

II. BUSINESS ITEMS

State Council of Hawaiian Congregational Churches
203rd ‘Aha Pae’aina /’Aha Iki – Kapa’ā First Hawaiian Church

Annual Meeting
9:00am – 2:00pm
Breakfast 9:00 am-10:00am
Business Meeting 10:00am -2:00pm

BUSINESS AGENDA
June 12, 2025

1. CALL TO ORDER @ _____ L. Motas
2. OPENING PULE/OHANA L. Kaauwai-Iwamoto
3. NECROLOGY SERVICE W. Kiwaha
4. LULU* L. Kaauwai-Iwamoto
(* Please make checks payable to SCHCC)
(Mail to: Frank Mulec, P.O. Box 1065, Pahoa HI 96778)
5. ROLL CALL / QUORUM: Yes ____ No ____ W. Kiwaha
Member Churches: _____ Delegates: _____ Partnership: _____
6. GREETINGS L. Motas
7. APPROVAL OF AGENDA L. Motas
8. ANNUAL MEETING MINUTES W. Kiwaha
June 13, 2024
9. TREASURER REPORT F. Mulec
 - 9.1 Financial Report
 - 9.2 Kokua Mau
 - 9.3 Makeke
 - 9.4 Proposed Budget FY 25/26
10. CONFERENCE STAFF/SCHCC OFFICER’S REPORT
 - 10.1 Conference Minister D. Popham
 - 10.2 President L. Motas
 - 10.3 Advisor B. Matsuyama

11. COMMITTEE REPORTS

- 11.1 Repair & Maintenance L. Motas
- 11.2 Kahu Richard Wong Endowment A. Trout
- 11.3 William Kahuakai Keliihoomalu Scholarship L. Motas
- 11.4 Katherine and Clay Wery Fund B. Matsuyama

12. ISLAND COUNCIL REPORTS

- 12.1 Kauai Council H. Pacheco
- 12.2 Oahu Council W. Garcia
- 12.3 Topside Council U. Sai
- 12.4 Maui Council A. Trout
- 12.5 WH Council R. Rabara
- 12.6 EH Council F. Mulec

13. PARTNERSHIP REPORT

- 13.1 Pu'a Foundation T. Bissen

14. UNFINISHED BUSINESS

- 14.1 Endowment Policy-Bylaws
- 14.2
- 14.3

15. NEW BUSINESS/ACTION ITEMS

- 15.1 Proposed Budget FY 25/26
- 15.2 Executive Committee-President's Status
- 15.3

16. REFLECTION/CONCERNS

- 16.1
- 16.2

17. ANNOUNCEMENTS

- 17.1 FY 25/26, Proposed Meeting Dates: 7/26/25, 10/25/25, 1/31/26, 4/25/26
- 17.2
- 17.3

18. INSTALLATION OF OFFICERS & DIRECTORS

D. Popham

19. ADJOURNMENT @ _____ / _____

20. CLOSING PULE

L. Kaauwai-Iwamoto

STATE COUNCIL OF HAWAIIAN
CONGREGATIONAL CHURCHES (SCHCC)

ANNUAL MEETING
THURSDAY, JUNE 13, 2024 – 9 AM
CENTRAL UNION CHURCH

MINUTES

PRESENT.

1. OFFICERS. Sharon Matsuyama, President. Lorna Motas, Vice President. Kahu Keoki Kiwaha, Secretary. Frank Mulec, Treasurer. Boyd Matsuyama, Advisor. Kahu Kealahou Alika, Resource Person.
2. HCUCC. Kahu David Popham, Conference Minister.
3. PARTNERSHIP. Toni Bissen, Exec. Director, Pū‘ā Foundation.
4. DELEGATES. [LIST CAN BE MADE AVAILABLE IF REQUESTED]

OPENING PROTOCOL.

1. **OPENING OF THE ‘AHA PAE‘ĀINA.** Representing the Council of the Hawai‘i Conference UCC, Marilyn Hasegawa officially opened the ‘Aha Pae‘āina and welcomed the officers, partners, and delegates to the Annual Meeting of the State Council of Hawaiian Congregational Churches.
2. **CALL TO ORDER.** The President called the meeting to order at 9:06 a.m.
3. **OPENING PULE/OHANA.** Kahu Keoki Kiwaha, SCHCC Secretary, and Kahu of Puka‘ana Congregational Church, offered an opening prayer and led those present in a devotional time based on Isaiah 43:18-19.
4. **NECROLOGY SERVICE.** The Rev. C. Kealahou Alika, SCHCC Resource Person, officiated the Necrology Service.
5. **LŪLŪ.** All present were invited to share in giving their offerings to SCHCC. All checks are made payable to SCHCC, and mailed (or, given) to Frank Mulec, P. O. Box 1065, Pahoā, HI 96778.
6. **ROLL CALL.** The Secretary determined that a quorum was present. There were 26 voting delegates representing 17 churches, the Board of Directors, and the Pū‘ā Foundation; and, there were 4 non-voting participants.

