

200TH 'AHA PAE'ĀINA

JUNE 12-18, 2022

RULES OF THE 'AHA PAE'ĀINA

'Aha Pae'āina Week – General Rules

1. Member churches and ministers of the Hawai'i Conference United Church of Christ (HCUCC), as defined by the Bylaws of the HCUCC, may attend events and activities of the 'Aha Pae'āina.
2. All gatherings including worship, meetings, plenary sessions, and workshops shall be conducted virtually.
 - a. Transmission will originate from locations designated by the Hawai'i Conference United Church of Christ (HCUCC) and will use electronic means as established by the HCUCC, namely online computer applications appropriate for the specific event or activity.
 - b. Participants may join events and activities by videoconference or by telephone.
 - c. If more than one person wishes to gather and participate electronically from a single location/computer, all those present must be registered for the 'Aha.
 - d. In-person attendance at any event or activity is limited to staff, speakers, and technicians as space permits, considering safety and social distancing protocols.
3. All attendees must register with the HCUCC to receive technical requirements and connection information for events and activities. Due to the technical nature of this meeting and the need for advanced planning and set up, no registrations will be accepted after the registration deadline.
4. All attendees must electronically "sign in" upon joining an event or activity. Instructions for proper "sign in" will be provided prior to the 'Aha Makua.

'Aha Makua Meeting Rules of Procedure

1. **Quorum**: Article IV Sec. 4 of the HCUCC Bylaws sets the quorum at twenty-five (25) churches of the Conference, with no person representing more than one church.
2. **Agenda**: No business other than that on the agenda presented to and adopted by the delegates at the start of the meeting will be considered, unless it has first been presented to the 'Aha Business Committee, and the Business Committee recommends its inclusion on the agenda to the 'Aha. An item of business appearing on the agenda shall also include topics that logically flow from, and are relevant to the resolution of, the main item.

3. **Recognition of speakers:** Before any attendee is able to address the 'Aha Makua, the attendee must be recognized by the meeting Chairperson. On any matter, the Chairperson shall recognize **delegates** who wish to speak on the matter before recognizing any **non-delegate** attendee wishing to speak on the same matter.
 - a. A **delegate** wishing to speak on a matter will indicate so electronically, be recognized by the chairperson, then give the delegate's name and the delegate's church membership or affiliation, committee or group represented by the delegate.
 - b. A **non-delegate** wishing to speak on a matter will indicate so electronically, be recognized by the chairperson, then give the non-delegate's name and church membership.
 - c. The chairperson shall recognize speakers within each of the delegate and the non-delegate groups as follows: first speaker shall be one who is in support of the business item, motion or resolution; second speaker shall be one opposed to the same. As much as possible, the chairperson shall recognize speakers within each group alternating between those in support of and those opposed to the item, motion, or resolution.
 - d. Due to the virtual nature of the meeting, all speaking times will be limited and, at the expiration of the time allowed, the speaker may be muted.
 - i. The speaker presenting an item, motion or resolution will be limited to five (5) minutes.
 - ii. **All other speakers will be limited to two (2) minutes.**
 - iii. No speaker may give or transfer speaking time to another speaker; however, the 'Aha Business Committee or the chairperson **may** grant additional time upon request of the speaker.
 - iv. No speaker may be recognized to speak more than once on the same business item, motion or resolution; however, a **delegate** may request permission of the 'Aha Business Committee or the chairperson to speak a second time on a business matter, motion or resolution **after all delegates** have had an opportunity to speak on the motion.
4. **Resolution of matters:** The 'Aha Makua shall seek **consensus** on all matters of business. Where consensus is not possible on a specific matter, the current edition of *Robert's Rules of Order Newly Revised* shall be followed.
5. **Voting:** Due to the virtual nature of the meeting, voting on business items will be done either by unanimous consent or electronically, as appropriate and allowed under the state statutes, HCUCC Bylaws, and/or *Roberts Rules of Order Newly Revised*. ~~The chairperson may direct any change to the voting method.~~
 - a. Voting is restricted to **registered delegates** of member churches and those **additional attendees granted voting privilege** under the Bylaws of the HCUCC. Authorized voters shall use the video conferencing tools provided by the software being used.

- b. Unless otherwise provided by the state statutes or HCUCC Bylaws, the action of the 'Aha Makua on any business item, motion or resolution, shall be determined by a majority of the votes cast by delegates present and voting on the matter.
 - c. Results of voting, once confirmed, will be posted on the HCUCC website and in the *Coconut Wireless* and *The Friend*.
6. **Election to fill open HCUCC positions:** The slate of candidates presented by the Conference Nominating Committee will be posted on the Conference's website prior to the 'Aha Pae'aina. During the appropriate time on the agenda, additional nominations may be made if they meet the requirements of the HCUCC Bylaws:
- a. Nominations must include the written consent of the nominee; and
 - b. There must be a petition in support of the nominee that is signed by at least five (5) delegates from three (3) churches; and
 - c. The nominee's qualifications must have been presented in writing to the delegates present and voting.
7. **Minutes of the 'Aha Makua:** The Conference Council, in its capacity as 'Aha Pae'aina *ad interim*, shall review and approve the minutes of the 'Aha Makua.