Young Adult

Mr. Wryen Kiwaha is a member of Puka‘ana Congregational Church, Captain Cook, where he has served as Vice Moderator, Trustee and offered pulpit supply. He previously served as the Chair of the Conference’s Justice & Witness Missional Team, Young Adult At-Large, and as a Hawai‘i Conference Foundation Trustee.

At-Large Youth/Young Adult

Mr. Nathaniel Timoteo is a member of Bethel of Amazing Grace, Waipahu, where he has been a Sunday School teacher for middle and high school youth. He is a volunteer football coach with Waipahu High School and the Trench Warriors Club Team.

Chairperson, Administration Missional Team

Ms. Roberta Jahrling has served in various capacities in the Hawai‘i Conference and Foundation including as the Chair of the Hawai‘i Conference Foundation Trustees, Hawai‘i Conference Council. Ms. Jahrling is a member of Kaumakapili Church, Honolulu, where she co-chairs their senior pastor search committee.

Chairperson, Formation Missional Team

Ms. *Joan Sakaba* currently serves as the chair of the Formation Missional Team. She has served in various capacities in the O‘ahu Association and the Hawai‘i Conference and serves on the Board of Directors for the UCC Transition House. Ms. Sakaba is a member of Kailua Christian Church.

Hawaii Conference of the United Church of Christ						
FYE 6/30/2024 Budget Worksheet						
Draft to the Aha						
	Budget for FYE 6/30/23	Budget for FYE 6/30/24	Variance	Actuals Thru 12/31/22	Comments	
REVENUE:						
Restricted/Custodian Funds	193,000	204,100	(11,100)	69,000		
Events/Programs	59,000	38,000	21,000	12,026		
Friends of the Conference	35,000	30,000	5,000	13,179		
Hawaii Conference Foundation Distribution	781,300	732,070	49,230	370,048		
Service Fees - (Health Plan & Administrative)	19,200	20,200	(1,000)	2,060		
Our Churches Wider Mission (OCWM)	190,000	190,000	-	109,371		
Special Offerings	122,000	122,000	-	49,587		
Grants	25,000	40,000	(15,000)	-		
Miscellaneous	5,000	5,000	-	42,627		
Coan Fund	145,000	145,000	-	42,925		
Subtotal Revenue	1,574,500	1,526,370	48,130	710,823		
Less: OCWM Remitted to National	(66,500)	(68,400)	1,900	(27,669)		
Less: Special Offerings Remitted to National	(110,000)	(110,000)	-	(32,156)		
Subtotal Remitted to National	(176,500)	(178,400)	1,900	(59,825)		
Total Revenue	1,398,000	1,347,970	50,030	650,998		
EXPENSES:						
Administration Team						
General & Administrative	138,300	139,646	(1,346)	61,978	increase in fee	
(e.g. Professional fees, utilities, supplies, online processing fees)						
Papa Makua	24,000	24,000	-	12,000		
Mission Coordination	42,325	63,050	(20,725)	22,454	Mediator fees	
(ʻAna Pae ʻaina, Council, General Synod, Personnel Cmte, etc)						
Administrative Staff Salaries & Benefits	795,630	806,179	(10,549)	367,990	2% increase + increase in fees	
Conference Ministers Fund	4,000	4,000	-	-		
Partnerships	11,000	11,000	-	-		
(e.g. Pacific School of Religion, Conf Min dues, ecumenical grants)						
Staff Travel	24,800	22,850	1,950	10,888		
Church and Ministry	10,750	6,150	4,600	2,050	No AM21	
Emergency Response Teams	2,500	2,500	-	-		

	Budget for		Variance	Actuals Thru	
	FYE 6/30/23	FYE 6/30/24		12/31/22	Comments
Administration Missional Team	850	850	-	-	
Office, R&M, Insurance	205,300	144,070	61,230	79,305	Less rent, no relocation costs
Total Administration Team	1,259,455	1,224,295	35,160	556,665	
Stewardship Team					
OCWM Recognition Committee	250	250	-	-	
Christian Investment Grants	3,000	-	3,000	-	Move to I&E
Investment in Ministers	3,000	5,000	(2,000)	-	Increase support
Lay Leaders Education Grant (NEW)	-	5,000	(5,000)	-	
Communications	31,600	35,200	(3,600)	11,189	
(e.g. The Friend, Coconut Wireless, website)					
Stewardship Missional Team	1,275	1,575	(300)	-	
Capital Campaign - Feasibility Study	30,000	-	30,000	-	
Total Stewardship Team	69,125	47,025	22,100	11,189	
Formation Team					
Youth Ministry Outreach	4,800	4,800	-	-	
Young Adult Ministry	4,800	4,800	-	-	
Pastoral Leadership	22,500	22,500	-	11,248	
(Kanaana Hou Siloama, Lanai Union, Molokai Topside)					
Church Life & Leadership	20,220	12,650	7,570	2,228	Moved CLE to I&E
(e.g. Church Leaders Event, Clergy Retreat)					
Resource Center	300	300	-	290	
(e.g. Resource subscriptions)					
Formation Missional Team	1,225	1,225	-	-	
Total Formation Team	53,845	46,275	7,570	13,766	
Justice & Witness Team					
Hansen's Disease Relief	2,000	2,000	-	1,476	
Reconciliation Committee	3,000	1,500	1,500	183	Moved to J&W events
Micronesian Ministry	3,000	3,000	-	664	
J&W Events	3,000	4,500	(1,500)	800	
(e.g. Workshops, camps, educational opportunities)					
Witness Missional Team	1,075	1,075	-	1	
Total Justice & Witness Team	12,075	12,075	-	3,124	

	Budget for		Variance	Actuals Thru	
	FYE 6/30/23	FYE 6/30/24		12/31/22	Comments
<i>Innovation & Engagement Team</i>					
Christian Investment Grants	-	4,000	(4,000)	-	
Innovation & Engagement Events	-	7,500	(7,500)	-	
Leadership Training	-	3,000	(3,000)	-	
Pastoral Modeling Training	-	3,000	(3,000)	-	
Innovation & Engagement Missional Team	3,500	800	2,700	-	
<i>Total Innovation & Engagement Team</i>	3,500	18,300	(14,800)	-	
Total Expenses	1,398,000	1,347,970	50,030	584,744	
NET INCOME (LOSS)	-	(0)	0	66,254	