7. **GREETINGS.** The President officially welcomed all to the SCHCC Annual Meeting at the 202nd 'Aha Pae'āina of the Hawai'i Conference UCC. She thanked the staff of HCUCC and the Hawai'i Conference Foundation, the leadership/members of Central Union Church, Joanne Kishimori and the O'ahu Council of Hawaiian Congregational Churches for their hard work in preparing for this meeting.
8. **ANNUAL MEETING MINUTES.** It was moved by the Rev. Heather Barfield, seconded by Laurie Kauleinamoku, to accept the Secretary's minutes for the SCHCC Annual Meeting of June 15, 2023. Without further discussion, the motion was carried.

9. **TREASURER'S REPORT.**

a. Financial Report FY 2023-2024

Beginning Balance, 7/1/2023	\$.....25,874.06
Income	\$.....7,604.44
Expenses	\$.....10,664.76
Ending Balance, 4/30/2024	\$.....21,813.74

b. Proposed Budget FY 2024-2025 \$.....13,750.00

c. Kokua Mau \$.....78,500.00

d. Makeke Report \$.....1,500.00
Makeke contributions received from 8 churches, 1 individual.

It was moved by the Treasurer, without need for a second, to accept the Treasurer's Report pending audit. Without further discussion, the motion was carried.

REPORTS.

1. **INDIVIDUAL REPORTS.** Written reports were submitted and received by the following individuals according to the order in the Agenda:
 - a. The Rev. Dr. David Popham, HCUCC Conference Minister
 - b. Mrs. Sharon Matsuyama, SCHCC President
 - c. Mr. Boyd Matsuyama, SCHCC Advisor
2. **COMMITTEE REPORTS.** Written reports were submitted and received by the following Committees according to the order in the Agenda:
 - a. Repair & Maintenance – Lorna Motas, Chairperson
 - b. Kahu Richard Wong Endowment Fund – Aileen Trout, Chairperson
 - c. William K. Kahuaka'i Scholarship Fund – Sharon Matsuyama, Chairperson

- d. Katherine & Clay Wery Fund – Boyd Matsuyama, Chairperson
 - e. SCHCC Nominating Committee – Kahu Keoki Kiwaha, Chairperson
3. **ISLAND COUNCILS.** Written reports were submitted and received by the following Island Councils according to the order in the Agenda:
- a. Kaua'i Council HCC – J. Haunani Pacheco, President
 - b. O'ahu Council HCC – Joanne Kishimori, President
 - c. Maui Council HCC – Aileen Trout, President
 - d. East Hawai'i Council HCC – Frank Mulec, President
 - e. West Hawai'i Council HCC – Rollin Rabara, President

OLD BUSINESS.

1. **501(c)(3) STATUS.** The Treasurer reported that the SCHCC's application (Form 1023) for tax-exempt status had been received by the IRS, but no action had been taken beyond that due to a backlog in applications. However, the Treasurer offered his personal thanks to Brian Ezuka, Esq., a O'ahu-based attorney retained by SCHCC who had been working diligently with the Treasurer, Advisor, and members of the Executive Committee through the entire application process. The Advisor also noted that with the application, SCHCC hopes to obtain tax-exempt status back to 2012.

NEW BUSINESS.

1. **PROPOSED BUDGET FY2024-2025.** It was moved by the Treasurer, without need for a second, to approve the proposed Budget of \$13,750 for the fiscal year beginning July 1, 2024, and ending June 30, 2025. Without further discussion, the motion was carried.
2. **ELECTION OF OFFICERS.**
- a. The Secretary offered his thanks to Kahu Jimmy Aarona who served as a Co-Facilitator of the nominations process. The Secretary also added that there was only one candidate for each electable office and that the Committee determined that it would recommend a slate to the delegates.
 - b. **It was moved by the Secretary on behalf of the Nominating Committee, without need for a second, to conclude the nominating process; and, elect the following slate – Sharon Matsuyama as President, Lorna Motas as Vice President, Kahu Keoki Kiwaha as Secretary, and Frank Mulec as Treasurer for the term beginning July 1, 2024 and ending June 30, 2026.** Without further discussion, the motion was carried.

ADJOURNMENT.

2. **It was moved by Kahu Heather Barfield, seconded by the Secretary, to adjourn the meeting.** Without further discussion, the motion was carried; and, the meeting was adjourned at 12:30 p.m. Kahu David Popham offered a closing prayer.

HISTORICAL NOTE. It is noted that the Rev. Dr. Karen Georgia Thompson, General Minister and President of the United Church of Christ, and the Rev. Dr. James Fother, Jr., the Generosity Officer for the Western Region of the United Church of Christ, joined us for lunch. Both Rev. Dr. Thompson and Rev. Dr. Fother addressed our delegates.

Respectfully submitted,



Kahu W. Keoki Kiwaha, *Secretary*
State Council of Hawaiian Congregational Churches

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
Financial Report FY 2024 - 2025

		Beginning Balance July 1, 2024				
<u>INCOME:</u>	<i>Budgeted</i>	<u>July-Sept Actual</u>	<u>Oct-Dec Actual</u>	<u>Jan-Mar Actual</u>	<u>Apr-May Actual</u>	<u>YTD TOTAL</u>
Church Dues, 40 @ \$50	2,000.00	50.00	1,500.00	200.00	0.00	1,750.00
Mākeke Donations	2,300.00	200.00	1,200.00	0.00	0.00	1,400.00
Interest Income/Wm Crisp Fund	2,000.00	1,931.99	0.00	0.00	0.00	1,931.99
Donations	4,300.00	875.00	625.00	940.00	0.00	2,440.00
Other Income (reimbursements)	3,150.00	0.00	0.00	0.00	0.00	0.00
TOTAL INCOME	13,750.00	3,056.99	3,325.00	1,140.00	0.00	7,521.99
<u>EXPENSES:</u>	<i>Budgeted</i>					
Air Fare	4,500.00	0.00	0.00	670.96	0.00	670.96
Resource Persons	1,000.00	0.00	0.00	0.00	0.00	0.00
Car Rental/Gas/Parking	1,000.00	0.00	0.00	0.00	0.00	0.00
Lodging	1,500.00	0.00	0.00	0.00	0.00	0.00
Meals	1,000.00	0.00	38.40	275.35	0.00	313.75
Office Expense	500.00	417.43	0.00	0.00	0.00	417.43
Insurance, Liability Coverage	2,000.00	0.00	2,080.00	0.00	0.00	2080.00
Host Church Makana	1,350.00	1,000.00	0.00	150.00	0.00	1,150.00
Friends of the Conference Makana	500.00	0.00	500.00	0.00	0.00	500.00
Miscellaneous Expenses	400.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED EXPENSE	13,750.00	1,417.43	2,618.40	1,096.31	0.00	5,132.14
UnBudgeted Expense/ Pūā Foundation Makana			1,000.00			1,000.00
			Ending Balance Mar. 31, 2025			\$24,290.82



State Council of Hawaiian Congregational Churches

FYE 2024 – 2025 Mākeke Report
June 12, 2025

The 2024 - 2025 SCHCC Mākeke Flyer dated October 15, 2024, has been mailed out to all our member churches. As a result of these announcements, the monetary donations received were a total of **\$ 1,400.00** from (8) eight churches, and (1) one individual supporter.

We appreciate, recognize, and thank the following churches and individual for their generous monetary donations and continued support for the SCHCC:

Hanapēpē Hawaiian Congregational Church Earline Iaea in memory of Aunty Stella

Hau‘oli Kamana‘o Church

Helani Congregational Church

Kahikuonalani Church UCC

Kauaha‘ao Congregational Church

Lāhuiokalani Kā‘anapali Congregational Church

Waihe‘e Protestant Church

Wai‘oli Hui‘ia Church

Mahalo Ke Akua,

Frank J. Mulec

SCHCC Mākeke Chair

State Council of Hawaiian Congregational Churches

Kōkua Mau

FY 2025-2026

FUNDS AVAILABLE:

(Perpetuate the Funds)

Fund for Repair & Maintenance of Small Membership Hawaiian Churches	\$50,000.00
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Kahu Richard W. Wong Fund	\$25,000.00
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William Kahuaka'i Keli'iho'omalua Scholarship Fund	\$ 4,500.00
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Katherine & Clay Wery Fund	\$ 2,500.00
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TOTAL FUNDS AVAILABLE:

\$82,000.00

State Council of Hawaiian Congregational Churches

Proposed Budget FY 2025 - 2026

INCOME:

Church Dues (FY 25-26), 38 @ \$50	\$1,900.00
Mākeke	2,300.00
Interest Income/Wm Crisp Fund	2,000.00
Donations-churches, individuals, Lulu at mtgs.	4,300.00
Other Income, reimbursements	2,500.00
TOTAL INCOME:	<u>\$13,000.00</u>

EXPENSES:

Air Fare: Executive Committee*	\$3,000.00
Resource Persons	1,500.00
Car Rental/Gas/Parking	1,000.00
Lodging: Executive Committee*	1,200.00
Meals	1,150.00
Office Expenses	600.00
Insurance, Liability Coverage	2,300.00
Host Church Makana, (9 mtgs @ \$150)	1,350.00
Friends of the Conference Makana	500.00
Miscellaneous Expenses: unbudgeted, underbudgeted	400.00
TOTAL EXPENSES:	<u>\$13,000.00</u>

(*Pres, VP, Sec, Treas. and Advisor)

Note: Pū'ā Foundation, Makana Budget of \$1,000.00 will be drawn from the Common Trust Fund held by the SCHCC.

Approved by SCHCC BOD on April 26, 2025